

Lytton First Nation

Kitchen Manager

Battlefield Community Kitchen

The Lytton First Nation is recruiting a **Kitchen Manager** for the Battlefield Community Kitchen. The **Kitchen Manager** is responsible for providing support and supervision in the LFN community hall kitchen. Also, ensuring all the appliances are cleaned and sanitized, and ingredients are stored properly. Keeping an inventory of equipment and ingredients, and prep food for local emergency situations such as power outages.

General Duties:

- Attend all events when kitchen is used
- Supervise all kitchen equipment to ensure use and cleaning according to the Food Safe Regulations
- Ensure items are returned to their designated spots
- Assist in planned meal(s) when requested
- Be available during power outages, warming stations, etc. to cook for members
- Keep inventory of all equipment; what is needed, broken, damaged, faulty, or missing
- Ensure to regularly clean and sanitize all major and small appliances, trash cans, and dispose of refuse and recycling
- Assist in ordering and unloading deliveries
- Store ingredients according to the prescribed Food Safe Regulations
- Ensure to sweep and mop floors and clean/sanitize the table and chairs
- Other duties as assigned.

Training and Experience:

- Current Food Safe Certificate, and a thorough knowledge of the regulations
- First Aid certificate or willing get
- Excellent organizational skills, time management, and multitasking abilities
- Ability to lift up to 50lb
- Capable of working in a fast-paced environment
- Ability to stand for long periods of time
- Ability to work independently and/or work well with others
- Prior experience an asset
- High School Diploma or GED
- Ability to provide services in a professional manner
- Knowledge of Aboriginal culture in general and Nlaka'pamux culture and history.
- Work well under pressure, and positive attitude.

Closing Date: **May 20, 2024**

Apply with cover letter, resume, and current references to:

Email: jobs@lfn.band

Attention: Human Resources Manager

or

In person: drop off at the LFN band office.