



# LYTTON FIRST NATION

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## Post-Secondary Student Assistance Application Form

Applications are to be completed each year. You will be notified through email provided of approval. Applications after the deadline will be waitlisted and processed only if there is funding available. Any missing information will delay your application. Students must reapply each year. May 31<sup>st</sup> is the deadline for applications. Fall and Winter/Spring Semesters are the priority funded semesters, other programs outside this time line will be reviewed.

### INSTITUTE REQUIREMENTS

All Lytton First Nations members applying for Post-Secondary funding must ensure that the institute of choice meets the following criteria:

1. A minimum of 6 – 8 months or one academic year in length as defined by the Institution.
2. Require a high-school completion (grade 12) for enrollment or equivalent.
3. The Institute must be an accredited institute such as TRU, OUC, UBC, SFU, NVIT etc...

Continuing Student    High School Graduate    Other    Masters/PHD

### 1. PERSONAL INFORMATION

<b>First</b>		<b>Last</b>		<b>Initial</b>	
<b>Address</b>		<b>Town/City</b>		<b>Postal Code</b>	
<b>Birthdate</b>		<b>S.I.N. #</b>		<b>Status #</b>	705
<b>Phone #</b>		<b>Cell #</b>			
<b>Email</b>					

### 2. FAMILY STATUS

Single Person    Single Parent    Married / Common law.  
 Dependent Spouse: \_\_\_\_\_ Birthdate \_\_\_\_\_ S.I.N. \_\_\_\_\_

List of Dependents 18 and under residing with you as you attend:

NAME	BIRTHDATE	AGE	STATUS #

*Please attach dependents identification. You may be required to provide verification of dependency (Child tax)*

### 3. BANKING INFORMATION

Transit#: \_\_\_\_\_ Bank Acct#: \_\_\_\_\_ Name of Bank: \_\_\_\_\_

**4. EDUCATION HISTORY: Must be completed in full.**

Name of Institute	Location	Program	Certificate, Diploma, or Degrees Received	Sponsored by

**5. PROGRAM INFORMATION:**

Program Name \_\_\_\_\_ Year 1 2 3 4 /  FULL TIME  PART TIME

What year did you begin your program? \_\_\_\_\_

Current application - Start date: \_\_\_\_\_ End date: \_\_\_\_\_

Name of Institution \_\_\_\_\_

Institute Mailing Information: \_\_\_\_\_

Registrar Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

*\* 2<sup>nd</sup> Year Students must be registered in at least 12 credits per semester. Less than 12 credits will alter your living allowance rate.*

Program:  U-PREP  Certificate  Diploma  Degree  Trade  Masters  Doctorate

Course Selection: **(1<sup>st</sup> Semester)** MUST BE COMPLETED, please see Institute website for estimate tuition costs per credit.

COURSE	CREDITS	TUITION COSTS	COST OF BOOKS

TOTAL TUITION \$ \_\_\_\_\_.  
TOTAL COST OF BOOKS \$ \_\_\_\_\_.

Course Selection: **(2<sup>nd</sup> Semester)** MUST BE COMPLETED, please see Institute website for estimate tuition costs per credit.

COURSE	CREDITS	TUITION COSTS	COST OF BOOKS

TOTAL TUITION \$ \_\_\_\_\_.  
TOTAL COST OF BOOKS \$ \_\_\_\_\_.

University Degree Major: \_\_\_\_\_.

*Register into a valid degree program. {A major} This must be visible on your Registration. Do not commit to a program unless you are sure of your personal goals. Master and PhD Students: Submit a copy of your thesis and an outline of your progress.*

**6. RESIDENCE HOUSING.**

Will you be residing in student housing? Yes No Cost: \$ \_\_\_\_\_.

Will you be on the meal plan? Yes No Cost: \$ \_\_\_\_\_.

Student Housing Phone number: \_\_\_\_\_ Fax: \_\_\_\_\_.

**7. ACADEMIC PROBATION.**

Has any Institute or Lytton First Nation placed you on academic probation? Yes No

If YES, explain: \_\_\_\_\_.

**8. ALTERNATE / PARTNERSHIP FUNDING.**

Please List all sources of funding you have applied to or will be receiving other than the Lytton First Nation (Student loan, Fellowships, E.I., Bursaries, Grants): \_\_\_\_\_.

Source Funding: \_\_\_\_\_.

Tuition: \$ \_\_\_\_\_ Books: \$ \_\_\_\_\_ Supplies/Equipment: \$ \_\_\_\_\_.

**9. Post-Secondary Terms of Agreement, PLEASE READ.**

The Lytton First Nation is pleased to assist you with your pursuit of Education. The Terms of Sponsorship must be understood and agreed to by the student before funding can be approved.

**Terms:**

**I, \_\_\_\_\_ do hereby agree to the following terms and met the conditions prior to applying for Financial Assistance for Post-Secondary Education from Lytton First Nations:**

1. Fully complete the application for sponsorship including the provision of all supporting documentation and information release forms according to this application.
2. Agree to notify the Lytton First Nations immediately of any changes to personal or program information within 5 days e.g., Health, Dependents, Bereavement, or withdrawal.
3. Agree to attend all classes on a regular basis, since continued absences could result in suspended sponsorship.
4. Full-time Students agree to maintain a full-time status. If any courses are dropped the student must inform the Lytton First Nation immediately.
5. Agree to complete all sponsored courses and to maintain a GPA that allows continual enrollment without discipline (Probation, Expulsion...)
6. Provide an official transcript at the end of each term.
7. Graduating Students must submit a color copy of their Certificate, Diploma, Degree, or other document of recognition to the Lytton First Nation. Or Official transcripts or grades.
8. Attach a Program outline of courses needed to complete chosen program.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

## **10. STUDENT DECLARATION.**

I hereby apply for educational sponsorship under the Post-Secondary Student Assistance Program for the period indicated. I declare that the information contained in this application for sponsorship to be accurate. I understand that the falsification and misinterpretation of information or failure to abide by the terms of sponsorship may result in discontinuation of sponsorship and or refusal for future financial assistance. I also understand that should I receive financial assistance under false pretense or fail to succeed in the period of this application, I will be liable for the repayment of such funds and possibly subject to prosecution for fraud. I agree to provide proof of registration at the beginning of each term and to report any changes in program status immediately.

\_\_\_\_\_.  
Application

\_\_\_\_\_.  
Date

## **11. CHECKLIST**

***\* Please make sure that this checklist is complete. Your application will be waitlisted if not complete.***

Please check:

- Completed Application form.
- Signed and dated Terms of Sponsorship/Student declaration.
- Proof of Registration or Enrolment
- Official course outline list of all the courses required for your program.
- Most current OFFICIAL transcripts from last institute attended.
- An Institute signed Student Information Release form (Registration or Website)
- Banking Deposit information (Full time students only)
- Letter of intent (Masters/PHD students only)
- Status Card

Thank you for applying to the Lytton First Nation Education Department for Sponsorship. We make every effort to assist all our students, however funding is extremely limited. The Approval process is as follows:

1. Continuing Students - Students assisted in previous academic year. Successful students, who will continue, will be given automatic approval.
2. New Students – Students recently graduating from grade 12.
3. Other – Students who are renewing prior sponsorship, Part Time, Unsuccessful, Nonmedical leave, Non-graduate, Incomplete applications, and Discontinued

**Fall and Winter/Spring Semesters are the regularly funded semesters. Any programs for late Spring or Summer semesters are funded only if required and available by the program. Master students must provide proof of enrolment each semester.**

***\* Students are also selected on the quality of their application, deadlines, and success in their past academic year, as outlined in our policy.***

