



Vendor's Name:	
Vendor's Co.	
Vendor's Address:	

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[Date: ____ / ____ / ____.]

Dear [_____],

Subject: OSHA 30-Hour Vendor Safety Training Requirements

We trust this letter finds you well. As part of our ongoing commitment to maintaining a safe and secure working environment for all parties involved, we would like to bring your attention to the Occupational Safety and Health Administration (OSHA) 30-Hour Vendor Safety Training Requirements.

In line with industry best practices and regulatory standards, we require all vendors and their personnel working on our premises to complete the OSHA 30-Hour General Industry Safety Training. This comprehensive training program covers a range of safety topics, including hazard recognition, fall protection, electrical safety, and emergency response.

Key Requirements:

1. Completion of OSHA 30-Hour Training: All vendors and their personnel must have successfully completed the OSHA 30-Hour General Industry Safety Training. This training is designed to enhance safety awareness, reduce workplace incidents, and promote a culture of safety within our facilities.
2. Proof of Training Certification: Vendors are required to provide documentation confirming the successful completion of the OSHA 30-Hour training for each individual assigned to work on our



premises. This documentation should include the participant's name, the course completion date, and the OSHA-authorized trainer's signature.

3. Renewal of Certification: OSHA 30-Hour certifications have an expiration date. Vendors are responsible for ensuring that their personnel's certifications are up-to-date, and renewal training must be completed before the expiration date.

4. Verification Process: Our safety compliance team may conduct periodic verifications to ensure that vendors and their personnel are in compliance with OSHA 30-Hour training requirements. Failure to comply with these requirements may impact a vendor's eligibility to work on our premises.

We appreciate your cooperation in prioritizing safety within our shared workspaces. This commitment not only aligns with legal and regulatory obligations but also contributes to creating a safer and more secure working environment for everyone involved.

If you have any questions or require additional information regarding OSHA 30-Hour Vendor Safety Training, please do not hesitate to contact us for additional information about Safety Compliance..

Thank you for your attention to this matter, and we look forward to your continued collaboration in maintaining a safe and productive work environment.

Sincerely,

Property Management Co.	
Company Name:	
Contact Information:	
