



Greater Sacramento Capitol Chapter

2018 Records Knowledge Conference

**How to Manage Records
in a
Smart World**

Overview

- **Review Traditional RIM**
- **Information Governance**
- **Smart World Integration**



Information Challenges

Social Media and Business Transformation

Explosive growth in volume of content creation

Growing urgency to gain control of this dynamic

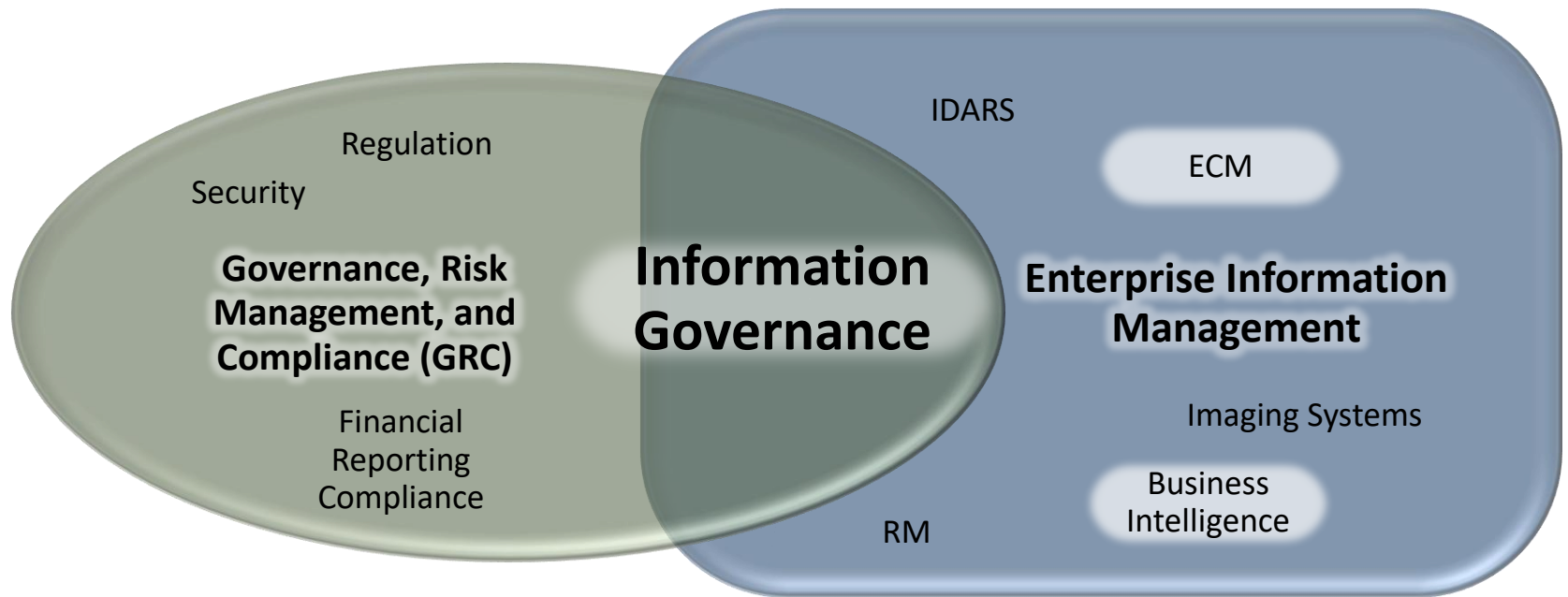
Rapid expansion in laws and compliance regulations



HIPAA



Information Governance



Managing Risk

DISPARATE INFORMATION



End Users

Content Producers

- MS Office
- MS SharePoint
- Alfresco
- Business Applications
- Other

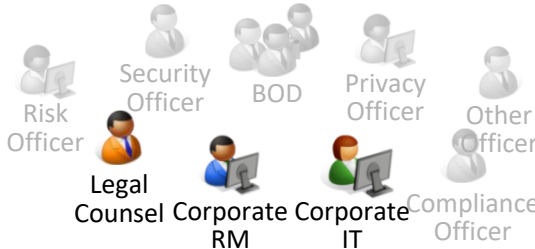


End Users

Content Consumers

- MS SharePoint
- Alfresco
- Business Applications
- Other

Laws
Regulations
Internal Policies
Best Practices
Etc.



Corporate Records
Retention Schedule?

Capture Information?

Cost Governance?

Security?

Retrieve Information?

Lifecycle Event Sources

- Business Applications
- Processes



Data Privacy?

eDiscovery & Holds?

Events that impact
information lifecycle?

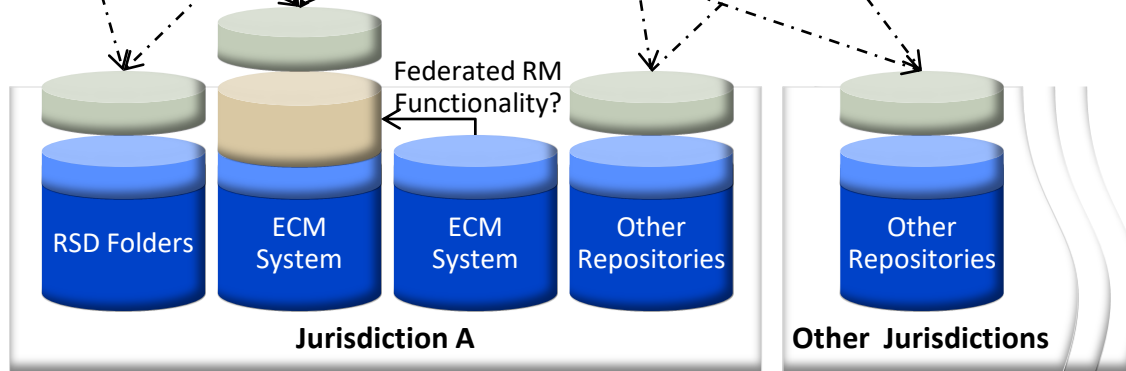
Standard Metadata Definitions?

System Admin?

Business
Managers

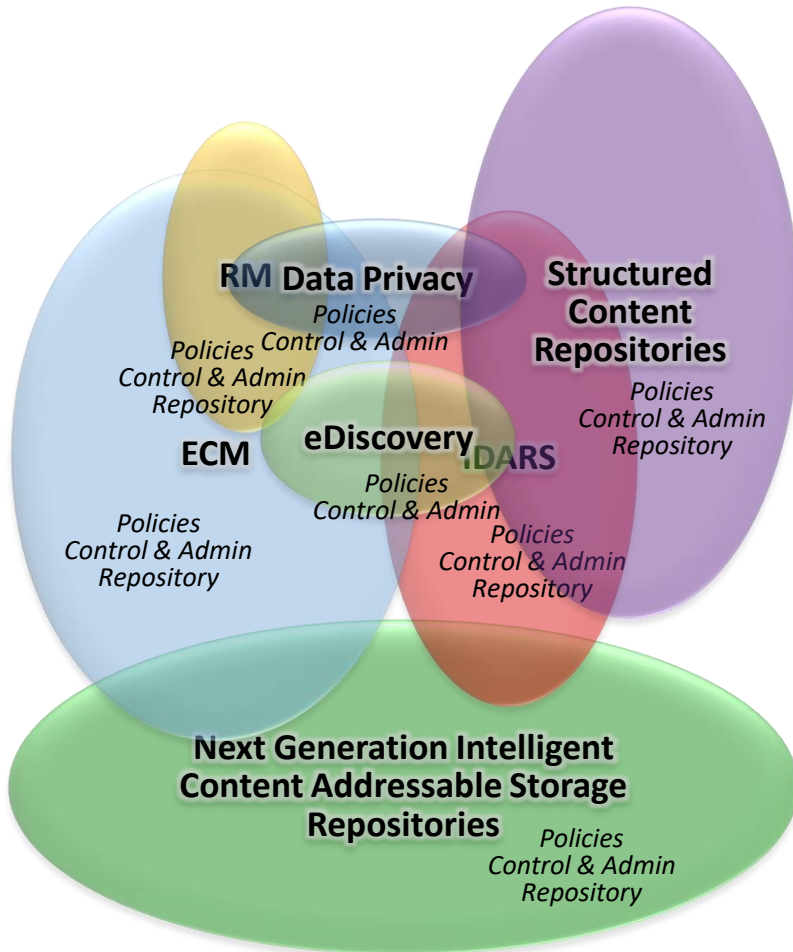
Records
Management?

Storage ILM?



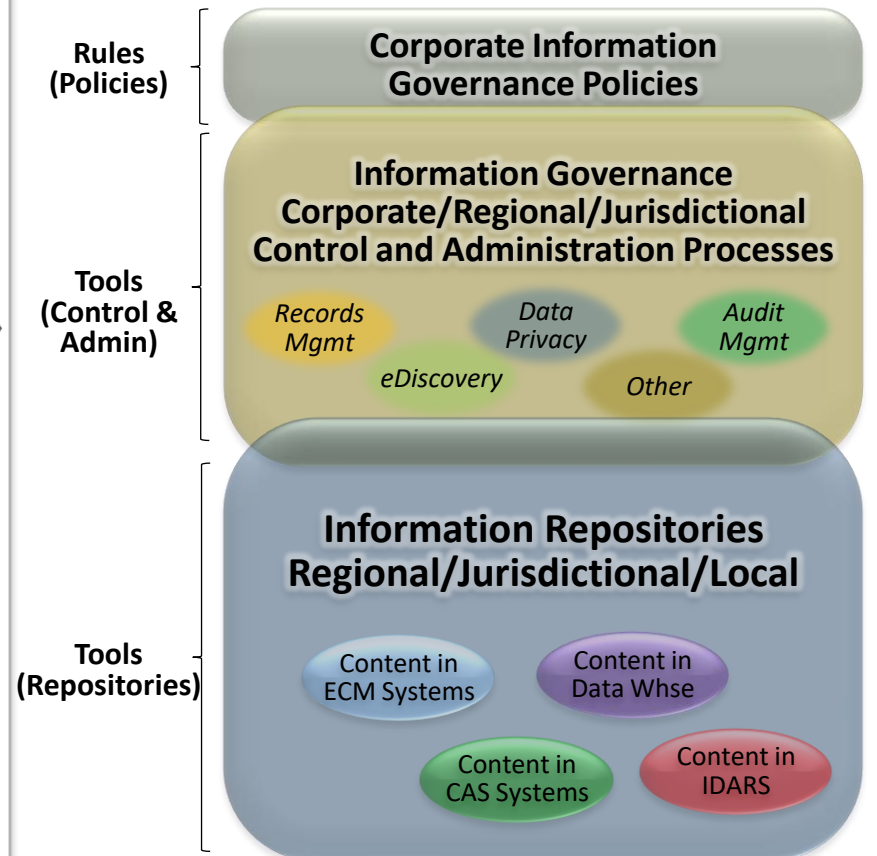
Information Governance

Current Situation

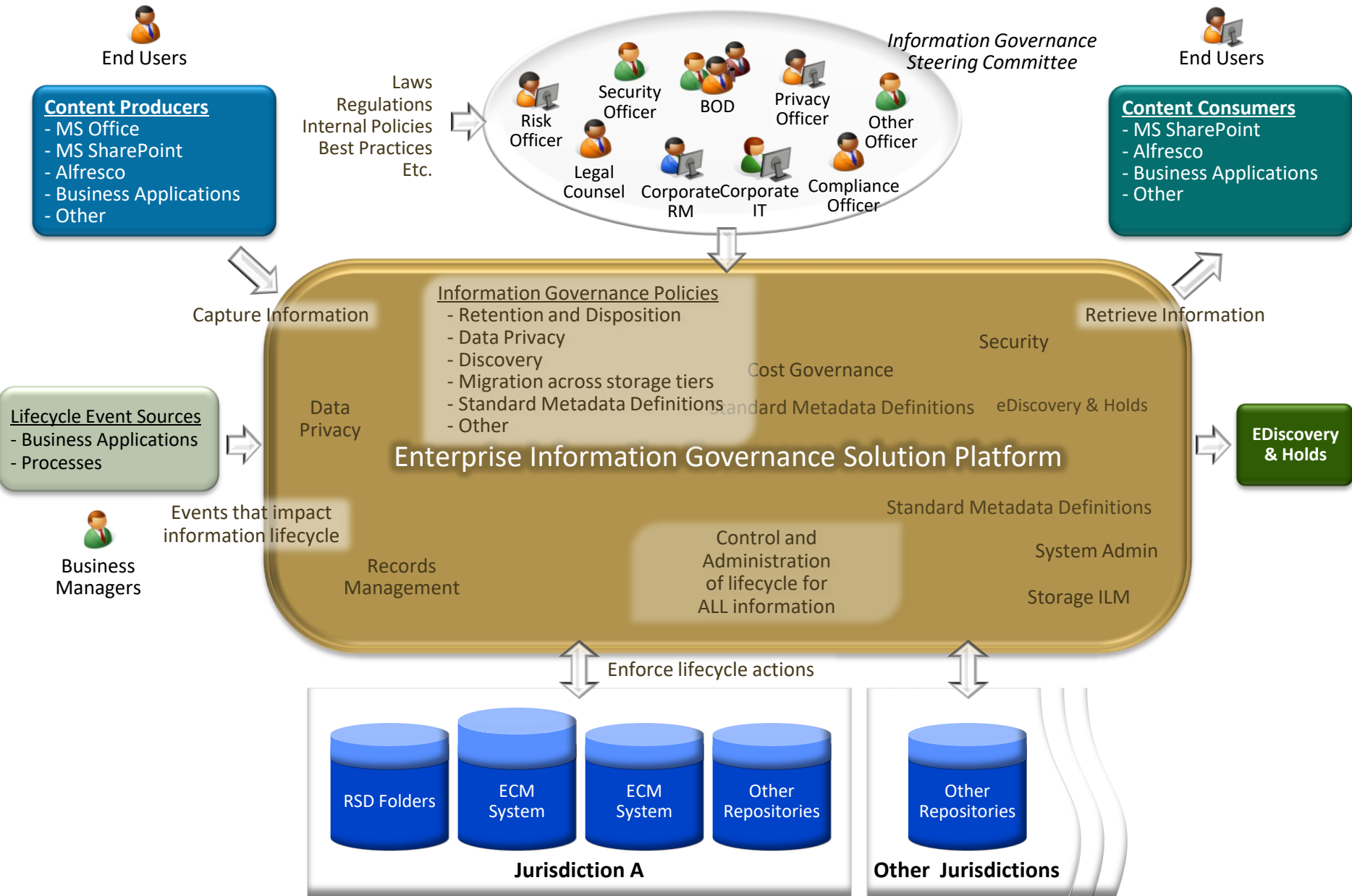


Size of bubbles not to scale

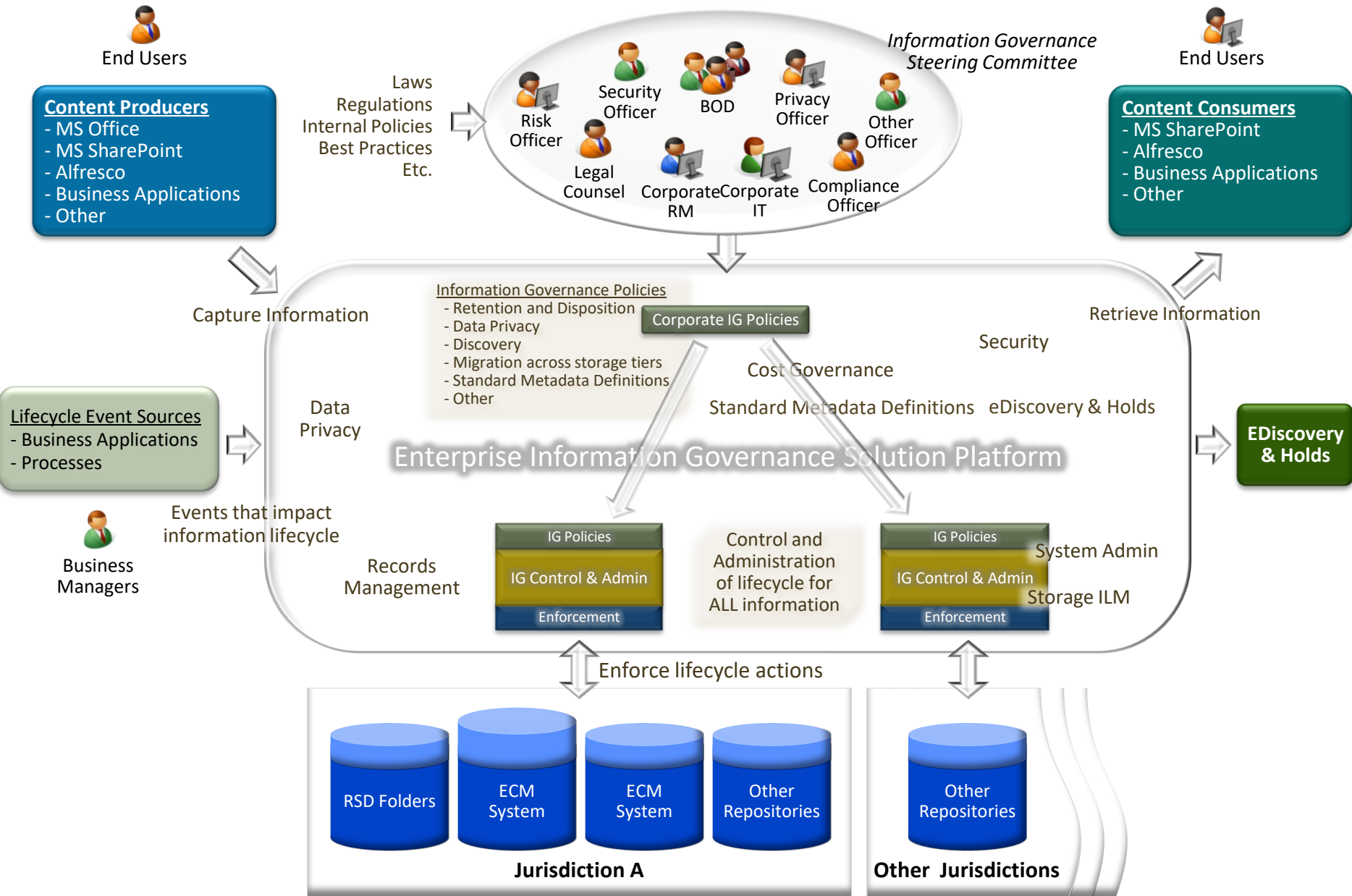
Automated Policy Enforcement



Information Governance



Information Governance



PARADIGM SHIFT

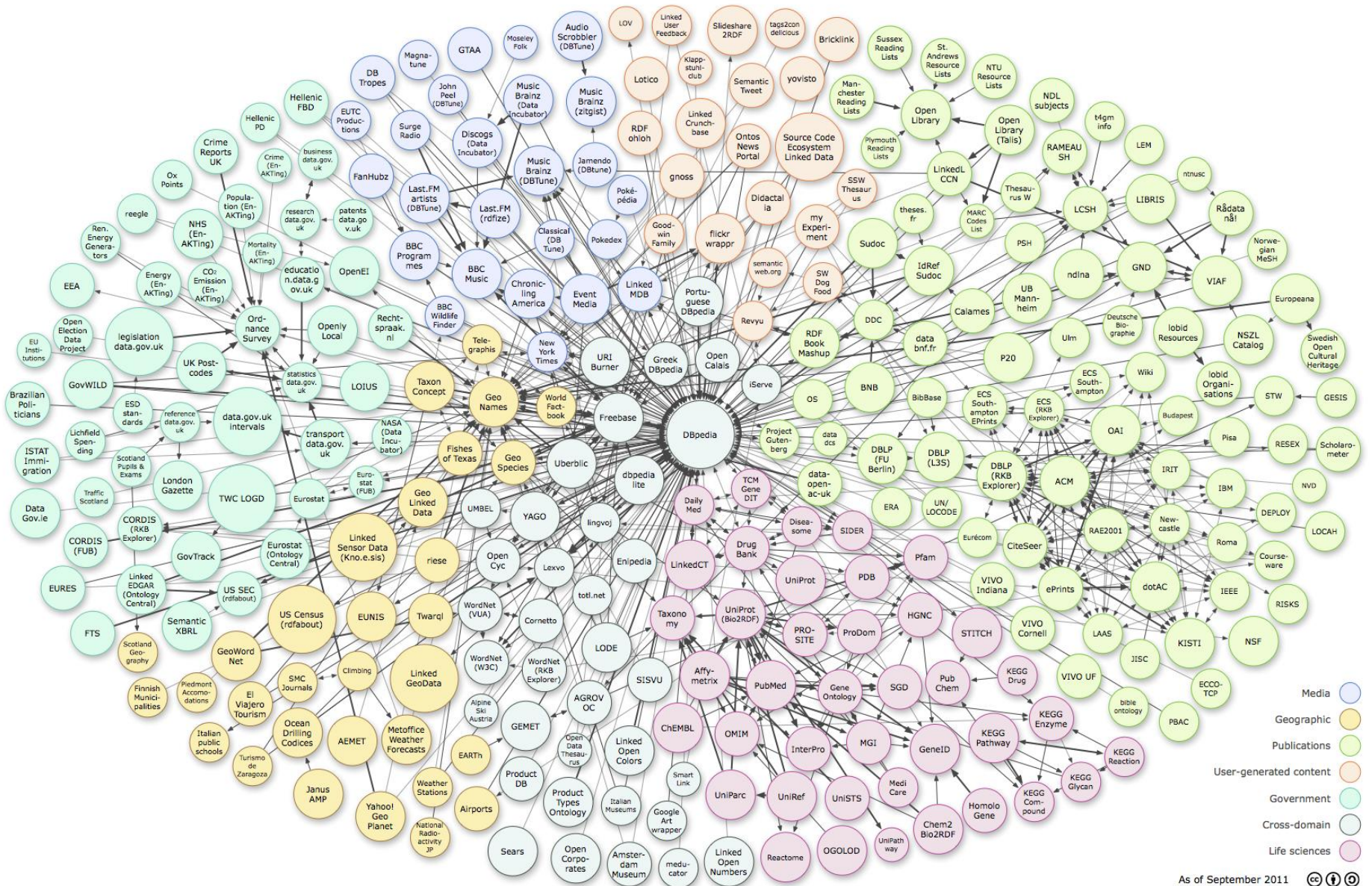
“The RM profession has historically struggled to translate the language and assumptions of the paper paradigm to the ever-changing world of electronic information.”*

*Forrester – Five Trends Changing Records Management Technologies and Practices

RIM AUTOMATION



EVER SMARTER WORLD



SMART WORLD

- **BIG DATA**
- **ARTIFICIAL INTELLIGENCE**
- **INTERNET OF THINGS**
- **BLOCKCHAIN**
- **GRANULARITY**

SMART RIM

- **Automation – utilize systems**
- **Granularity – data/metadata/AI**
- **Class – attribute vs. taxonomy**
- **Retention – smart triggers**
- **Oversight – professional review**

STRATEGIC PLAN

- **Records Retention – dynamic**
- **Feasibility – bpr integration**
- **IG – effective AND efficient**
- **Procure – acquisition**
- **Implement – manage change**
- **Improve – increment or revolt**

ANNOUNCEMENT

OCTOBER 2018

**SACRAMENTO ARMA
WORKSHOP**

**“HOW TO CONFIGURE
SMART RECORDKEEPING”**

Questions/Discussion?



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