

Special Events Packages



Planning & Coordinating

Did you know there was a difference between the two?

An Event Planner works directly with the client to determine the customer's vision, needs, and budget. For example, if it's a wedding, the event planner may discuss the couple's intended tone, the level of formality, and the size of the guest list.

From there, the event planner designs an event to wow the client. They will choose a venue and type of entertainment, then work with the client to determine a menu. They focus on the big-picture items that make an event memorable.

An Event Coordinator is in charge of managing the individual components to ensure the event goes smoothly. Once the planner has determined the vision for the event, the coordinator assists the planner in making that a reality. They may look at vendors, organize delivery dates, and handle logistical tasks.

Luckily for you I specialize in BOTH!

Please continue for pricing information.



Event Planning Packages

Full Service Event Planning

STARTING AT \$1000

- 1 Event Planner
- Vendor & Venue Referrals (Including floor plans & tablescape creation)
- Budget Planning
- Unlimited Communication (email and phone)
- Create vision for event design, themes, and color schemes
- Event Day Management: 1 Event Coordinator will be on-site to coordinate your Special Day and provide an unforgettable experience for you and your guest.

Day of Coordination

STARTING AT \$750

- 1 Event Coordinator will be on-site to coordinate your Special Day and provide a magical experience to you and your guests.
- Start & maintain contact with the venue. We will provide venue with a detailed layout and design form.
- Contact & confirm all vendors two-three weeks prior to Event.
- Point of contact on day of event.
- Development of customized Event Day timelines
- Perform final check of all major details: lighting, décor set up, seating, etc.
- Layout place cards, personal pictures & distribute florals, favors or thank you gifts as you wish.



The 3B's Package

BIRTHDAYS

BRIDAL SHOWERS

BABY SHOWERS

I personally love “3 B” Events! Each “B” signifies such a beautiful transition in life. A time where something is coming to a close but something even more wonderful is bubbling beneath the surface.

Whether you are turning another year older, creating life or changing your last name, your tomorrow will never be the same. So let me assist you in making that moment last FOREVER with a magical and unforgettable event! I created the “3B” package for clients that need a complete ‘party in a box’. If you are in a time crunch or not really interested in the intricacies of planning then this package is for you!

*****STARTING AT \$1350**

- Party for 25 guests
- 25 Custom Party Favors (1 choice of water bottles, custom treat bags, etc)
- 1 10 ft organic balloon arch
- 25 Chargers
- 25 Clear glasses
- 1 Balloon or Floral centerpiece for each table
- 3 Satin or Linen Table cloths
- 3 Table runner or overlays
- 25 satin or linen napkins
- 1 custom backdrop

*Service fee Included

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*Pricing does not include table and chair rental.

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Event Design & Styling Package

ACE Standard Design

*****STARTING AT \$1850**

- 6 Table Overlays or Runners with Linen or Satin Tablecloths (Pintuck Taffeta, Petal Satin, Velvet, Sequin, etc)
- 6 Centerpieces (floral, balloons, etc)
- 50 Chargers
- 50 Clear glasses
- 50 Satin or Linen Napkins (Color Palette Selection)
- 50 Plates
- 50 Standard Chair Covers
- 3 Tea lights per table
- 1 Customized Event Backdrop with 16'-20' Organic Balloon Garland

*Service fee Included

Party for 50 Guests

Each additional guest will incur a \$12 fee.



*Pricing does not include table
and chair rental.



Balloon Styling Packages



Balloon Train

Starting @
16-20ft: \$600
20-30ft: \$700



Half Round Frame with Balloons

Starting @
\$325
Price Includes Arch
Rental up to 8 Hours



Medium Balloon Garland

Starting @
10-12ft: \$325

Large Balloon Garland
Starting @
14-18ft: \$425

*Backdrop not included



Columns

Starting @
\$90 per column
6-8ft



Balloon Bouquets

Starting @ \$85



All Balloon Prices include 3 standard colors. Mylar, Metallic, Specialty Balloons and Flowers will incur extra fees.

Delivery and Setup fee starts at \$75- Up to 20 miles from the 30078 Zipcode. Your final invoice amount will be determined after venue address has been provided.



Balloon Styling Packages



Balloon Centerpieces

**Starting @
\$25 per centerpiece**



Full Round Frame

**Starting @
\$400**

**Price Includes Arch
Rental up to 8 Hours**



10 X 10 Balloon Arch

**Starting @
\$425**

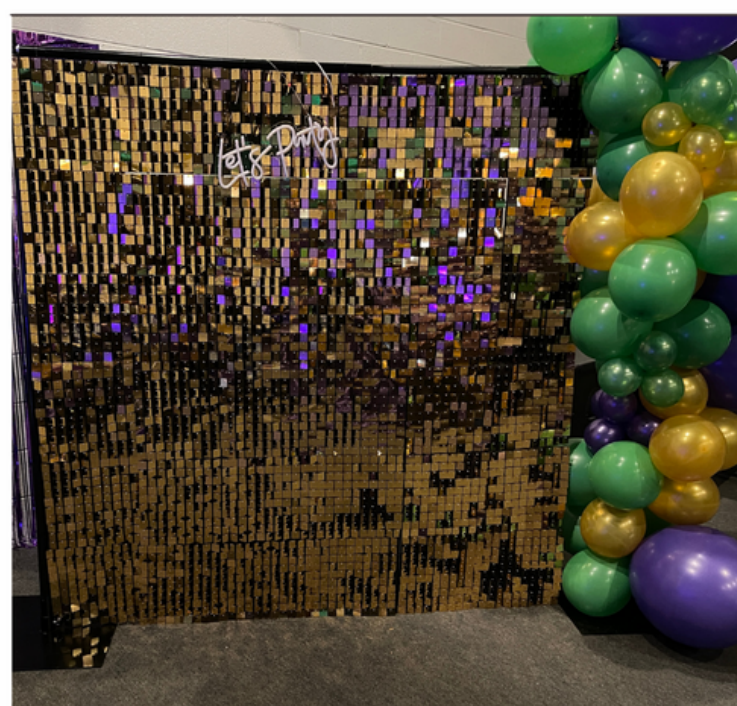


**Balloon Garland
with Backdrop**

**Starting @
\$375**

**Includes 8 Hour
Shimmer wall Rental**

**Throne Chair can be
added for additional
\$200**



**Gold Shimmer Wall
Available for 8 Hour
rental:**

\$145



*****All Balloon Prices include 3 standard colors.
Mylar, Metallic, Specialty Balloons and Flowers will incur extra
fees.*****

**Delivery and Setup fee starts at \$75- Up to 20 miles from the
30078 Zipcode. Your final invoice amount will be determined
after venue address has been provided.**



Custom Orders

Chip Bags:

12 Flat Printed Bags-\$27

*Each additional print is \$2

*Assembly is charged at \$ 1.00 per print

Custom Invitations:

Starting at \$25 for digital copies

Customized Water Bottle labels or Juice box labels:

20 Flat printed labels- \$20

*Each additional print is \$0.50

*Assembly is charged at \$0.50 per print

Please call me about bundle deals @ 770-728-8930

