828-778-2072

# **SUMMARY**

Excellent coordinator and aboveaverage verbal and written communication skills. Specialize in awareness and advocacy for accessibility, equity, and inclusion.

# **STRENGTHS**

Adept at support services d/Deaf and Hard of Hearing, accessibility research, writing, proofreading, and video editing.

### **TECHNICAL SKILLS**

Programs used daily include Google workspace, MS Office, YouTube, and Canva and trained in multiple other platforms, including transcription and closed captions.

### OTHER ATTRIBUTES

Reliability, problem-solving, aboveaverage customer service skills, flexibility, intermediate experience in Section 508 and ADA.

### **ACHIEVEMENTS**

- · Planned, organized, and co-hosted a three-day conference for over 60 participants, under budget and with positive feedback.
- ·Co-established and advised studentrun ASL club on campus.
- · Mapped and catalogued university accessibility features with and for Access North Carolina.

# **EDUCATION**

### **Master of Science**

Instructional Technology, GPA 4.0/4.0 East Carolina University Greenville, NC

#### Bachelor of Arts

Liberal Studies Humanities, summa cum laude University of North Carolina Greensboro, NC

### **Associate of Science**

ASL Interpreter Training Program Hillsborough Community College Tampa, FL

### **WORK EXPERIENCE**

## **Independent Contractor**; 2014-Present

Multiple Clients & Remote

- · Provide services in a variety of settings, including remotely.
- · Accessibility consultant on environmental and web accessibility.
- · Content creator specializing in educational, advocacy, and awareness content.

### Student Support Specialist; 2009-2014

Western Carolina University

- · Coordinated accessibility services and directed all student testing and proctoring.
- · Designed and presented disability and Deaf awareness and SAAM materials and events.
- · Trained students in assistive technology and use of equipment.
- · Managed creation and inventory of all alternate format textbooks and materials.
- · Served as advisor for student-led campus sign language club.