

MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
MAY 2, 2023, 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday, May 2, 2023.

Council Members Present: Mayor Doug Lytle, Council Members Dean Nelson, Tom Dooper, Chantry Filener, Adam Dickson

Also Present: Attorney Dennis Meier
Desirae Matthews-LeLeux, Clerk/Treasurer
Linda Frye, Grant Manager
Todd Skrukud, Director of Public Works
Chief Bo Krein
Taylor Willis, Utility Billing Clerk
Trevor Barner, Golf Course Superintendent
Joyce Hammer, Swimming Pool Manager

The Tiger Club led everyone in the Pledge of Allegiance.

MAYOR LYTLE called the meeting to order at 4:59 p.m.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER NELSON, to approve a consent agenda for item numbers three (3) through six (6). MOTION CARRIED.

VOUCHERS FOR PAYMENT

14 County Tire	Tires/Repairs	\$4,047.56
AFLAC	Payroll Deduction	\$744.74
Allbright's True Value	Supplies	\$1,034.65
ALSCO/American Linen	Mat Rental	\$156.08
BankCard Center 2477	Subscriptions/Supplies	\$1,094.22
BankCard Center 3814	Postage/Parts & Supplies	\$399.95
BankCard Center 4389	Golf Course Supplies	\$92.83
BankCard Center 9385	Training/ Parts & Supplies	\$292.96
Black Hills Energy	Gas Service	\$769.12
Boldon Welding & Repair Sv	Equipment Repairs	\$1,122.59
Carrot-Top Industires	Parks Parts & Supplies	\$358.10
Caselle Inc.	Office Support & Maintenance	\$1,233.00
Casper Star-Tribune	Airport Bids	\$915.00
Century Link	Phones/Internet	\$942.41
Century Lumber Center	Cemetery Supplies	\$39.27
CMIT Solutions of WYCenter	PD Information Tech	\$1,037.00
Connecting Point	Copier Lease	\$100.00
Dana Kepner Co.	Water Parts & supplies	\$601.96
Doyle J. Davies	Municipal Judge	\$1,000.00

Decker's Food Center	Supplies	\$111.78
Delta Dental	Employee Paid Insurance	\$883.30
Emergency Medical Products	Ambulance Supplies	\$321.63
First Net	PD Phones	\$244.90
Franks Parts Company	Parts/Supplies/Repairs	\$4,196.04
Gasfire Services	FD Vehicle Maintenance	\$78.92
Geographic Innovations	Cemetery Parcel Viewer Yearly	\$450.00
Great American Financial Services	Copier Lease	\$311.00
Hawkins, Inc	Pool Maintenance & Operation	\$6,054.06
Imhof, Tad	Utility Deposit Refund	\$65.63
Interstate Batteries	Parts & supplies	\$172.90
Jergenson, Doug	Monthly Wage Animal Control	\$1,400.00
Jirdon Agri Chemicals	Fertilizer	\$13,825.00
Lawson Products, Inc.	Supplies	\$214.55
LIEAP State of WY	Refund over payments	\$211.49
Lumen	Phone, Long Distance	\$26.31
Lusk Herald	Legal Advertising/Advertising	\$5,684.55
Lusk Lodging Tax Board	Tax Distribution	\$1,101.84
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
Midland Implement Co	Parts & Supplies	\$121.64
Miller, Patricia	EMT Training Reimbursement	\$158.00
Niobrara Chamber of Commerce	Promotion	\$187.50
Niobrara County Library	Internet Service	\$250.00
Niobrara County Treasurer	Communications Contract/Property Tax	\$6,301.50
Northwest Pipe Fittings of Rapid City	Parts & Supplies	\$615.88
One-Call of Wyoming	Parks Equipment Repair	\$16.75
Security Insurance Agency	Bond Fees	\$175.00
Stallman, Jessica	Reimburse Class Fee/Per Diem Training	\$466.50
Stinker Stores Inc	Fuel	\$6,889.32
TDS Trash Collection	Tipping Fees Transfer Station/Pump out	\$5,905.63
Torrington Office Supplies	Supplies	\$370.61
Underground Enterprises	Transfer Station Haul	\$1,800.00
Visionary Communications Inc.	Internet Service	\$541.31
W.M.P.A.	Electrical Power Purchase	\$105,007.24
WAM/WCCA	Shop Heaters	\$786.55
Western Medical Mng. Inc	Ambulance Billing Service	\$562.12
WY Dept of Revenue	Sales Tax	\$6,294.62
WY Dept of Agriculture	Food Service License	\$50.00
WY Dept. of Workforce Services	Worker's Compensation	\$1,911.72

WY Educators Benefit Trust	Employee Medical/Life Premiums	\$27,472.00
WY Office State Lands	Loan Payment	\$21,885.75
Wyoming Retirement	Government Contribution	\$15,569.01
Total Vouchers		\$258,473.99

<u>MANUAL CHECKS</u>	<u>April 2023</u>	
Norberg, Rory	Per Diem- Water Samples	\$20.00
Circuit Court of Nio County	Writ of Wages, Garnishment	\$525.06
Clerk of District Court, Second Judicial	Writ of Wages, Garnishment	\$348.56
Wyoming Child Support	Writ of Wages, Garnishment	\$184.61
Kruse, Pete	Per Diem- Meeting	\$20.00
Thompson, Royce	Per Diem- Meeting	\$20.00
Eddy, John	Training Per Diem/Mileage	\$366.00
Norberg, Rory	Training Per Diem/Mileage	\$366.00
Fink, Jeremiah	Training Per Diem/Mileage	\$150.00
Freudenthal & Bonds, P.C.	Sewage/Water Revenue Bond Fees	\$35,000.00
WY Water Dev. Commission	Water Loan Payoff	\$59,378.80
Postmaster	Utility Mailings	\$314.41
Circuit Court of Nio County	Writ of Wages, Garnishment	\$506.85
Clerk of District Court, Second Judicial	Writ of Wages, Garnishment	\$348.56
Wyoming Child Support	Writ of Wages, Garnishment	\$184.61
Krein, Bo	Training Per Diem/Mileage	\$353.00
Tollman, Rhonda	Reimburse Postage	\$17.35
Petty Cash	Postage/Title Fee/Grant Easement Filings	\$52.30
	Total	\$98,156.11

Visitors:

Teacher Assistant Cass Matney shared with the Council about The Tiger Club's after school micro-society program that started up this past summer and is funded through 21st Century Community Learning Centers. The children that participate in micro-society run a town and have jobs and run their own businesses.

Ed Tirado with American Legion Post #1 shared that the 2023 Convention will be held June 15th to June 18th and asked if the council would provide discount tickets or coupons for the families that will be coming and providing an ad for the booklet. Tirado asked if a Welcome Proclamation could be issued, as well. The council tabled the requests for the special meeting being held May 12th at 9:00am.

Rob Carpenter with the Lusk Liquor Store wants to change his current Liquor License from a Sole Proprietor to an LLC. COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve not charging an additional licensing fee, pending the property

being leased or deeded to the LLC and all paperwork is approved by the Town Clerk and the WY Liquor Division. MOTION CARRIED.

Department Updates:

Bo Krein gave a report on Police Department statistics for April. He reported that he ordered new cameras for the swimming pool. The department is working on ordinances for Town clean-up and has issued 10 clean up letters and will begin citing on those. There have been multiple complains of barking dogs due to the construction and have asked for residents to be understanding. No tolerance for dirt bikes in town and will issue citations. Dirt bikes must be licensed. Continued complaints about Main Street parking in the 200-300 block. He is working on having limited parking for businesses. 2 officers will be attending training coming up.

Trevor Barner reported that the golf course is open, water is on, mowing, and been fixing leaks and equipment.

Joyce Hammer reported on the changes she would like for the swimming pool for the upcoming season. She is applying for a Recreation Grant for swimming lessons for kids. Has been talking with Physical Therapy about exercise classes and is working on lifeguard training. COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve changing the pool pass amounts for Individual Adult Season Pass to \$90.00, Children pass 6-18 years \$75.00, 4-member Family Pass to \$180 with addition members at \$25.00 (with children under 5 listed on pass), 10-day punch pass for \$20.00, and monthly pass for \$75.00. MOTION CARRIED. The swimming pool will tentatively open on June 1st, 2023.

Desirae LeLeux reported they closed on all Phase 1 State loans, and it went great. All Phase 1 Loans are now with USDA. Lusk State Bank is going through a merger with Banner Capital and the office is working with them to learn how to do payroll and ACH's differently and get routing numbers changed in the system for ACH utility payments. There have been many issues with the Bank of the West credit cards and Kathy at the local branch has been working hard to resolve the issues. LeLeux reported they have a couple CD's maturing at Lusk State Bank, and they are looking into better interest rates.

Todd Skrukruud reported the project is up and running again and sewer work is complete for Phase 2. Started on water with pressure testing then will begin doing services. Concrete work on Maple is moving along. The transfer station has had some electrical work done and doors are working again. There is a hang up with the cleaners, they are wanting more money, so he has reached out to the insurance company to determine the outcome on that. Been patching and sweeping. Cemetery has water on and Parks to follow. 3rd Street Bid opening is May 4th at 4:00 p.m. The State has called again about the billboard sign. COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the Billboard Lease agreement with the Silver Dollar Bar in the amount of \$200.00 per year. MOTION CARRIED. Free Dump Week is scheduled for May 19-26th. One free dump for residential customers.

Old Business:

COUNCIL MEMBER DICKSON MOVED, SECOND BY COUNCIL MEMBER NELSON, to approve Ordinance No. 8-15-150, An Ordinance Amending Existing Ordinance No. 8-15-150 At

paragraph (F)(5) to Require That All Servers, Bartenders, Bar Backs and Managers of Retail Liquor Establishments Having a Permit to Provide Food Services to Minors Be Tips Trained Before Being Allowed to Work in the Establishment, on third reading. MOTION CARRIED.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER DICKSON, to disapprove the Liquor License Renewal for the Niobrara Country Club. MOTION CARRIED.

The second reading of the fiscal year budget 2023-2024 was presented to the Council. The second reading has a revenue of \$32,486,559, expenditures of \$32,214,642, making a positive balance of \$271,917. COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve the 2023-2024 fiscal year budget with 3% raises across the board, on second reading. MOTION CARRIED.

New Business:

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve the Legend of Rawhide Golf Tournament on July 29th, with reduced green fees of \$15 for 18 holes per golfer. Council Member Nelson abstained. MOTION CARRIED.

Jackie Hite spoke on behalf of the Manville 4th of July Committee and would like to schedule a Golf Tournament on June 19th. The council asked that more information be provided about the tournament and tabled it until the May 12th meeting.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the livestock permit renewal for Ben Volk. MOTION CARRIED.

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve Ordinance No. 9-10-100, An Ordinance Amending Existing Ordinance No. 9-10-100 at Paragraph (b)(5) from 300 feet to 100 feet in the requirements to obtain approval from surrounding residential landowners as a condition of obtaining a permit to keep livestock within the Town of Lusk, on first reading. There was discussion on applicants having issues being able to obtain signatures from surrounding property owners. And other discussion on the change in distance only applying to poultry. COUNCIL MEMBERS NELSON, FILENER AND DOOPER VOTED AYE. MAYOR LYTLE AND COUNCIL MEMBER DICKSON VOTED NAY. MOTION CARRIED.

COUNCIL MEMBER DICKSON MOVED, SECOND BY COUNCIL MEMBER FILENER, to move into executive session for personnel at 6:10pm. MOTION CARRIED.

The council reconvened into regular session at 6:36 p.m.

A Special Council Meeting will be held on May 12th, 2023, at 9:00 a.m.

The next regular Council meeting will be Tuesday, June 6, 2023, at 5:00 p.m.

There being no further business to come before the Council, the meeting was adjourned at 6:36 p.m.

Douglas E. Lytle, Mayor

ATTEST:

Desirae Matthews-LeLeux, Clerk/Treasurer