

MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
FEBRARY 6, 2024, 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday, February 6, 2024.

Council Members Present: Council Members Dean Nelson, Tom Dooper (Mayor Pro Tem), Chantry Filener, Ron Pfister

Absent: Mayor Douglas E. Lytle

Also Present: Attorney Dennis Meier
Todd Skrukud, Public Works Director
Desirae Matthews-LeLeux, Clerk/Treasurer
Taylor Willis, Deputy Clerk/Treasurer
Police Chief, Jacob Gordon
Mike Mayville, EMS Director
Trevor Barner, Golf Course Superintendent

Taylor Willis led everyone in the Pledge of Allegiance.

MAYOR PRO TEM Dooper called the meeting to order at 5:00 p.m.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve a consent agenda for item numbers three (3) through six (6). MOTION CARRIED. All golf tournaments were moved together under new business.

VOUCHERS FOR PAYMENT

14 County Tire	Sanitation Parts & Supplies	\$300.00
AFLAC	Payroll Deduction	\$848.20
Allbright's True Value	Supplies	\$710.71
ALSCO/American Linen	Mat Rental	\$322.89
AT&T Mobility	PD Phones & Tablets	\$445.55
Baker & Associates Inc.	Groundwater Monitoring	\$2,700.00
Bauerkemper's Inc	Water Maint & Repairs	\$80.11
Black Hills Energy	Gas Service	\$1,854.22
Border State Industries Inc.	Electric Parts/Supplies	\$1,059.19
Bowen, Jeide	Utility Deposit Refund	\$13.14
Carver, Florek & James	Audit Expense 2023	\$22,318.60
Caselle Inc.	Office Support/Maintenance/Software	\$1,258.00
Century Link	Phone Services	\$1,073.36
CMIT Solutions of WY Center	PD Firewall	\$130.00
Connecting Point	Copier Lease	\$100.00
Cool Customs Body & Paint	PD Vehicle Repair	\$677.00
Doyle J. Davies	Municipal Judge/Supplies	\$1,000.00
Decker's Food Center	Supplies	\$7.98
Delta Dental	Employee Dental Insurance	\$991.15

EDM International, Inc	Elect Professional Services	\$715.00
Emergency Medical Products Inc	Ambulance Supplies	\$16.06
Energy Laboratories INC.	Water Samples	\$66.00
Etchemendy, Pierre	Reimburse Utility Over Payment	\$33.46
Franks Parts Company	Parts/Supplies/Repairs/Fuel/Oil/Tools	\$3,572.16
Gasfire Services	Elect Vehicle Repairs	\$55.12
Global Propane	Waste Treatment Fuel	\$243.53
Gordon, Jacob	Reimburse PD Supplies	\$99.91
Grainger	Water Dept Parts/Supplies	\$37.86
Great American Financial Serv	Copier Lease	\$100.00
Harberts, Michael	IT Support	\$935.00
Hawkins, Inc	Water Chemicals	\$799.99
HDR, Inc	Consultant Fees	\$3,103.94
Hometown Country	Cemetery Uniforms	\$180.00
Ideal Linen/Bluffs	Parks/Shop Parts/Supplies	\$118.99
Jergenson, Doug	Monthly Wage Animal Control	\$1,540.00
Lumen	Phone, Long Distance	\$18.18
Lusk Herald	Legal Advertising/Advertising	\$1,292.24
Lusk Lodging Tax Board	Tax Distribution	\$2,134.10
Matheson Tri-Gas Inc	Ambulance Oxygen	\$51.57
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
Niobrara Chamber of Commerce	Promotion	\$187.50
Niobrara County Library	Internet Service	\$250.00
Niobrara County Treasurer	Communication Contract	\$6,301.50
Niobrara Electric Association	Utilities	\$52.00
Northwest Pipe Fittings of Rapid City	Water Supplies	\$1,369.73
One Stop Safety Solutions	Drug Testing Consortium	\$1,540.00
One-Call of Wyoming	Dig Tickets	\$2.25
Postmaster	Permit Renewal	\$320.00
Print Express	Office Supplies	\$398.83
Richardson, Isaiah	Reimburse for training	\$79.20
State of Wyoming	LIHWAP Over Payment Refund	\$75.34
Stinker Stores Inc	Fuel	\$6,458.80
TDS Trash Collection Serv.	Tipping Fees	\$3,081.02
Torrington Office Supplies	Supplies	\$31.06
Underground Enterprises	Transfer Station Fees	\$2,100.00
Visa 0681	Subscriptions/Supplies/Equipment/ Training/Postage/Fees	\$5,139.05
Visa 0707	PD Subscription/Supplies/Postage/K-9/ Repairs	\$1,216.97
Visa 0715	Ambulance Emergency Coverage	\$108.00
Vis 0723	Fire Department Supplies	\$1,849.62
Visionary Broadband	Internet Service	\$562.80

W.M.P.A.	Power Purchase	\$104,198.45
WAM/WCCA	Shop Lease Payment	\$786.55
Western Medical Management	Ambulance Billing Fees	\$500.13
WEX Bank	Fleet Fuel	\$5,688.32
WY Assoc of Rural Water Sys	Training	\$395.00
WY Dept of Revenue	Sales Tax	\$7,875.18
WY Dept. of Workforce Services	Worker's Compensation	\$2,049.44
WY Educators Benefit Trust	Employee Insurance	\$29,665.25
WY First Aid & Safety Supply	Office Equipment/Pool/Shop Supplies	\$2,379.06
Wyoming Machinery Corp	Street Snow Removal	\$3,986.18
Total Vouchers		\$243,450.44

<u>MANUAL CHECKS</u>	<u>January 2024</u>	
Kruse, Pete	Per Diem, Safety Meeting	\$20.00
Lashmett, Justin	Per Diem, Safety Meeting	\$20.00
Norberg, Rory	Per Diem, Water Samples	\$20.00
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$332.29
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$629.65
Crane Finance	Writ of Wages, Garnishment	\$110.08
Wyoming Child Support	Writ of Wages, Garnishment	\$345.22
Bankcard Center 3814	Airport Parts & Supplies	\$504.71
CMIT Solutions of Wyoming Center	PD Firewall	\$130.00
Oftedal Construction, Inc	Contractor Payment	\$179,628.22
AVI PC Engineering	Engineering Fees	\$70,485.62
Postmaster	Utility Mailings	\$315.52
Kruse, Pete	Per Diem, Meeting in Lingle	\$20.00
Lashmett, Justin	Per Diem, Meeting in Lingle	\$20.00
Freudenthal & Bonds, P.C.	Reissue Lost Check	\$7,500.00
Circuit Court of Niobrara County	Writ of Wages, Garnishment	\$542.13
Crane Finance	Writ of Wages, Garnishment	\$131.52
Wyoming Child Support	Writ of Wages, Garnishment	\$345.22
	Total	\$ 261,100.18

<u>ACH - January 2024</u>		
Lusk State Bank	Health Savings Account	\$6,416.74
Elevon	Office Credit Card Fees	\$450.80
Wyoming Retirement System	Government Contribution	\$16,753.36
Xpress Bill Pay	Online Bill Pay Fees	\$119.00
Verizon Wireless	Ambulance Phones	\$72.33
	Total	\$23,812.23

Visitors:

Fire Chief Chantry Filener with the Lusk Fire Department approached the council about a tower/ladder fire truck from Laramie County that is available to purchase. He said they could fund most of it through the budget but would like to apply to use \$15,000 from the Capital Improvement fund to help cover the cost. He said that he has grant applications out that will pay back the funds borrowed. COUNCIL MEMBER PFISTER MOVED, SECOND BY COUNCIL MEMBER NELSON to approve the purchase of the fire truck and use \$15,000 from the Capital Improvement fund that will be paid back. Council Member Filener abstained. MOTION CARRIED.

Department Updates:

Department updates were given by Trevor Barner, Mike Mayville, Chief Gordon, Desi LeLeux, and Todd Skrukud.

Old Business:

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve Ordinance No. 3-5-130, An Ordinance Amending Ordinance 3-5-130 of the Town of Lusk, Wyoming to Delete the Cemetery Fees Set Forth Therein and to Allow the Governing Body to Set Such Fees by Resolution from Time to Time As May Be Appropriate, on second reading. MOTION CARRIED.

New Business:

COUNCIL MEMBER PFISTER MOVED, SECOND BY COUNCIL MEMBER NELSON, to approve the following golf tournament dates with reduced green fees of \$15 per golfer: NEA Golf Tournament- Saturday, June 15th; Niobrara Country Club Golf Tournaments- Friday, June 7th; Saturday, August 3rd; Saturday-Sunday, August 24-25th; Fire Dept Tournament- Saturday, September 7th; and to approve the High School Golf Tournaments for Saturday, May 4th, and Friday, September 6th; and to approve the Legend of Rawhide Tournament with no reduced green fees- Saturday, July 28th. MOTION CARRIED.

Cyber Security Plan was reviewed. The IT person provided an update that was in the council packets. Desi LeLeux explained that they received approval of funds for the Cyber Security Grant and are waiting to get government pricing and tax exemption to order the items. The review of the Cyber Security Plan is for the purpose of applying for the Cyber Security Grant which we intend to continue to apply for.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to approve Resolution 24-02, A Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board on Behalf of the Governing Body for the Town of Lusk for the Purpose of Purchase A New Ambulance and Equipment that will Replace an Ambulance that Needs to be Decommissioned. MOTION CARRIED.

MAYOR PRO TEM DOOPER read and signed Proclamation #01-2024 Election Proclamation.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER PFISTER, to move into executive session at 5:16 p.m. MOTION CARRIED.

The council reconvened into regular session at 5:35 p.m.

There being no further business to come before the Council, the meeting was adjourned at 5:36 p.m.

The next regular meeting will be Tuesday, March 5, 2024, at 5:00 p.m.

Douglas E. Lytle, Mayor

ATTEST:

Desirae Matthews-LeLeux, Clerk/Treasurer