

MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
AUGUST 2, 2022, 4:30 P.M.

The Town Council of the Town of Lusk met in regular session at 4:30 p.m. in the Council Chambers of Town Hall on Tuesday August 2, 2022.

Council Members Present: Mayor Doug Lytle, Council Members Dean Nelson, Tom Dooper, Adam Dickson

Absent: Council Member Chantry Filener

Also Present: Desirae Matthews-LeLeux, Clerk/Treasurer
Samantha Eddy, Deputy Clerk/Treasurer
Todd Skrukud, Director of Public Works
Attorney Dennis Meier
Chief Bo Krein
Sean Duffy, Golf Course Superintendent

Mayor Lytle led everyone in the Pledge of Allegiance.

MAYOR LYTLE called the meeting to order at 4:29 p.m.

COUNCIL MEMBER DOOPER MOVED, to approve a consent agenda for item numbers three (3) through six (6), second by COUNCIL MEMBER NELSON MOTION CARRIED.

VOUCHERS FOR PAYMENT

AFLAC	Payroll Deduction	\$942.78
Allbright's True Value	Supplies	\$1,503.58
ALSCO/American Linen	Mat Rental	\$132.16
AVI PC Engineering Inc	Engineering Fees	\$62,933.27
BankCard Center 0344	Golf Course Irrigation/Recreation Camp/ /Subscriptions/Postage/K-9 Unit	\$4,300.70
BankCard Center 4359	Supplies/Uniforms/Subscriptions/Postage	\$989.56
BankCard Center 9385	Ambulance Supplies/Shop Supplies	\$449.36
Black Hills Energy	Gas Service	\$7,783.48
Bloomers, LLC	Funeral Flowers	\$53.95
BoardTronics, Inc.	Golf Course Irrigation Repairs	\$829.50
Boldon Welding & Repair Services	Cemetery Equipment Repair	\$33.86
Border State Industries	Electric Parts and Supplies/Line Upgrade	\$884.81
Burdick, Robert	Utility Deposit Refund	\$100.00
Caselle Inc.	Office Support & Maintenance	\$1,133.00
CenturyLink	Phones/Internet	\$1,054.49
Connecting Point	Copier Lease	\$100.00
D.C. Drilling LLC	Water Maintenance/Repair	\$46,089.56

Doyle J. Davies	Municipal Judge/Bond	\$1,060.00
Decker's Food Center	Supplies	\$704.97
Delta Dental Plan	Employee Paid Insurance	\$745.10
Energy Laboratories	Water Samples/Landfill Monitoring	\$912.00
Filener, Chantry	Fire Dept Training Reimbursement	\$1497.50
Franks Parks Company	Parts/Supplies/Repairs	\$1,734.34
Gasfire Services	Sanitation/PD/Parks/Electric/Streets- Vehicle Repair	\$1,669.79
GovOffice LLC	Website Hosting	\$660.00
Great American Financial Services	Copier Lease	\$100.00
Great West Trust Co	WRS 457 Plan Deferred	\$300.00
Hawkins, Inc	Pool Chemicals	\$4,742.76
Henderson, Marie	Utility Deposit Refund	\$67.82
Hirst Applegate, LLP	Attorney Fees	\$857.03
Jergenson, Doug	Monthly Wage Animal Control	\$1,400.00
Jirdon Agri Chemicals	Seed/Sod	\$571.50
Lawson Products, Inc	Shop Tools/Supplies	\$157.81
Lexipol	Ambulance Training	\$636.48
LIEAP State of WY	LIEAP ARP Refund	\$400.00
Lumen	Phone, Long Distance	\$24.71
Lusk Herald	Legal Advertising/Advertising	\$2,328.25
Lusk Lodging Tax Board	Tax Distribution	\$4,368.69
Matheson Tri-Gas Inc	Oxygen	\$402.19
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
Midland Implement Co.	Golf Course Supplies/Irrigation/Equip Repairs	\$2,452.39
Moore, April	Utility Deposit Refund	\$109.54
Nio. County Weed& Pest	Streets Chemicals	\$740.00
Niobrara Chamber of Commerce	Promotion	\$187.50
Niobrara County Library	Internet Service	\$250.00
Niobrara County Treasurer	Communications Contract/ESRI GIS Maint.	\$6,405.28
Niobrara Electric Assoc.	Utilities	\$40.39
Northwest Pipe Fittings of Rapid City	Water Dept. Parts & Supplies	\$1,191.30
Northwest Pipe Fittings, Scottsbluff	Parks/Cemetery Irrigation Repairs	\$259.98
Oftedal Construction, Inc	Phase I Payment #12/Phase II Payment #1	\$2,332,201.92
One-Call of Wyoming	Tickets	\$40.50
Pete Morris Solutions	Golf Course Support	\$100.00
Pitney Bowes Purchase Power	Postage	\$520.99

R&R Products Inc.	Golf Course Supplies/Equipment Repair	\$961.40
Ranchers Feed & Supply	Park Supplies	\$36.74
Rawhide Drug	Supplies	\$15.53
Silver Cliff Vet Clinic	Animal Control Expense	\$45.00
Simplot Turf & Horticulture	Fertilizer/Seed	\$3,387.70
Sinclair, Pine Bluffs	Airport Fuel	\$10,090.00
Sun Ridge Systems, Inc	PD Office Support & Maintenance	\$7,496.00
TDS Trash Collection	Tipping Fees Transfer Station	\$6,817.78
Torrington Office Supplies	Supplies	\$100.32
Underground Enterprises	Transfer Station Haul	\$2,250.00
Visionary Communications Inc.	Internet Service	\$363.48
WAM	Memberships	\$2,056.00
W.M.P.A.	Electrical Power Purchase	\$99,116.30
Western Medical Management	Ambulance Billing Service	\$836.22
Whitaker Oil, Inc.	Fuel & Oil	\$7,991.27
WY Dept. of Revenue	WY Sales Tax	\$5,995.19
WY Dept. of Workforce Services	Worker's Compensation	\$3,265.06
WY Educators Benefit Trust	Employee Medical/Life Premiums	\$26,210.75
Wyoming Public Health Lab	Water Samples	\$48.00
Wyoming Retirement	Government Contribution	\$22,690.88
Total Vouchers		\$2,702,728.41

<u>MANUAL CHECKS</u>	<u>July 2022</u>	
Clerk of District Court, Second Judicial	Garnishment, Writ of Assignment	\$348.56
WY Child Support	Garnishment, Writ of Assignment	\$319.37
Oftedal Construction, Inc	Phase 1 Contractor Payment #11	\$584,769.53
Security Insurance Agency	Bond Fees	\$575.00
Pete Kruse	Per Diem	\$20.00
Royce Thompson	Per Diem	\$20.00
Clerk of District Court, Second Judicial	Garnishment, Writ of Assignment	\$348.56
WY Child Support	Garnishment, Writ of Assignment	\$319.37
PostMaster	Utility Billing	\$303.93
WY Child Support	Garnishment, Writ of Assignment	\$319.37
	Total	\$587,343.69

Visitors:
No visitors.

Department Updates:

- Chief Krein gave a report on police department statistics for May. Chief Krein stated they applied for a Homeland Security Grant for PD and Ambulance radios as they have met their end of life. The preliminary award confirms they will receive the grant in the amount of \$63,000. The department is gearing up for Sturgis and have trainings coming up.
- Sean Duffy gave a report on the water system issue at the golf course. He stated the issue has been cornered but complicated. Water is running 24 hours but there are a lot of variables.
- Desirae Matthews-LeLeux reported that she is finalizing the applications for the Water and Sewer ARPA Grant as well as USDA Rural Development application for match funds, for Phase III. Deadline is August 12th. Auditors will be here the week of August 22nd. The Town received their final distribution of Covid ARPA money in the amount of \$132,658.49.
- Todd Skrukrud reported they are patching. They had a mainline leak on Friday on South Elm due to an old line. There was a glitch with a water well that had people out for a short time. Todd reported on the infrastructure project stating they will begin paving on Thursday for Phase I. Phase II finishing water on Maple from 3rd to 6th, doing curb & gutter in front of school. Plan is to have everything completed in front of Elementary School by mid-September. Sewer crew working on Maple from 8th to 7th then move over to Oak from 8th to 6th. There is a pasture lease available north of transfer station. Todd will talk to the two interested parties regarding a contract. Two citizens from the community spoke up about the construction project and sidewalks going in by their home's and said they each have a tree(s) that may need to be removed. Todd will take a look at the situations.

Old Business:

No Old Business.

New Business:

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER DICKSON, to approve livestock permits for Chris Trudeau, Sara DesEnfants, Susan Beecher and Tracie Phillips, with no roosters to the chicken permits. MOTION CARRIED. Livestock permit for Bill & Emmalee Shoup was denied.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER NELSON to approve the Temporary Open Container Permit- EMS Benefit Committee. MOTION CARRIED.

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER DICKSON to approve the bid for Police Department Vehicle from Bob Ruwart Motors for 2023 Chevy Tahoe PPV with trade on the 2015 Dodge Durango in the amount of \$54,108.21. MOTION CARRIED

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER DICKSON to approve Ordinance No. 11-26-100, An Ordinance Establishing the "Equal Pay Program" For

Payment of Monthly Utilities Provided By The Town of Lusk, on first reading. MOTION CARRIED.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER NELSON to approve both: Ordinance No. 1-1005, An Ordinance Authorizing The Issuance And Sale By The Town Of Lusk, Wyoming, Of Its Water Revenue Bond Anticipation Note, Series 2022, Dated _____, 2022, In The Maximum Principal Amount of \$1,657,000, In Anticipation Of The Issuance By The Town Of Its Water Revenue Bond In The Principal Amount of \$1,657,000, For The Purpose Of Providing A Portion Of The Costs For Improvements To The Town's Water System; And Authorizing The Members Of The Governing Body And Employees Of The Town To Take Any And All Actions Necessary To Effectuate The Issuance And Sale Of Said Note And The Consummation Of Said Transactions; and Ordinance No. 1-1006, An Ordinance Authorizing The Issuance And Sale By The Town Of Lusk, Wyoming, Of Its Sewerage Revenue Bond Anticipation Note, Series 2022, Dated _____, 2022, In The Maximum Principal Amount of \$1,362,000, In Anticipation Of The Issuance By The Town Of Its Sewerage Revenue Bond In The Principal Amount of \$1,362,000, For The Purpose Of Providing A Portion Of The Costs For Replacing The Town's Sanitary Sewerage Systems; And Authorizing The Members Of The Governing Body And Employees Of The Town To Take Any And All Actions Necessary To Effectuate The Issuance And Sale Of Said Note And The Consummation Of Said Transactions, on first readings. MOTION CARRIED. Two special meetings by phone were scheduled for these two Ordinances, August 5th @ 12:00pm for Second Reading, and August 12th @ 12:00pm for Third and Final Reading.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER DICKSON to approve Resolution 22-14, A Resolution Authorizing Submission Of An Application To The State Loan And Investment Board For A Grant Through Water and Sewer ARPA Grant Program Funding On Behalf Of The Governing Body For The Town Of Lusk For The Purpose Of Replacement Of Water/Sewer System- Phase III. MOTION CARRIED.

COUNCIL MEMBER DICKSON MOVED, SECOND BY COUNCIL MEMBER NELSON to approve Resolution 22-15, A Resolution Of The Governing Body Of The Town Of Lusk, Wyoming, Authorizing and Directing The Mayor And The Town Clerk Of The Town Of Lusk, Wyoming To Submit An Application To The United States Department Of Agriculture (USDA) For Funding The Lusk Streets And Utilities Reconstruction Improvement Project, Remainder Of Phase II And Part Of Phase III. MOTION CARRIED.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER NELSON to approve the payoff of USDA Loan #1 in the amount of \$82,364.57. MOTION CARRIED.

Mayor Lytle asked for a motion to move into executive session. COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER DOOPER, to move into executive session for contract purposes at 5:20 p.m. MOTION CARRIED.

The Council reconvened into regular session at 5:53p.m. COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER DOOPER to approve the notice to terminate

the contract for the Golf Course Superintendent. MOTION CARRIED.

The next regular Council meeting will be Tuesday September 6, 2022 at 5:00 p.m.

There being no further business to come before the Council, the meeting was adjourned at 5:55 p.m.

Douglas E. Lytle, Mayor

ATTEST:

Desirae Matthews-LeLeux, Clerk/Treasurer