

MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
JANUARY 4, 2022 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday January 4, 2022.

Council Members Present: Mayor Doug Lytle, Council Members Dean Nelson, Becky Blackburn, Chantry Filener, and Tom Dooper

Also Present: Linda Frye, Clerk/Treasurer
Desirae Matthews-LeLeux, Deputy Clerk/Treasurer
Todd Skrukud, Director of Public Works
Attorney Dennis Meier
Chief Bo Krein

MAYOR LYTLE called the meeting to order at 5:00 p.m.

Dennis Meier led everyone in the Pledge of Allegiance.

COUNCIL MEMBER NELSON MOVED, to approve the agenda, second by COUNCIL MEMBER BLACKBURN. MOTION CARRIED.

VOUCHERS FOR PAYMENT

AFLAC	Payroll Deduction	\$1,147.08
Allbright's True Value	Supplies	\$480.85
ALSCO/American Linen	Mat Rental	\$253.14
AVI PC Engineering Inc.	Engineering Fees	\$67,183.38
Baker & Associates Inc.	Groundwater Monitoring Fees	\$1,800.00
BankCard Center 0344	Supplies/Subscriptions/Postage	\$320.35
BankCard Center 1952	Annual Fee	\$35.00
BankCard Center 1960	Annual Fee	\$35.00
BankCard Center 2477	Electric Dept. Parts & Supplies/Annual Fee	\$304.29
BankCard Center 4359	Supplies/Postage	\$78.72
Black Hills Energy	Gas Service	\$1,615.22
Bloomers, LLC	Public Relations Misc.	\$59.95
Boldon Diesel Services	Water Dept. Equipment Repair	\$1,979.70
Boldon Welding & Repair Services	Electric Dept. Vehicle Repair	\$8.84
Border State Industries	Parts and Supplies	\$386.12
Caselle Inc.	Office Support & Maintenance	\$4,850.00
CenturyLink	Phones/Internet	\$1,368.13
CNM Plumbing & Heating, LLC	Camera Sewer Line/Infrastructure Project	\$350.00
Communication Technologies	Police Dept. Radios	\$51.50
Connecting Point	Copier Lease	\$57.00
Dana Kepner Co.	Water Parts & Supplies	\$50.00
Doyle J. Davies	Municipal Judge	\$1,000.00
Delta Dental Plan	Employee Paid Insurance	\$895.65

Driven Powersports and Marine	PD Fuel & Oil	\$103.93
Emergency Medical Products Inc.	Ambulance Supplies	\$304.26
Energy Labs. Inc.	Water Samples	\$740.00
Forkner, Jocelyn	Utility Deposit Refund	\$42.72
Franks Parks Company	Parts/Supplies/Repairs	\$3,722.95
Great American Financial Services	Copier Lease	\$356.22
Great West Trust Co	WRS 457 Plan Deferred	\$300.00
Hawkins, Inc.	Chemicals	\$1,317.33
Heartland Embroidery	Police Dept. Uniforms	\$375.00
Hiway Brake & alignment	Police Dept. Vehicle Repairs	\$105.00
Hotel Laminates	Golf Course Misc.	\$300.00
Hubbard, Jason & Andie	Reimbursement Football Equipment	\$50.00
Ideal Linen/Bluffs	Supplies	\$75.98
Interstate Batteries	Vehicle Repairs/Parts & Supplies	\$394.85
Jergenson, Doug	Monthly Wage Animal Control	\$1,400.00
Lumen	Phone, Long Distance	\$20.90
Lusk Herald	Legal Advertising/Directory/Ad.	\$2,103.13
Lusk Lodging Tax Board	Tax Distribution	\$5,531.26
Lytle, Doug & Kayte	Reimbursement Football Equipment	\$50.00
Matheson Tri-Gas Inc.	Ambulance Supplies	\$99.28
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
Newman Traffic Signs	Street Signs	\$118.63
Niobrara Chamber of Commerce	Promotion	\$187.50
Niobrara County Library	Internet Service	\$250.00
Niobrara County Treasurer	Communications Contract	\$6,301.50
Niobrara Electric Assoc.	Utilities/Parts & Supplies	\$58.42
Northwest Pipe Fittings of Rapid City	Parts and Supplies	\$109.28
Oftedal Construction Inc.	Phase I Payment #5	\$411,557.74
One-Call of Wyoming	Tickets	\$12.75
Owren, Jay	Reimbursement PD Fees	\$10.00
Pitney Bowes Global Financial	Leasing Charges	\$163.53
Print Express	Office Supplies	\$382.77
Ranchers Feed & Supply	Parts & Supplies	\$60.80
Stream, Tyler	Reimbursement Fuel	\$60.37
TDS Trash Collection	Tipping Fees Transfer Station	\$4,973.27
Titan Machinery – Rapid City	Water Dept. Equipment Repair	\$164.70
Torrington Office Supplies	Office/Shop Supplies	\$492.43
Underground Enterprises	Transfer Station Haul	\$1,800.00
USA Blue Book	Emergency Medical New Equipment	\$113.93

Valley Motor Supply	Parts/Supplies/Vehicle Repair	\$178.77
Visionary Communications Inc.	Internet Service	\$200.16
WAM	Winter Conference Fees	\$430.00
W.E.B.T.	Employee Life Insurance	\$69.75
W.M.P.A.	Electrical Power Purchase	\$92,675.62
Westco	Golf Course Fuel & Oil	\$481.35
Whitaker Oil, Inc.	Fuel & Oil	\$3,882.93
WY Dept. of Environmental Quality	Tank Registration Fees	\$200.00
WY Dept. of Revenue	WY Sales Tax	\$5,627.63
WY Dept. of Workforce Services	Worker's Compensation	\$3,170.41
WY Machinery Corp	Snow Removal	\$1,181.28
Wyoming Office State Lands & Investments	Loan Payment DW219	\$6,750.49
Wyoming Retirement	Government Contribution	\$24,249.61
Total Vouchers		\$671,418.35

<u>MANUAL CHECKS</u>	<u>December 2021</u>	
Clerk of District Court	Garnishment, Writ of Assignment	\$348.56
WY Child Support	Garnishment, Writ of Assignment	\$184.61
Angry Irishman BBQ, LLC	Public Relations	\$1,427.00
Stuart Coxhead	Per Diem/Training	\$38.00
Jeremiah Fink	Per Diem/Training	\$38.00
Pete Kruse	Per Diem	\$19.00
Royce Thompson	Per Diem	\$19.00
Clerk of District Court	Garnishment, Writ of Assignment	\$348.56
WY Child Support	Garnishment, Writ of Assignment	\$184.61
Postmaster	Utility Billing	\$260.14
Clerk of Circuit Court Niobrara County	Garnishment, Writ of Assignment	\$301.71
WY Child Support	Garnishment, Writ of Assignment	\$184.61
	Total	\$3,353.80

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve the list of vouchers as presented. MOTION CARRIED.

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve the Treasurers Report, Financial Condition and Manual Checks. The report will be filed for audit. MOTION CARRIED.

COUNCIL MEMBER BLACKBURN MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the minutes of the regular Council meeting on December 7, 2021. MOTION CARRIED.

Department Updates:

Chief Krein gave the Council information on stats from 2020 and 2021 and the incidents for December. The police department is looking into updating their internet service.

Linda reported on the zoom meeting held Wednesday December 29th with Brenda Allen and Lorraine Werner from USDA, Bruce Perryman AVI Engineer, Todd, Linda and Desi. The purpose of the meeting was to discuss funding from USDA RD Apply for Phase II of the infrastructure project. The Town is requesting \$1,000,000.00 in construction money for Phase II. Linda will be contacting lenders for interim financing for USDA and Barbara Bonds for bonding on Phase I of the infrastructure project. We have submitted RD Apply USDA funding for Phase II. Sheila Youngquist is the Part-Time Utility Billing Clerk and Courtney Rowley is temporarily helping in the office before she goes back to college.

Todd Skrukud Director of Public Works informed the Council that the contractors on the infrastructure project are scheduled to begin work again on January 10th. On January 14th, Todd and Daniel Bebo AVI Engineer will be meeting with the school to discuss the infrastructure project. The department heads are going through the 50% plans for Phase II and bids are scheduled to go out sometime in February or March. We are having issues with water pumps and Todd is addressing this with D.C. Drilling. There was a discussion on the funding for the remainder of the infrastructure project and to keep USDA involved in the construction portion.

New Business:

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER BLACKBURN, to approve Shawn Leimser as Lusk Volunteer Fire Department Chief. MOTION CARRIED.

COUNCIL MEMBER BLACKBURN MOVED, SECOND BY COUNCIL MEMBER NELSON, to approve Resolution No. 22-1, A Resolution Designating a Depository of the Funds of the Town of Lusk, Wyoming, A Municipal Corporation Existing Under and by Virtue of the Laws of the State of Wyoming. Town of Lusk funds are deposited in Lusk State Bank, Bank of the West, and Wyoming Government Investment Fund. MOTION CARRIED.

COUNCIL MEMBER BLACKBURN MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve Livestock Permit Renewal for Robyn Jefcoat, 408 S. Diamond for hens (layers). MOTION CARRIED.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER BLACKBURN, to approve the Airport and Business Park Haying Contract with Louis Hammer for the 2022 season. MOTION CARRIED.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve the Golf Course "Pro-Shop" Management Contract with Dennis Green. Council Member Dooper asked about people paying green fees after the season is over and how this is being collected. Todd stated that there is no collection of fees. MOTION CARRIED.

Mayor Lytle presented the Council an amendment to an Ordinance for food service for minors in bars. Mayor Lytle stated that he does not feel that it was his job to "police" other people's children. There will be a work session on Friday January 14th, 2022 at 1:00 p.m. at Town Hall to discuss changes or have comments on the ordinance. This work session is

open to the public and interested citizens are urged to attend.

COUNCIL MEMBER BLACKBURN MOVED, SECOND BY COUNCIL MEMBER NELSON AND DOOPER, to approve Ordinance No. 8-15-150, An Ordinance Amending Existing Ordinance No. 8-15-150 at Paragraph (F) to Allow Food Services for Minors in Retail Liquor Establishments by Permit.

Katie Krein, Niobrara Prevention Coalition Coordinator was present and asked questions about the bar atmosphere, smoking and other concerns. Owners and bartenders will be required to go through TIPS training. Chief Krein stated that they would like to know who has the liability if this ordinance is violated. This will be discussed at the work session.

MOTION CARRIED. Attorney Meier commented on what he put in the ordinance.

The next regular Council meeting will be Tuesday February 1, 2022 at 5:00 p.m.

There being no further business to come before the Council, the meeting was adjourned at 5:45 p.m.

Douglas E. Lytle, Mayor

ATTEST:

Linda M. Frye, Clerk/Treasurer