

MINUTES OF THE REGULAR COUNCIL MEETING  
TOWN OF LUSK  
JULY 5, 2022 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday July 5, 2022.

Council Members Present: Mayor Doug Lytle, Council Members Dean Nelson, Chantry Filener, Tom Dooper, Adam Dickson

Also Present: Desirae Matthews-LeLeux, Clerk/Treasurer  
Samantha Eddy, Deputy Clerk/Treasurer  
Todd Skrukud, Director of Public Works  
Attorney Dennis Meier  
Chief Bo Krein

Ed Tirado led everyone in the Pledge of Allegiance.

MAYOR LYTLE called the meeting to order at 5:00 p.m.

COUNCIL MEMBER DOOPER MOVED, to approve a consent agenda for item numbers three (3) through six (6), second by COUNCIL MEMBER FILENER MOTION CARRIED.

VOUCHERS FOR PAYMENT

AFLAC	Payroll Deduction	\$661.04
Allbright's True Value	Supplies	\$1,237.12
ALSCO/American Linen	Mat Rental	\$278.65
American Red Cross	Lifeguard Training/First Aid	\$793.00
Archive Social, Inc	Support & Maintenance	\$2,988.00
AVI PC Engineering Inc	Engineering Fees	\$64,234.92
Baker & Associates Inc.	Groundwater Monitoring	\$1,800.00
BankCard Center 0344	Supplies/Subscriptions/Postage/Convention	\$1,651.77
BankCard Center 2477	Water Samples	\$27.85
BankCard Center 4359	Ammunition/Uniforms/Postage	\$802.06
Black Hills Energy	Gas Service	\$365.27
BoardTronics, Inc.	Golf Course Irrigation Repairs	\$406.50
Border State Industries	Electric Parts and Supplies	\$3,552.61
Caselle Inc.	Office Support & Maintenance	\$1,133.00
Casper College	Training	\$285.00
CenturyLink	Phones/Internet	\$1,210.76
Communication Technologies	Police Dept. Radios	\$50.56
Connecting Point	Copier Lease	\$100.00
Doyle J. Davies	Municipal Judge/Bond	\$1,000.00
Decker's Food Center	Supplies	\$114.74
Delta Dental Plan	Employee Paid Insurance	\$745.10

Energy Laboratories	Water Samples/Landfill Monitoring	\$2,935.00
Franks Parks Company	Parts/Supplies/Repairs	\$1,651.87
Frisinger, Kole	Utility Deposit Refund	\$133.51
Jacob Gordon	Police Dept. K-9 Supplies, New Door	\$298.80
Great American Financial Services	Copier Lease	\$311.00
Great West Trust Co	WRS 457 Plan Deferred	\$200.00
Herren Bros. True Value	Parts/Supplies	\$105.93
Hirst Applegate, LLP	Attorney Fees	\$2,448.34
Ideal Linen/Bluffs	Supplies	\$52.99
Inland Potable Service, Inc	Water Tank Cleaning & Inspect.	\$2,875.00
Jergenson, Doug	Monthly Wage Animal Control	\$1,400.00
Local Govt. Liability Pool	LGLP Renewal Contribution	\$12,040.00
Lumen	Phone, Long Distance	\$22.66
Lusk Herald	Legal Advertising/Advertising	\$3,091.50
Lusk Lodging Tax Board	Tax Distribution	\$2,755.39
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
Midkiff Water Well Service	Airport Maintenance	\$532.00
Newman Traffic Signs	Street Signs	\$2,127.80
Niobrara Chamber of Commerce	Promotion	\$187.50
Niobrara Conservation District	Golf Course Misc.	\$429.00
Niobrara County Library	Internet Service	\$250.00
Niobrara County Treasurer	Communications Contract/ESRI GIS Maint.	\$7,476.75
Niobrara Electric Assoc.	Utilities	\$40.92
Northwest Pipe Fittings of Rapid City	Water Dept. Parts & Supplies	\$2,653.28
One-Call of Wyoming	Tickets	\$32.25
Pitney Bowes Global Financial	Leasing Charges	\$163.53
Pitney Bowes Inc	Office Supplies	\$40.03
Quality Carpet Care Inc.	Country Club Window Repairs	\$1473.00
R&R Products Inc.	Parts & Supplies/Equipment Repair	\$1,341.62
Rawhide Drug	Supplies	\$68.97
Silver Cliff Vet Clinic	K-9 Exam	\$37.00
Simplot Turf & Horticulture	Fertilizer/Seed	\$2613.00
TDS Trash Collection	Tipping Fees Transfer Station	\$8,359.58

Torrington Office Supplies	Supplies	\$148.14
Underground Enterprises	Transfer Station Haul	\$1,800.00
Valley Motor Supply	Parts & Supplies	\$588.82
Visionary Communications Inc.	Internet Service	\$363.48
WAMCAT	Memberships	\$225.00
W.A.R.M. Property Ins. Pool	Property Coverage	\$34,470.21
W.E.B.T.	Employee Medical/Life Premiums	\$26,207.25
W.M.P.A.	Electrical Power Purchase	\$84,313.44
WAM/WCCA	Heating Maintenance	\$786.55
Westco	Golf Course Fuel	\$2,117.72
Whitaker Oil, Inc.	Fuel & Oil	\$7,061.40
WY Dept. of Revenue	WY Sales Tax	\$4,586.61
WY Dept. of Workforce Services	Worker's Compensation	\$2,260.28
Wyoming Retirement	Government Contribution	\$15,216.48
Total Vouchers		\$327,206.12

<u>MANUAL CHECKS</u>	<u>June 2022</u>	
Clerk of District Court, Second Judicial	Garnishment, Writ of Assignment	\$348.56
WY Child Support	Garnishment, Writ of Assignment	\$319.37
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Pete Kruse	Per Diem	\$20.00
Royce Thompson	Per Diem	\$20.00
Filener, Chantry	Per Diem WAM Convention	\$330.02
Matthews-LeLeux, Desirae	Per Diem WAM Convention	\$330.02
Rory Norberg	Per Diem	\$20.00
Kimtek Corporation	Ambulance Vehicle Repairs/Polaris Transport	\$4,225.00
Brendan Hopkins	Football Camp Reimbursement	\$250.00
Brendan Hopkins	Football Camp Reimbursement/Underpaid	\$100.00
Crabb, Kristian	Football Camp Reimbursement	\$250.00
Crabb, Kristian	Football Camp Reimbursement/Underpaid	\$100.00
Garris, Roy	Football Camp Reimbursement	\$250.00
Garris, Roy	Football Camp Reimbursement/Underpaid	\$100.00
Marin, D'Mauria	Football Camp Reimbursement	\$250.00
Martin, D'Mauria	Football Camp Reimbursement/Underpaid	\$100.00

Mckinley, Sam	Football Camp Reimbursement	\$250.00
Mckinley, Sam	Football Camp Reimbursement/Underpaid	\$150.00
Street Décor, Inc	Christmas Street Banners	\$1,770.91
PostMaster	Utility Billing	\$272.69
K-Dogs & Catering	Tiger Football Camp Meals	\$681.00
Yeager, Jessica	Football Camp/Tees/Waterbottles	\$1,450.00
Niobrara County Clerk	Property Deed Filing/S Pine St	\$15.00
Pool Furniture Supply	Pool Chairs and Umbrella	\$1,822.60
	Total	\$14,093.10

Visitors:

Justin Collins with the Lusk Fire Department, approached the Council to request reduced Green Fees for an 18 hole/three-man scramble Golf Tournament/Fundraiser on Sunday, September 11, 2022, with a start time at 10:00 a.m. COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER NELSON, to reduce Green Fees to \$15 for the Tournament. There was further discussion by the Council that if there were enough people signed up, Dennis Green has the authority to shut the course down during the tournament, otherwise it is to remain open. Council member Filener abstained. MOTION CARRIED.

Ed Tirado wanted to invite all Veterans to the Best Western for lunch on July 23<sup>rd</sup>, 2022 at 12:00pm for a free BBQ. Tirado asked that the council consider a Proclamation honoring the late Major Virgil Olds, a son of Niobrara County who is MIA from WWII. He is finally receiving a head stone placed at the Node Cemetery and the American Legion will be doing a dedication ceremony September 16, 2022 at 12:00 p.m. All are invited to attend. Mayor Lytle agreed to proclaim September 16<sup>th</sup> as Major Virgil Olds Day. Tirado continued stating Lusk won the bid and will be hosting the American Legion State Convention in 2023. It will take place the weekend of Father's Day, June 15-18, 2023. He anticipates it bringing in 150 to 200 people including families. He requested the use of the Cemetery on June 16<sup>th</sup> and to lower or waive the fees for the pool and golf course for the families that will likely be in town during the convention for the entire weekend. There was discussion to do coupon tickets or cards for the pool and golf course. COUNCIL MEMBER DICKSON MOVED, SECOND BY COUNCIL MEMBER FILENER to allow the use of the Cemetery on June 16, 2023 from 4:00 to 7:00 p.m. Further discussion regarding the pool and golf course will be tabled.

Department Updates:

- Chief Krein, Police Department – He gave a report on police department statistics for May. The department is gearing up for Legend of Rawhide weekend. They are continuing to issue clean-up letters. Krein reported that there were no issues with the 4<sup>th</sup> of July and people cleaned up well after. There were compliance issues with bar licenses at the Country Club and Spirits that were cited. One through the Sheriff's Department and one through the Police Department. One citation was minor in the bar and the other was serving a minor.
- Desirae Matthews-LeLeux, Clerk/Treasurer – Samantha Eddy is the new Deputy Clerk and is in her third week. Desirae reported she is finalizing the CCL & SRF applications for the Phase III infrastructure project with the Office of State Lands & Investment, and finalizing the TAP Grant with WYDOT.

- Todd Skrukruud, Director of Public Works –Todd reported that we are running two water wells and having a hard time keeping up. Well #8 will be back online tomorrow. They will mow and sweep in preparation for Rawhide week. Patching up 9<sup>th</sup> and 10<sup>th</sup> Street. Highway striping has been done. Todd reported that his employees are rotating vacations. Speed signs were placed on the south and east ends of town. Having trouble getting a truck here to do a load-out for Recycling due to fuel prices. Clean-up week was well participated in, there were 6 roll-offs. The infrastructure project is moving forward with pavement the north side of 5<sup>th</sup> Street, and finish curb and gutter. There has been a battle with the landscapers. In Phase 2, they may shift over to Maple and start sewer this week.

Old Business:

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve Ordinance No. 11-5-120, An Ordinance amending existing Ordinance No. 11-5-120 to Clarify Container Type, Placement and Usage for Garbage and Refuse. Third Reading. MOTION CARRIED.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER DICKSON, to approve Ordinance No. 11-5-150, An Ordinance Amending Existing Ordinance No. 11-5-150 to Include Flooring Materials and Shingles to the List of Refuse Which is Not Allowed in Garbage Containers and Requiring Same to be Taken to the Solid Waste Transfer Station. Third Reading. MOTION CARRIED.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER DICKSON, to approve Ordinance No. 11-15-410, An Ordinance Amending Existing Ordinance No. 11-15-410, Which Establishes Amended Sewer Rates to Consumers Utilizing the Sewer System of the Town of Lusk. Third Reading. MOTION CARRIED.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER DICKSON, to approve Ordinance No. 11-20-740, An Ordinance Amending Existing Ordinance No. 11-20-740 to Increase the Minimum Water Usage Rates for Each Category. Third Reading. MOTION CARRIED.

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER FILENER, to amend Resolution No. 22-7, A Resolution Authorizing Submission of an Application to the State Loan and Investment Board for a Loan Through the State Revolving Fund on Behalf of the Governing Body for the Town of Lusk DWSRF Water System Replacement, to update loan amount to \$6,250,000. MOTION CARRIED.

New Business:

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve Resolution No. 22-11, A Resolution Authorizing and Directing the Mayor and the Town Clerk of the Town of Lusk to Execute, on Behalf of the Town, That Certain “Communication/911/Dispatch Services Operations Agreement”. MOTION CARRIED.

COUNCIL MEMBER DICKSON MOVED, SECOND BY COUNCIL MEMBER NELSON to approve Resolution No. 22-12, A Resolution Authorizing the Submission of an Application for

Federal Funding Through the Transportation Alternatives Program Administered by the Wyoming Department of Transportation for the Town of Lusk for the Purpose of the Lusk Safe Pathways Project. MOTION CARRIED

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER to approve Resolution No. 22-13, A Resolution Authorizing a change in Signatory for Bank Accounts at Bank of the West, Lusk State Bank and Wyoming Government Investment Fund. MOTION CARRIED.

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER FILENER to approve Charter Ordinance 1-1004, An Ordinance Providing for the Appropriations of Money to Defray all the Necessary Expenses and Liabilities of the Town of Lusk, Wyoming, Specifying the Objects, Purposes and Amounts of Such Appropriations and Fixing the Same as the Appropriations for the Year Ending June 30, 2023. MOTION CARRIED.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER to approve Open Container Permit for the Legend of Rawhide Parade. MAYOR LYTLE, COUNCIL MEMBERS NELSON, FILENER AND DOOPER VOTED AYE. COUNCIL MEMBER DICKSON VOTED NAY. MOTION CARRIED.

COUNCIL MEMBER DICKSON MOVED, SECOND BY COUNCIL MEMBER NELSON, to move into executive session for legal matters at 5:45 p.m. MOTION CARRIED.

The Council reconvened into regular session at 6:40 p.m. There was discussion on moving the meeting time to work around the Fair Parade on August 2<sup>nd</sup>.

The next regular Council meeting will be Tuesday August 2, 2022 at 4:30 p.m.

There being no further business to come before the Council, the meeting was adjourned at 6:43 p.m.

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Douglas E. Lytle, Mayor

ATTEST:

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Desirae Matthews-LeLeux, Clerk/Treasurer