

MINUTES OF THE REGULAR COUNCIL MEETING
TOWN OF LUSK
NOVEMBER 1, 2022, 5:00 P.M.

The Town Council of the Town of Lusk met in regular session at 5:00 p.m. in the Council Chambers of Town Hall on Tuesday November 1, 2022.

Council Members Present: Mayor Doug Lytle, Council Members Dean Nelson, Tom Dooper, Adam Dickson, Chantry Filener

Also Present: Attorney Dennis Meier
Desirae Matthews-LeLeux, Clerk/Treasurer
Samantha Eddy, Deputy Clerk/Treasurer
Todd Skrukruud, Director of Public Works
Linda Frye, Grant Manager/Writer
Chief Bo Krein

Rick Bridge led everyone in the Pledge of Allegiance.

MAYOR LYTLE called the meeting to order at 4:59 p.m.

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER DOOPER, to approve a consent agenda for item numbers three (3) through six (6) with amendments to the treasurer report and the agenda. MOTION CARRIED.

VOUCHERS FOR PAYMENT

AFLAC	Payroll Deduction	\$744.74
Allbright's True Value	Supplies	\$1,329.90
ALSCO/American Linen	Mat Rental	\$133.00
American Red Cross	Lifeguard Training/First Aid	\$416.00
Ametek Magnetrol USA	Sewer Dept New Equipment	\$3,199.76
AVI PC Engineering Inc	Engineering Fees	\$2,954.65
Baker & Associates Inc.	Groundwater Monitoring Fees	\$2,700.00
BankCard Center 0344	Subscriptions/K-9 Unit/Training	\$548.03
BankCard Center 2477	Water Supplies/Pool Supplies	\$202.78
BankCard Center 4359	PD Subscriptions/Postage/K-9 Unit/Supplies	\$650.40
BankCard Center 9385	Ambulance Vehicle Repair	\$300.99
Black Hills Energy	Gas Service	\$214.10
Border State Industries	Electric Parts and Supplies	\$3,439.40
Burton, Jeremy	Back Flow Valve Refund	\$441.94
Bush-Wells	Rec Dept Supplies	\$677.51
Caselle Inc.	Office Support & Maintenance	\$1,233.00
CenturyLink	Phones/Internet	\$940.91
Connecting Point	Copier Lease	\$100.00
Doyle J. Davies	Municipal Judge/Postage	\$1,000.00

Decker's Food Center	Supplies	\$126.04
Delta Dental Plan	Employee Paid Insurance	\$745.10
Empower Trust Company	WRS 457 Plan Deferred	\$200.00
Energy Laboratories Inc	Water Samples	\$3,439.00
Franks Parts Company	Parts/Supplies/Repairs	\$2,707.29
Great American Financial Services	Copier Lease	\$311.00
Jergenson, Doug	Monthly Wage Animal Control	\$1,400.00
LACAL Equipment, Inc	Snow Removal	\$533.04
Lumen	Phone, Long Distance	\$23.40
Lusk Fire Dept	½ LVFD Retirement	\$675.00
Lusk Herald	Legal Advertising/Advertising	\$1,815.50
Lusk Lodging Tax Board	Tax Distribution	\$6,560.61
Lytle, Doug	Reimbursement Office Equipment	\$1,796.70
Meier Building	Rent	\$800.00
Meier Law Office	Monthly Retainer	\$3,000.00
Midland Implement Co.	Ambulance Vehicle Repair/Cemetery Parts & Supplies	\$1,218.72
Nio. County Weed & Pest	Street Chemicals	\$17.20
Niobrara Chamber of Commerce	Promotion	\$187.50
Niobrara County Library	Internet Service	\$250.00
Nio County School District	Recreation Dept Transportation	\$2,917.40
Niobrara County Treasurer	Communications Contract	\$6,301.50
Niobrara Electric Assoc.	Utilities	\$41.56
Northwest Pipe Fittings of Rapid City	Water Dept. Parts & Supplies	\$51.96
Northwest Pipe Fittings, Scottsbluff	Sewer Parts/Supplies	\$305.60
One-Call of Wyoming	Tickets	\$78.00
Pitney Bowes Purchase Power	Postage	\$520.99
Propane Transport International	Street Blacktop	\$1,203.06
Sinclair, Pine Bluffs	Golf Course Fuel	\$470.00
TDS Trash Collection	Tipping Fees Transfer Station/Pump out	\$5,480.72
Torrington Office Supplies	Supplies	\$138.06
Underground Enterprises	Transfer Station Haul	\$1,800.00
USA Blue Book	Water New Equipment	\$473.70
Valley Motor Supply	Supplies/Equipment Repair	\$24.25
Visionary Communications Inc.	Internet Service	\$363.48
W.E.B.T.	Employee Medical/Life Premiums	\$26,210.75
W.M.P.A.	Electrical Power Purchase	\$111,226.89
W.W.Q & P.C.A.	Education Conference	\$242.00
WAM/WCCA	Lease Payment	\$786.55

Western Medical Mng. Inc	Ambulance Billing Service	\$549.79
Whitaker Oil, Inc.	Fuel & Oil	\$6,495.99
WY Dept. of Workforce Services	Worker's Compensation	\$1,877.77
Wyoming First Aid & Safety Supply	Supplies	\$343.81
Wyoming Office State Lands & Investments	Load Payment	\$4,689.32
Wyoming Public Health Lab	Water Samples	\$48.00
Wyoming Retirement	Government Contribution	\$14,789.74
Wyoming Water Dev. Commission	Loan Payment	\$8,718.14
Total Vouchers		\$243,182.24

<u>MANUAL CHECKS</u>	<u>October 2022</u>	
Clerk of District Court, Second Judicial	Writ of Wages, Garnishment	\$348.56
Wyoming Child Support	Writ of Wages, Garnishment	\$319.37
Matheson Tri-Gas Inc	Ambulance Oxygen	\$48.25
Pitney Bowes Global Finance	Leasing Charges	\$163.53
Niobrara County Weed & Pest	Street Chemicals	\$1,925.00
Pitney Bowes Purchase Power	Postage Fees	\$9.99
Pete Kruse	Per Diem/Training	\$20.00
Royce Thompson	Per Diem/Training	\$20.00
Rawhide Drug	Ambulance Supplies	\$58.91
Postmaster	Utility Billing	\$303.18
Clerk of District Court, Second Judicial	Writ of Wages, Garnishment	\$348.56
Wyoming child Support	Writ of Wages, Garnishment	\$319.37
Rory Norberg	Per Diem/ Water Sample Delivery	\$20.00
Gullickson, Darlene	Municipal Court Over Payment Refund	\$59.00
Wyoming Office State Lands & Investments	Phase I Water/Sewer SRF Loan Interest Payment	\$89,191.66
AVI PC Engineering Inc	Phase I/Phase II Engineering Fees	\$55,540.01
Oftedal Construction, Inc.	Phase I #14/Phase II #3 Contractor Payments	\$1,679,819.02
Dolley Enterprise, Inc	PD Ammunition	\$293.04
	Total	\$1,828,807.45

Visitors:

No visitors.

Department Updates:

- Chief Krein gave a report on Police Department statistics for October. The PD has been doing classes at the High School on decision making for 7th-12th grades. The PD was asked by the Grade School to do an assembly on bullying. They finished putting together Niobrara County Juvenile Services Advisory Board and are moving forward finding grants. Traffic went well for Halloween with officers assisting with children. The Homeland Security Grant for the PD/Ambulance radios has been awarded. Waiting for grant paperwork. The PD did ice cream with a Cop and bike safety with Tiger Club last month.
- Desirae LeLeux reported they are in the process of closing out the Drinking Water and Clean Water SRF Loans with the Office of State Lands and Investments for Phase I, then moving on to closing out the CCL loan and working with USDA and bonding partners to finish up the rest. They received notice that the Town was awarded with the Transportation Alternatives Program Grant (TAP Grant) in the amount of \$250,000 for design only. Local Match is \$26,274.00 for a Project Total of \$276,274.00. They can then reapply for the construction portion in the coming year. They have the proposal opening tomorrow for Engineering Services for the Lusk Municipal Airport.
- Todd Skrukrud reported Parks & Cemetery are winterizing for the year. Phase I is closing out, just running through punch list items. Phase II is working on sidewalks and sewer. Working with ARS on Transfer Station fire clean up. Waiting on bid for Electric work. Waiting on a mill to take a load out for carboard at the Recycling Center. Waiting on a bid from Newcome Plumbing and Heating for the heater at the Recycling Center. Still working at the Golf Course. Most of the leaks have been taken care of and heads are being repaired. The guys have been doing a lot of cleaning in the shops out there. Todd would like to keep water on a couple more weeks while they get everything repaired and then shut down and winterize. Then, he will get the hot line up and going. He has a previous superintendent available to come down and help if needed.

Old Business:

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER FILENER to approve Ordinance No. 9-10-100, An Ordinance Amending Existing Ordinance No. 9-10-100, To Prohibit Roosters Within the Town Limits of The Town of Lusk, on third and final reading. MOTION CARRIED.

COUNCIL MEMBER FILENER MOVED, SECOND BY COUNCIL MEMBER DICKSON, to approve Ordinance No. 13-15-120, An Ordinance Amending Existing Ordinance No. 13-15-120 To Increase the Building Permit Fee, on second reading. MOTION CARRIED.

COUNCIL MEMBER DOOPER MOVED, SECOND BY COUNCIL MEMBER DICKSON, to approve Ordinance No. 11-15-410, An Ordinance Amending Existing Ordinance No. 11-15-410 Which Establishes Amended Sewer Rates to Consumers Utilizing the Sewer System of the Town of Lusk, on second reading. MOTION CARRIED.

COUNCIL MEMBER NELSON MOVED, SECOND BY COUNCIL MEMBER FILENER, to approve Ordinance No. 11-20-740, An Ordinance Amending Existing Ordinance No. 11-20-740, As Amended, Establishing Water Usage Rates, on second reading. MOTION CARRIED.

New Business:

Mayor Lytle Proclaimed November 14, 2022, through November 20, 2022, as National Apprenticeship Week in the Town of Lusk.

Chief Krein discussed the need to replace the damaged speed sign on the North side of town that was hit in a crash by an insured driver. They are looking for reimbursement for repairing it. He has received estimates for the repair: \$4,000 for just the equipment, does not include the Town's estimate on resetting and putting the sign back up. The sign does include a strobe with flashing red and blue. He has talked to WYDOT for a solution regarding the number of wrecks that happen in that spot. There is a concern with the speed of vehicles coming into town not having something in place in the spot. He would like to replace that sign as soon as possible and then get reimbursed through the insurance company. The driver was cited. Chief Krein will work with Desirae on contacting the insurance company.

The next regular Council meeting will be Tuesday December 6, 2022, at 5:00 p.m.

There being no further business to come before the Council, the meeting was adjourned at 5:19 p.m.

Douglas E. Lytle, Mayor

ATTEST:

Desirae Matthews-LeLeux, Clerk/Treasurer