



PISPWW Business Meeting Minutes

Wednesday, November 16, 2022

4:00 p.m. - Virtual

Board Members: Lisa Turley, President; Chris Signorelli, Vice President Security
Members: Tim Ankrom, Angela Aguirre, Sammy Martin, David Bailey, James Terango

- I. Call to Order @ 4:05 p.m.
- II. Pledge of Allegiance
- III. Approval of Last Minutes (5/5/22)– Martin made motion / Signorelli second. Motion passed
- IV. Committee Reports
 - A. Treasurer’s Report
 - i. Account Balance as of 11/16/22 is \$11,069.38
 - ii. Update for reimbursement of association tax status to Diana in the amount of \$400.00 was made. So the account balance on 8/4/22 was \$11,089.38.
 - iii. Regarding the expenses for the room Marshall University Graduate College that was cancelled due to the shelter in place on the day of the meeting, there was no charge.
 - iv. Regarding the 2nd quarter meeting at Flatwoods that had been paid. A Motion made by Terango. Martin second. Motion passed for final cost that was paid in amount of \$190.80 to include room rental of \$150 and \$30 service fee and sales tax.
 - v. PayPal – a transfer of \$57.42 was deposited into our account from membership application.
 - B. Legislative Goals/Plan 2023
 - i. NCISS Update – Monthly Report can be provided for any members who have interest. Contact LT if you would like the update from this month.
 - ii. WV Session (Legislative session starts 1/11/23)– discussion about participating in bill to raise the state rate for criminal defense investigators in public defender cases was discussed. Last year HB3155 was introduced but didn’t leave committee. Members Bailey and Martin agreed to assist in efforts moving forward. Member Cox has also expressed interest in but was not able to attend today’s meeting. Turley asked for bullet points that can be used when speaking with legislators – it was discussed that the previous bill included a rate increase for attorneys and paralegals – Turley pointed out it is important to show the value for increasing the rate of investigators specifically
 - C. Membership update – two new members were welcomed and acknowledged, Stephen Cox and Angela Aguirre who had to leave the meeting. There are nine life members, 17 licensed members, three non-licensed/associate members.
 - i. It was discussed and decided that Martin will reach out to WVSOS to see if a list of emails of current licensee can be obtained to send out to showcase the association and advise of upcoming training. It was determined that postcard communication in the past had been marginally successful in attracting new members.
 - D. Committee Reports
 - i. Education Committee – Turley 3rd Quarter topics included Report writing and investigator standards review was postponed and can be presented at 1st quarter 2023 meeting. It was

discussed and determined that efforts will be made to local universities to provide training through virtual setting that can be recorded and provided to interested members at a later date if they are unable to attend the virtual meeting.

- ii. Convention and Program Committee – It was discussed and decided that until there are more members scheduling a conference is not feasible at this time
 - iii. By-law committee – none
 - iv. Certification Committee - none
 - v. Nominations and Elections Committee - Signorelli asked about elections and open positions. Turley asked if anyone was interested in filling any of the board vacancies – no responses were given; Turley expressed concerns with low turnout to meetings and lack of volunteers interest in taking an active role. Board positions are available for interested parties.
 - vi. Audit Committee - none
- V. Website/Google Groups
- i. Website update – Fluharty has been updated the site to reflect all 2022 members.
 - ii. Social Media – no activity/monitoring
- VI. VP Investigative Report - vacant
- VII. VP Security Report – no report
- VIII. VP Education & Training Report – see program committee notes
- IX. Open Issues
- A. Board vacancies - no updates
 - B. Reimbursements to Turley for zoom account reimbursement - \$160.39 for 8/15/2022 to 8/15/2023. Bailey made motion / Ankrom second. Motion passed. Receipt has been provided to Treasurer for payment.
 - C. Meeting Date 4th Quarter – Thursday, November 3, 2022 – 6:00 p.m. to 8:00 p.m. Family Holiday Meal @ Mountain Mission in Dunbar (Bailey coordinating meeting space) Association will provide the meat and all will bring a side dish/dessert – more details will be forthcoming closer to the event. Training will need to be addressed at a different time possibly virtually had to be cancelled due to low commitment.
 - D. Future meetings - Decisions made by attendees that virtual meetings work best at this time. Bailey expressed importance of meeting in person at least once a year to get to know each other better. At this time the 4th Quarter meeting is TBA. It was decided that a virtual meeting will be scheduled on Thursday at 4:30 p.m. for 1st – 3rd quarter to be as follows:
 - i. 1st Quarter - January 19, 2022 – virtual meeting at 4:30 p.m.- training Report Writing
 - ii. 2nd Quarter – April 20, 2022 – virtual meeting at 4:30 p.m.
 - iii. 3rd Quarter – July 20, 2022 – virtual meeting
 - iv. 4th Quarter – TBA – in person?
- X. Meeting to adjourn made by Terango / second by Bailey motion passed at 4:50 p.m.