

PISPWV 4th Quarterly Meeting

WVU-Mountainlair – Morgantown, WV

BOARD MEMBERS: Chris Signorelli, VP-Security; Tom Gorgone, VP-Training; William Gross, VP-Investigations; Diana Lewis Jackson, Treasurer; and Lisa Turley, Secretary

MEMBERS: Mike Kirkpatrick, David McAfee, Tom Burk, Glen Cook, E. John Barker, Robert Fluharty

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Last Minutes
 - a. Revisions from August meeting: Signorelli reported total costs of \$144.47. Since no quorum present at August meeting, Turley made motion to make payment to Signorelli to reimburse him for monies spent. Gorgone second. Motion passed.
 - b. Discussion regarding State Trooper injured in the line of duty. Due to no quorum at August meeting, Gorgone made motion to send \$100 to State Trooper Josh Ware's Troop directly to support Trooper Ware as a gesture of support. Cook seconded. Discussion. Additional clarification to add a letter of appreciation with the check; and items to be sent to Trooper's Troop not GoFundMe page. Motion carried.
 - c. No other changes or items to discuss from August 2019 meeting.
- IV. Committee Reports
 - a. Treasurer's Report -Jackson reported balance of \$9677.90 as of October 25, 2019. Kirkpatrick made motion to approve Treasurers report. McAfee seconded. No discussion. Motion passed.
 - i. PISPWV Association Status Report – Jackson reported there was a Federal Tax Id # when she started taking care of monies for association. The address was listed as "The Elbans WV" on the original documentation (incorrect). Per Jackson's CPA (Steve Perrotti), recommendation filing a 990-n to the IRS to make the change. Jackson said she has never filed and type of report and it wasn't needed but in recent years IRS has done more tracking now in order to be active and current with the IRS we could need to request to have our tax number reinstated and start filing a 990-n (post card) annually. CPA (Steve Perrotti) doesn't see any reason why the request shouldn't be approved. If approved we could continue using same tax id number. No penalty is expected for not filing in the past. Kirkpatrick moved that we ask CPA to make request to IRS on our behalf and update our federal tax status. Fluharty seconded. Motion carried. Normal response from IRS could be six weeks.
 - ii. If IRS accepts request– Request to Steve Perrotti, CPA, Mountain State Accounting to make the filing for us now and annually. Motion carried. No costs or fees were discussed regarding services. Follow up with Jackson regarding costs associated with request.

- iii. Motion was made by Tom Gorgone, second by Kirkpatrick to add Lisa Turley to the bank account once we have proper documentation from the IRS. Motion passed.
 - iv. Motion made by Jackson that if the bank account were to be changed to another institution other than current banking institution, a banking institution will be selected that is accessible throughout the state. Kirkpatrick second. Motion carried.
 - v. Diana Lewis Jackson was recognized for her role in the association and her long standing commitment with award. Jackson has been in the role of Treasurer since at least 2011. She has served as a valued board member.
 - vi. Jackson will stay on at Treasurer through this IRS process. Jackson will step down at some undisclosed date in the future to allow someone else to step up.
- b. Legislative Update
- i. Issues to Address upcoming session. Turley asked if association wanted to take on legislation to make process server an officer of the court and under same protection as law enforcement officer (previously proposed and discussed). Discussion regarding purpose. Result from discussion - No more protection if a law was in place.
 - ii. Discussion – should association propose bill to require process servers to be licensed. Discussion – too many obstacles and too many other agencies would oppose.
 - iii. Discussion about adding language from federal code Obstruction of Justice 18 US Code Chapter 1501 to current code. No motion made to pursue.
 - iv. Discussion about Reciprocity with other states. Motion made to make a memorandum of assistance to help with reciprocity for other states to WVSOS. Second McAfee. Motion passed.
 - v. Discussion to extend PI/SG Licenses to multi year – Turley reported that WVSOS was attempting to change in past discussions. Follow up with WVSOS to make this ONE Change to current administrative rule/legislation.
 - vi. Subcommittee to explore Legislative issues – not needed at this time
 - vii. Turley made a motion to pay state association dues early for NCISS of \$100.00 prior to 2019 for year 2020 for the State Association Membership. Gross seconded. Motion passed.
- c. Membership
- i. Turley reported total number of members – 46
 - ii. New members of Nathan Crum with DocuServe LLC (Lifetime Member), Assert LLC, James Quesenberry, and Mark Wilson since beginning of third quarter.
 - iii. Subcommittee to increase membership was discussed. Suggestion to make a request to membership to establish a membership committee again and look at post cards notifications to West Virginia licensed PI/SG. Budget to be established.
- d. Website/Social Media/Google Groups

- i. Google groups – who will post updates and manage. Anyone who is a member can post and respond. Rob will help add new members wishing to be included through first quarter of 2019.
 - ii. Paypal – agreement – update – renewal – monies owed ? Jackson will stay on for now.
 - iii. Social Media
 - 1. Twitter –Rob will continue to manage account for now
 - 2. Facebook – Rob will manage for now
 - e. VP Investigations – Gross had no report. William Gross resigned his position. Resignation was accepted.
 - f. VP Security – Signorelli had no report.
 - g. VP Training – Gorgone had no report.
- V. Open Issues
 - a. Acknowledged VP Training hard work for Training Conference planned for October 2019. Conference will be rescheduled and set date for 2020 – payment from association to Tom Gorgone of \$400 per previously voted and approved was discussed.
 - i. Motion made by Tom Gorgone not to take the money. Kirkpatrick second. No discussion. Motion passed. Turley and Signorelli offered to assist on the conference committee and assist VP Training with 2020 conference.
 - b. WVAJ participation proposed – January 30-31st 2020 – Charleston WV by Gorgone on 9/12/2019 - discussion - not to move forward
 - c. Turley brought to membership that member contacted Secretary to report J&M Processors using PISPWV as member – Secretary reached out and he said would join – still have not received an application. Gross made motion to recontact and ask to join immediately up to 15 days. If no response, send a letter suggesting if doesn't join and doesn't remove from his website, PISPWV will move forward with legal recourse. , Kirkpatrick second. Certified by mail. Motion passed.
- VI. New Business
 - a. Nominations for Open Seats on Board – President.
 - i. Fluharty brought the bylaws to the members and Gorgone and Signorelli suggested Turley move into the President's position. Turley accepted and agreed to continue as Secretary duties at this time.
 - ii. Fluharty was recognized for his outstanding leadership and years serving on the board as Secretary and many years as President. His service was recognized and appreciation. Award was given for Leadership.
 - b. Meeting Dates for 2020
 - i. January – Charleston (session 1/8/2020 to 3/8/2020 – date set for 1/30/2020 – Turley to secure location
 - ii. Pipestem State Park - May 16, 2020 – Turley to secure
 - iii. Parkersburg - August 15, 2020 (location TBA)
 - iv. October – If Morgantown Oct 16th 17th – Gorgone and conference committee to confirm dates, location and participation of other states ASAP
 - c. Conference date for 2020

- i. Subcommittee assist in timely scheduling – Turley and Signorelli to assist for sponsorship list and topics.
- ii. 2020 Conference Budget – Fluharty made motion obligation of up to \$5000 all funds must be generated in fees. Jackson second. Motion passed.
 - 1. Other States – Pennsylvania – Ohio – drop date to make final decision ASAP – Gorgone to coordinate meeting with bordering states to make final decision
- iii. Sponsorship – list to contact – subcommittee to assist - tabled
- iv. Schedule to meet targets - tabled
- v. Location - TBA
- d. Membership notice to go out requesting who is interested in VP of Investigations Treasurer and Secretary. Nominations will be brought to the current VPs for considerations for appointments to fill unexpired terms per bylaws.
- e. Motion made by McAfee to pay for the luncheon today and awards presented to Fluharty and Lewis Jackson. Gorgone seconded. Motion passed.
- f. Motion to renew website domain for maximizing time (Three years) made by Fluharty. Gorgone second. Motion passed.
- g. Gorgone made motion to adjourn. Jackson seconded. Meeting ended 3:30 p.m.