

Stephen P. Jellie

Strategic Leader – Community Focused – Performance Driven

PROFESSIONAL SUMMARY

35 years professional experience characterized by key leadership positions with increasingly complex emergency services organizations. Extensive experience managing operational response activities at the local, military, state, and federal levels.

CAREER HIGHLIGHTS

- City Manager / Fire Chief for the City of Ogdensburg, NY. City was in serious financial distress in 2020 – restored stability and reduced property taxes 20%.
- FEMA Incident Management Team Leader – Deputy Federal Coordinating Officer for 4 Emergency Declarations in 2017.
- Director of Emergency Services - US Army-Aberdeen Proving Grounds. First civilian Fire Chief to promote to Director of Emergency Services.
- Command Fire Chief, US Forces-Afghanistan. Deployed and assigned responsibility for planning, budget and execution of fire & emergency services .
- Selected by the Secretary of Homeland Security to lead planning and response for fire and emergency services at the G8 Economic Summit. Incident Commander for 300+ personnel from 21 local, state and federal agencies.
- Team Leader for the United States Secret Service Presidential Protective Detail's Hazardous Agent Medical Mitigation Emergency Response Team (HAMMER) for 250+ Planned Events for the President and Vice-President of the United States.

WORK EXPERIENCE

FIRE CHIEF / FIRE WARDEN

Teton County - Jackson Hole Fire / EMS
Jackson, WY 83002

November 2022 – January 2024

Supervisor: Alyssa Watkins

Administer, plan and manage the county combination fire / ems department with a total workforce of 116 personnel (volunteer and career), 6 fire stations, an EOC and training facility. Responsible for management of a total budget in excess of \$10M.

Key Accomplishments:

- *Reduced immediate budget deficit of over \$1M to less than \$200K*
- *Increased volunteer personnel by 14 personnel avoiding additional career hiring*
- *Improved response time averages by over 10 minutes in remote areas*

CITY MANAGER / FIRE CHIEF

City of Ogdensburg
Ogdensburg, NY 13669

July 2020 - November 2022

Supervisor: Mayor Jeffrey Skelly

Served as Chief Executive Officer and Fire Chief of a small city. Administer, plan and manage all functions of the city to include Fire, Police, DPW, City Clerk, Planning, Engineering, Recreation, Water Treatment, Sewage Management and \$18M Budget oversight. Supervise a total workforce of 95 personnel.

Key Accomplishments:

- *Reduced the City Property Tax rate by 20% in two years*
- *Generated budgetary surplus over \$3M in two years*
- *Consistently obtained grant funding for large capital projects*

INCIDENT MANAGEMENT TEAM LEADER

Federal Emergency Management Agency
Denton, TX 76209

July 2017 –February 2019

Supervisor: Gerard Stolar

Served as Incident Management Assistance Team Leader for a team of 12 professional emergency managers, performing critical Incident Command and Management functions for Type I, II and III natural and man-made disasters. Supervised and managed disaster workforce personnel up to 300 personnel, responsible for over \$100M in response and recovery programs in accordance with the Robert T. Stafford Disaster Response Act.

Key Accomplishments:

- *Deputy Federal Coordinating Officer at 3 Presidential declared disasters*
- *Provided long-term recovery action plans for each community in Puerto Rico*
- *Led the first direct federal to first nation declared disaster in New Mexico*

DIRECTOR OF EMERGENCY SERVICES
US Army – Aberdeen Proving Ground
Aberdeen Proving Ground, MD 21005

August 2015 – July 2017
Supervisor: Frank L. Lands

- Lead and manage 245 personnel engaged in the full range of emergency services to include law enforcement, fire and emergency medical services, access control emergency management and physical security activities
- Responsible for execution of operational resources exceeding \$16M and equipment resources of \$30M.

FIRE & EMS PROGRAM MANAGER
Department of Defense
Fort Belvoir, VA

October 2014 – August 2015
Supervisor: Bruce Thomas

- Managed fire and emergency medical programs for 432 DoD sites world-wide
- Led and facilitated Strategic Planning and Accreditation for 12 primary locations
- Maintained over \$100M in apparatus fleet

FIRE CHIEF
United States Forces – Afghanistan
Kabul, Afghanistan

October 2013 – October 2014
Supervisor: Major General Donald Jackson

- Managed fire and emergency medical services for all US bases in Afghanistan
- Responsible officer for over \$26M in fire protection and safety contract actions
- Provided expert response to Congress on root causes of personnel death/injury

DEPUTY FIRE CHIEF
US Army – Fort Drum
Fort Drum, NY

November 2007 – October 2013
Supervisor: Donald Striejewske

- Managed all functional operations of 75 personnel, all-hazards fire / ems division
- Responsible for partnership agreements with 15 local communities

PHYSICAL SECURITY SPECIALIST
United States Secret Service
Washington, D.C. 20223

December 2002 – March 2005
Supervisor: Brent Herron

- Team Leader for Presidential and Vice-Presidential countermeasure team
- Operational and Tactical Commander for the 2005 Presidential Inauguration

FIRE CHIEF
US Army – Fort Eustis, VA

April 1997 – December 2002
Supervisor: Richard Reynal

DEPUTY FIRE CHIEF
US Army - Fort Stewart, GA

January 1996 – April 1997
Supervisor: Kenneth VanderArk

FIRE INSPECTOR / TRAINING OFFICER
US Army – Fort Drum

July 1990 – January 1996
Supervisor: Thomas Harrell

FORMAL EDUCATION

- Associates Degree – Fire Science, Corning Community College, 1993

CERTIFICATION

- Fire Officer IV
- Fire Instructor III
- Fire Inspector II
- Hazardous Materials Technician / Incident Commander
- Incident Safety Officer
- Fire Investigator – Level II

NATIONAL INCIDENT MANAGEMENT SYSTEM

- **IS-100 – Introduction to Incident Command**
 - **IS-200 – ICS for Single Resources and Initial Action Incidents**
 - **IS-300 – ICS for Expanding Incidents**
 - **IS-400 – ICS for Major Incidents**
 - **IS-700 – National Incident Management System**
 - **IS-800 - National Response Plan**
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