



DELAWARE STATE UNIVERSITY ALUMNI ASSOCIATION DSUAA National Convention – Host Criteria

DSUAA invites each eligible Local Chapter and/or Affinity Group to confirm their interest in serving as a potential host of an upcoming National DSUAA Annual Convention.

Eligibility:

- The DSUAA Local Chapter/Affinity Group must be in good standing as defined by the National DSUAA Bylaws.
- The DSUAA Local Chapter/Affinity Group must confirm their interest in serving as host for the National Convention by submitting a completed Interest Form to National DSUAA.

Selection:

- The Host shall be selected randomly from the eligible Local Chapters/Affinity Groups who submit a completed interest form.
- The selection shall occur once every two years at the National Convention.
- Three Local Chapters/Affinity Groups shall be selected from the eligible Local Chapters/Affinity Groups to host the next three conventions.

Criteria:

- The host Local Chapter/Affinity Group shall select a location for the National Convention which is convenient to transport to and has housing available nearby.
- The host Local Chapter/Affinity Group shall provide at least one activity, in addition to the convention, for potential participation by attendees.
- The host Local Chapter/Affinity Group shall coordinate with National DSUAA on the details of the Annual Meeting.
- National DSUAA shall cover the costs of the Annual Meeting (food/venue/etc.). National DSUAA shall provide a minimum of \$5,000 to support the budget for the annual meeting. Proceeds from the Annual meeting will be considered revenue for National DSUAA.
- The Local Chapter/Affinity Group shall be responsible for other event/activity costs separate from the Annual Meeting. Proceeds from the events/activities separate from the National Convention will be considered revenue for the Local Chapter/Affinity Group.
- The selected Local Chapter/Affinity Group may choose to partner with other Local Chapters/Affinity Groups when hosting convention activities.
- A chapter selected during the previous selection cycle, may run again during the next selection cycle.
- If there are no chapters interested in being considered host, national DSUAA will serve as convention host.





DELAWARE STATE UNIVERSITY ALUMNI ASSOCIATION DSUAA National Convention – Host Interest Form

*Please complete the form below and submit to DSUAA via email
no later than 30 days prior to convention.*

Please initial in the box below to confirm agreeance with the following statements.

I certify that this local chapter/affinity group is in good standing as defined by the National DSUAA Bylaws

Initial

I certify that this local chapter/affinity group is interested in hosting an upcoming National DSUAA Convention.

Initial

I certify that, if selected, this local chapter/affinity group, will select an event local that is convenient for travel and has housing available nearby.

Initial

I certify that, if selected, this local chapter/affinity group, agrees to provide at least one activity, in addition to the National meeting, for participants.

Initial

I certify that, if selected, this local chapter/affinity group, agrees to coordinate with National DSUAA Leadership on the details of the National meeting.

Initial

I certify that, if selected, this local chapter/affinity group, understands that National DSUAA will provide at least \$5,000 to support the budget of the National Convention.

Initial

This form is being submitted on behalf of the:

Name of Local Chapter/Affinity Group

This form is being submitted by:

Name of Local Chapter/Affinity Group President (Signature & Date)

