

Saddle Ridge Association, Ltd.

Policy on SRA Exterior Additions & Decks

April 1, 2018

A Short Synopsis of Rules & Regulations #20 and By-Laws 3.2 and 5.8

1. Present a detailed written proposed plan with sketch to SRA Board for approval.
2. If there is a visual impact to the area, the Board will send a written letter with the proposed sketch to surrounding units. Board will set up a meeting time for the surrounding units to voice concerns or comments.
3. Upon Board approval, contact Columbia County Zoning to obtain zoning permit. (Form is available online) (Fee ranges from \$50-\$150)
4. After receiving zoning permit, contact General Engineering, in Portage, to obtain Building Permit. Fee based on project.
5. Submit copies of Zoning and Building Permit to Board.
6. Post permits onsite and begin your project.
7. Owner/Contractor call for Inspections as required.
8. Saddle Ridge Association Ltd will do a follow up inspection.
9. When project is complete, provide copy of Hold Harmless Agreement, listed on property deed (Reg. of Deeds, Columbia County) to SRA Board. Form provided by Board/or on Website.