

**SADDLE RIDGE ASSOCIATION, LTD**

P.O. Box 313, Portage, WI 53901

**MINUTES – April 15, 2019**

**CALL TO ORDER:** The meeting was called to order at 6:30 by Vice President Larry Schlosser.

**ROLL CALL:** Present: Larry Schlosser, Joy Smith, Kristie Nielson Corning  
Absent: Dennis Allen, president; Fred Whitrock, member-at-large

**WELCOME GUEST/S:** Tabor Hodgson, Unit 826; Colin Greig, Unit 1066; Helmut Ronge, Unit 1063

**ACCEPTANCE OF MARCH 18, 2019 MINUTES:** The March 18, 2019 minutes were accepted by unanimous consent.

**ACCEPTANCE OF TREASURER’S REPORT:** The Treasurer’s Report was accepted by unanimous consent.

**BUSINESS FROM THE FLOOR (open forum):**

A work order has been submitted for roof repair. An assessment will be completed with an expected completion date forwarded to unit owner. An inquiry was made as to who was responsible for shrub removal. Area in question will be assessed to determine next steps.

An additional request for tree removal was submitted. Due to weather, the project was delayed. It was noted that work is needed to remove another dead tree plus clean up. The reattachment of a chimney cap and power washing of retaining walls was also brought forward.

A work order has been submitted detailing concern for a water leak on the SE side of an SRA unit. A time estimate of completion is requested.

**MONTHLY REPORTS:**

- **Secretary’s Report:** (as reported by Joy Smith) The March 18, 2019 minutes were provided in hard copy format, reviewed with no additional comments or suggested edits.
- **Treasurer’s Report:** (as reported by Joy Smith) Copies of the March Treasurer’s Report were provided in hard copy format, reviewed with no additional comments or suggested edits. Clarification was made on the balance of several accounts. It was noted that the winter snow removal and salt expenses were high this year, reflecting an increase over last year. (It should be noted that we came in underbudget last year.) The invoice will be appropriately split between the Forest and Swan Lake.

**OLD BUSINESS:** None to report on.

**NEW BUSINESS:**

- **Web Page Update:** There were some web pages that had incorrect board information. Information will be reviewed, and all necessary edits will be made.

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- **Unit 1146 Building Project:** The garage extension was reviewed. The building project at 1146 Saddle Ridge was accepted and approved by unanimous consent.
- **Work Order Update:** Previously reviewed earlier in the meeting.
- **Association Responsibilities:** (Condo Repairs and Insurance Claims) Board members continue to research roles and responsibilities of condo repairs and insurance claims.
- **Update on water damage (Unit 838):** Work to remove water damaged interior of unit will begin the week of April 15, 2019.
- **Parking Concerns (Designated Areas, Ownerships, Maps):** We continue to experience parking issues throughout Saddle Ridge. The website availability of the violation form and potential additional SRA parking areas will be reported at future meetings. NOTE: A parking “Refresher Course #3” is available on the SRA website.
- **Seal Coating:** Upon completion of the asphalt driveways at various unit locations last year, the provider suggested coming back this year to seal coat them. The recommendation was made that seal coating is not needed at this time but will be considered in the next several years.
- **Road Project:** Volunteers have stepped forward to assess the roads and costs involved in their repair to better manage the “road fund” which is detailed in the budget documents/Treasurer’s Report. Updates on the progress of this project will be shared at future meetings.
- **Fence Clean Up:** Damaged split rail fencing will be picked up, tossed and replaced.

**AGENDA ITEMS FOR CONSIDERATION AT THE MAY 20, 2019 MEETING:** No new agenda items noted.

**ADJOURNMENT:** The meeting was adjourned by unanimous consent at 8:20 p.m.

**NEXT MEETING:** May 20, 2019 at 6:30 p.m.

Respectfully submitted  
Kristie Nielson Corning, Secretary  
Saddle Ridge Association, Ltd.