**MINUTES**

Minutes of the Regular & Organizational Sodus Town Board Meeting held February 12, 2019 in the Upstairs Meeting Room 14-16 Mill St. Sodus, NY 14551, commencing at 4:00 PM.

*(Note: Meeting time and place changed due to the unexpected weather)*

All meetings are open to the public.

 Present: Steven LeRoy, Supervisor

David LeRoy, Councilperson/Deputy Supervisor

Jim Quinn, Councilperson

Don Ross, Councilperson

Scott Johnson, Councilperson

Recording Secretary: Lori Diver, Town Clerk

Absent: Dale Pickering, Highway Superintendent (weather related)

 Sal Vittozzi, Groundskeeper (weather related)

 Others Present: Al Hendrikse, Code Enforcement Officer

 Josh Faulks, Sun & Record

Kim Buell, Town of Sodus Zoning Member

Supervisor, Steve LeRoy called the Regular Town Board Meeting to order commencing at 4:00 PM with the Pledge of Allegiance and Lori Diver opened with roll call.

***MINUTES***

Councilperson Scott Johnson motioned to approve the Minutes of the ***January 8, 2019***

***Regular Town Board Meeting*** was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson Scott Johnson motioned to approve the Minutes of the ***January 22, 2019 Month End Town Board Meeting*** was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

***SUPERVISOR’S REPORT***

The Supervisor’s Report for January 2019 was presented. Councilperson Scott Johnson motioned to accept and file this report, which was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

***TAX COLLECTION REPORT***

The Tax Collection Report, Tax Collection bank statement for audit, and bank register for January 2019 was presented. Councilperson David LeRoy motioned to accept and file this report was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

***TOWN CLERK’S REPORT***

The Town Clerk’s Reports, Town Clerk’s bank statements for audit, and bank register for January 2019 were presented. Councilperson David LeRoy motioned to accept and file these reports, which was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

***ABSTRACT***

 ***RESOLUTION TO PAY ABSTRACT NO. 03***

***(01 02-2019)***

**WHEREAS,** the following bills were presented for payment on Abstract 03:

 General 029-054 $ 6,185.72

Highway 016-051 $ 34,122.36

WD No. 11 012-013 $ 2,667.92

Special Dist. 019-019 $ 1,066.66

 **GRAND TOTAL: $ 44,042.66**

**NOW BE IT RESOLVED**, Councilperson Scott Johnson motioned to approve payment of these bills as reviewed for Abstract No. 03, which was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Resolution adopted.

*(Note: even though checks were printed for the Highway Crew clothing stipend, the checks will be held until receipts are provided for the clothing purchased-per the Town Board. Councilperson David LeRoy will talk with Highway Superintendent Dale Pickering to make sure they do not already have the receipts in hand).*

**PUBLIC COMMENTS**

*NA*

**PUBLIC SAFETY/DRAINAGE/ENVIRONMENT COMMITTEE: *Councilperson Don Ross, Chair (Fire, Ambulance, Emergency Preparedness)***

Councilperson Don Ross commented that there was a great turnout at the SESA meeting. It was the best attendance to date. There was discussion on the, “Set Back” for Labor Camps. Al Hendrikse, Code Enforcement Officer will check into this. The discussion was left that a Local Law will need to take place to change the, “Set Back” from 200 feet to 100 feet. More will follow regarding the, “Set Back” in upcoming meetings. Hendrikse did mention that if we change this Local Law that we may want to visit our, “Water” Local Law as well since we no longer manage the water in the Town of Sodus.

*(Note: The water in the Town of Sodus is under management by the Wayne County Water Authority).*

Don Ross discussed the revision by our Town Attorney on the Pawn Shop law as well. To this point everything looks okay.

**BUILDINGS AND GROUNDS COMMITTEE: *Councilperson Jim Quinn, Chair***

***(Town Property, Parks, Animal Control, Cemeteries)***

***CODE ENFORCEMENT REPORT:***

*(Al Hendrikse, Code Enforcement Office)*

Councilperson David LeRoy motioned to accept and file the monthly January 2019 Code Enforcement Report was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***CAMP BEECHWOOD-PARKS-CEMETERIES REPORTS:***

*(Sal Vittozzi-Sodus Town Groundkeeper) – Absent*

Councilperson Jim Quinn motioned to accept the monthly January 2019 Camp Beechwood-Parks & Cemeteries written report from Sal Vittozzi, Sodus Town Groundskeeper was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***DOG CONTROL OFFICER REPORT:***

*Craig Schwartz- Primary DCO*

*Shane Martin- Secondary DCO*

Councilperson David LeRoy motioned to accept and file the monthly January 2019 DCO Report from Craig Schwartz, DCO Officer was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**PUBLIC WORKS COMMITTEE:** ***Councilperson David LeRoy, Chair***

***(Highway, Drainage - Deputy Town Supervisor)***

***HIGHWAY REPORT:***

(Dale Pickering – Highway Superintendent) *– Absent*

Councilperson Jim Quinn motioned to accept and file the monthly January 2019 Highway Report from Dale Pickering, Highway Superintendent was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

Councilperson David LeRoy discussed the Salt Barn Grant has been finally approved and they have the consent from the DEC to move forward in the next process.

**RECREATION & ASSESSOR COMMITTEE: *Councilperson (Councilperson Scott Johnson Chair)***

***(Recreation, Assessor)***

Councilperson Scott Johnson shared that Sheila is still out on medical leave but, she is working on the Winter Recreation Program from home. The new weight room is open to Sodus Residents Monday-Friday from 5:00 PM – 8:00 PM (at the Sodus Central School District) and Saturday from 8:00 AM – 10:00 AM. The first visit is free. Johnson stated the new weight room is actually more like a cardio room and the school still has the old weight room as well.

***Recreation Report***

***(Sheila Fisher, Director)***

Councilperson David LeRoy motioned to accept and file the monthly January 2019 Report was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

***Assessor’s Report***

***(Nathan Mack, Assessor)***

Councilperson Jim Quinn motioned to accept and file the monthly January 2019 Assessor’s Report was seconded by Councilperson Don Ross. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; and Johnson, aye. Motion carried.

**TOWN HALL COMMITTEE: *Supervisor LeRoy, Chair***

***(Personnel, Clerks, Justices, Assessor, Building Inspector, Town Council, Boards, Insurances, Finance)***

***N/A***

**CORRESPONDENCE & INFORMATION**

***RESOLUTION***

***OWNER –ENGINEER AGREEMENT***

***(02 02-2019)***

**NOW BE IT RESOLVED**, Councilperson David LeRoy motioned to authorize and adopt resolution ***(02 03-2019)*** to allow Supervisor LeRoy to sign Amendment No. 2 to the Owner-Engineer Agreement relative to Water District No. 11 was seconded by Councilperson Jim Quinn. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Resolution Adopted.

Councilperson Don Ross motioned to approve Breynn Crandell’s travel request was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson Don Ross motioned to approve Lori Diver’s travel request was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson Don Ross motioned to approve Supervisor Steve LeRoy’s travel request was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson Don Ross motioned to approve Dale Pickering’s travel request was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson Don Ross motioned to approve Al Hendrikse’s travel request was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson David LeRoy motioned to re-appoint Mary Zonneville, Ken Eastley, Edward Grosz, and Diane Dewispelaere to a 2 year term and Nancy Ross (Ad-Hoc) to a 1 year term on the Sodus Planning was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson Scott Johnson motioned to re-appoint Kim Buell, Steven Zonneville, John Hayslip and Don Buchwald to a two year term and James Russell (Ad-Hoc), and Ron Baker (Ad-Hoc) to a 1 year term on the Sodus Zoning Board of Appeals. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Discussion was held from Supervisor LeRoy to the Town Board reminding them the letter from the Unified Court System (provided) is the responsibility of the Town Board. The Town Board is sent a reminder from the Unified Court System to review the Town Court’s records and financials yearly. Councilperson Scott Johnson and Councilperson David LeRoy had some discussion with Supervisor LeRoy on this. Town Clerk Lori Diver reminded the Board that the same should be done yearly in the Clerk’s Office as well.

Councilperson Jim Quinn motioned to accept the quote from Innovative Solutions Corporation for Town of Sodus camera upgrades and authorized Innovative Solutions to do the work as well which was seconded by Councilperson Scott Johnson. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Supervisor LeRoy stated that Wayne County submitted a Bid Notice, paperwork, and held a meeting at the Town of Sodus upstairs meeting room last week regarding the BIDS for the Joy Bridge Project. He notified the Board the Bid was awarded to CP Ward in the amount of $292,406.40.

**DISSCUSSION:**

1. There was discussion regarding the Town of Sodus docks at the public boat launch (Harriman Park). The docks used in past years are not salvageable and need to be replaced. Supervisor LeRoy is trying to work on getting grants for the docks to help with the funding. Councilperson David LeRoy discussed that the docks could also be re-configured and do not have to be exactly the same as in previous years.
2. The Lenten Breakfast hosted by the Town of Sodus will be held March 20, 2019. Lori Diver, Town Clerk will have a sign up list for everyone to join in and what each person is bringing. The Lenten Breakfast will be held at the Catholic Church in Sodus from 6:45AM – 8:00PM. According to Kitty Kelly, the guest speaker will be Rev. Gail Heimberger from the Sodus Presbyterian Church and the suggested donation for the event is still only $4.00., the breakfast will be served at 7:00AM and the presentation by Rev. Heimberger will start at 7:20AM.
3. Tony Villani will be sending out info via emails regarding the Briscoe Cove properties and attending our month end meeting. Real Estate Appraisal *(provided).* There was discussion that Tony Villani, Attorney will be asked to attend the Month End Meeting February 26, 2019 at 5:00PM.

**FYI:**

1. Minutes of Zoning/and or Planning Board Meetings *(provided).*
2. Monthly Report from Wayne County Sheriff’s Office *(provided).*
3. Thank you letters received from Sally Hendrikse & Family, Martha Miller (Wallington Schoolhouse) and Dorothy DeLyser (Sodus Go Getters).

Councilperson David LeRoy and Councilperson Scott Johnson stated the Quarry meetings are done according to Steve Zonneville Chairperson on the Town of Sodus Planning Board.

**EXECUTIVE SESSION:**

Councilperson Scott Johnson motioned to enter into Executive Session at 4:45PM to discuss a personnel issue relative to a particular person and potential litigation was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Councilperson Jim Quinn motioned to exit out of Executive Session and enter into Regular Session at 5:36PM was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Supervisor Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

A motion by Councilperson Jim Quinn to adjourn the Regular Town Board Meeting was seconded by Councilperson David LeRoy. Upon roll call the following votes were heard, Steven LeRoy, aye; David LeRoy, aye; Quinn, aye; Ross, aye; Johnson, aye. Motion carried.

Meeting adjourned at 5:36PM

Recording Secretary,

Lori K. Diver

Sodus Town Clerk