

9.5 Hour Policy Fee Schedule

To ensure our facility is adequately staffed, we require parents to complete our Pick Up/ Drop Off Agreement Form. This form lets us know the typical schedule your child will be in our care. However, children may be dropped off any time **after** or picked up any time **before** their typical schedule. We understand though that things can change, or that things can come up unexpectedly. In those instances, we ask parents to let our Program Director know as soon as possible.

We also have a 9.5-hour policy, in which children cannot be in our care for longer than that period in any given day. After 9.5 hours, a **\$10** fee will be applied to your next week's tuition. There will also be an additional **\$15** for every **15** minutes thereafter. Below is a breakdown of the fee schedule:

Length of Time Over:	Total Fee:	
9 hours and 30 minutes	\$10	
9 hours and 45 minutes	\$25	
10 hours	\$40	
10 hours and 15 minutes	\$55	
10 hours and 30 minutes	\$70	
10 hours and 45 minutes	\$85	
11 hours	\$100	

Parent/ Guardian Name	Parent/ Guardian Signature	Child's Name
 Director	Signature	 Date

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