

**APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING  
HELD ON OCTOBER 18, 2021**

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President Matt Prime called the October 18, 2021 regular council meeting to order at 7:00 pm.

**Council Present:** Andrew Armstead, Vickie Balzer, John Katnik, Matt Prime, and Dave VanHove.

**Council Absent:** Jeff Anker and Jon Townsend

**Others Present:** Clerk Jessica VanHove, Deputy Clerk Dottie Zube, Treasurer Leila Rish, Police Chief Bill Owens, and DPW Supervisor David Yoder

**Guests Present:** No Guests

**APPROVAL OF MINUTES:** **Motion** by Balzer, second by Katnik to approve the September 20, 2021, unapproved minutes as presented. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

**PUBLIC COMMENT:** No guests present and no public comment received.

**BUDGET ADJUSTMENT:** **Motion** by VanHove, second by Katnik to approve the following budget adjustments as presented by the Clerk. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

ACCOUNTS	FROM	TO	DIFFERENCE	REASON
<b>GENERAL</b>				
101-299-727-00 OFFICE SUPPLIES	\$1,000	\$1,200	\$200	EXTRA IN OFFICE SUPPLIES
101-446-810-00 TREE REMOVAL	\$1,000	\$1,300	\$300	EXTRA TREE WORK
<b>MAJOR STREETS</b>				
202-463-702-00 SALARIES-REGULAR	\$2,346	\$3,346	\$1,000	EXTRA WORK IN MS
<b>LOCAL STREETS</b>				
203-451-810-00 STORM SEWER REPAIR	\$14,815	\$36,915	\$22,100	STORM SEWER REPAIR
203-463-726-00 SUPPLIES	\$800	\$1,800	\$1,000	EXTRA ROAD STONE/FILL DIRT
<b>SEWER</b>				
590-535-930-00 REPAIR & MAINTENANCE	\$10,000	\$16,000	\$6,000	PUMP REPAIR
			<b>\$30,600</b>	

**AUTHORIZE PAYMENT OF BILLS:** **Motion** by Balzer, second by VanHove to pay the ~~September~~ October 2021 accounts payables of \$49,985.80. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

**TREASURER REPORT:** Treasurer Leila Rish reported on the Village's account balances. The water vendor received \$757.00 in September. Treasurer Rish presented the Council with an updated tax report. The Village has received the delinquent summer tax amounts from the County.

- **Motion** by VanHove, second by Katnik, to establish a savings account with Frankenmuth Credit Union with a total of \$5 to be deposited and to move two Huntington National Bank CD's (accounts -212 and -132) into the new 13-month CD at Frankenmuth Credit Union at 0.28%. 5 Yeas. 0 Nays. 2 Absent. Motion carried.
- **Motion** by Katnik, second by VanHove to add Leila Rish, Jeff Anker, Matt Prime and Jessica VanHove as signers at Frankenmuth Credit Union. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

**FIRE DEPARTMENT:** Treasurer Leila Rish reported on the ACW-Unionville Fire Department Financial Report. The next Fire Board meeting is scheduled for November 4, 2021.

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**POLICE:** Police Chief Bill Owens gave his monthly report to the Council. The Clerk sent by Certified Mail three second notice blight letters. All three have been received and signed for and have thirty days from receipt of the letters to fix their blight. Following the thirty days the Police Chief will issue those property owners tickets.

**CLERK'S REPORT:** The Clerk is working on creating a fee schedule for the Village. The fee schedule will be ready for approval for the 2022-2023 fiscal year.

**DPW REPORT:** DPW Supervisor David Yoder gave his report to the Council. We are still waiting for Pyramid Paving to start the paving on Phelps Street. B's Electric replaced the electric panel at the sewer grinder pump station on Center Street. Dave received an invoice from Root Mechanical to replace the submersible pump at the grinder pump station on Center Street for a cost of \$3428.60. The invoice states that if the invoice is paid at the time of approval a discount of 10% will be applied for a total of \$3085.74.

- **Motion** by Katnik, second by VanHove to approve the payment to Root Mechanical of \$3085.74 (prepaid for the 10% discount), to replace the submersible pump at the sewer grinder pump station on Center Street. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

**WATER/SANITARY SEWER/STORM SEWER:** **Motion** by Katnik, second by VanHove to lend \$75,000 from the General Fund to the Water Fund at 1.3% interest amortized over four years with four equal payments of \$19,251.84 as shown in amortization schedule below, in preparation to pay off the two water bonds issued by USDA. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

Date	Beginning Balance	Interest	Principal	Payment	Ending Balance
2022	\$75,000.00	\$865.70	\$18,386.14	\$19,251.84	\$56,613.83
2023	\$56,613.83	\$625.25	\$18,626.59	\$19,251.84	\$37,987.21
2024	\$37,987.21	\$381.66	\$18,870.18	\$19,251.84	\$19,116.99
2025	\$19,116.99	\$134.88	\$19,116.96	\$19,251.84	\$0.00

**Motion** by Katnik, second by Armstead to pay off the USDA Water bonds 91-02 of \$116,403.13 and 91-03 of \$129,854.28 for a total of \$246,257.41 on 12/1/2021. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

**PUBLIC COMMENT:** No guests present and no public comment received.

**ADJOURN:** **Motion** by Balzer, second by Armstead to adjourn the October 18, 2021, regular meeting at 8:32pm. 5 Yeas. 0 Nays. 2 Absent. Motion carried.

Next Regular Meeting: November 15, 2021, at 7:00 pm at the Village Hall.

Jessica VanHove  
Village Clerk