

APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL
YEAR-END MEETING HELD ON MARCH 27, 2023

President John Katnik called the Year-End Meeting to order at 7:09 pm.

Council Present: John Katnik, Jon Townsend, Vickie Balzer, Chad Gaeth, Brandt Gaeth, Greg Miracle, and Sue Sy.

Council Absent: None.

Others Present: Clerk Alexis Ortner, Treasurer Leila Rish, and Police Chief Bill Owens

Guests: None.

PUBLIC COMMENT: Public comment was requested by President Katnik, no public comment received.

APPROVAL OF UNAPPROVED MINUTES: **Motion** by Balzer, second by B. Gaeth to approve the March 20, 2023, unapproved minutes as presented. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

YEAR-END MOTIONS:

Motion by Sy, second by Miracle to transfer \$2,600 from the Street and Sidewalk Fund to the General Fund for sidewalk maintenance, repair, and construction in the 2022-2023 fiscal year. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Motion by B. Gaeth, second by Balzer to transfer \$16,312 from the Street and Sidewalk Fund to the Local Street Fund for Local Street maintenance, repair, and construction in the 2022-2023 fiscal year. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Motion by Townsend, second by B. Gaeth to set the millage for the 2023-2024 fiscal year at 12.5 mills for operation and maintenance of the Village of Unionville. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Motion by Townsend, second by Miracle to set the millage for the 2023-2024 fiscal year at 2 mills for street and sidewalk maintenance, repair, and construction. ~~This is a 2 mills reduction from previous fiscal years.~~ 7 Yeas. 0 Nays. 0 Absent. Motion carried.

BUDGET: **Motion** by B. Gaeth, second by C. Gaeth to accept the 2023-2024 fiscal year budget as presented by the Budget Committee and the Clerk. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

YEAR-END BUDGET ADJUSTMENTS: **Motion** by Balzer, second by C. Gaeth to approve the budget adjustments as presented by the Clerk. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

YEAR END BUDGET ADJUSTMENTS MARCH 2023	BJA			
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ACCOUNTS	FROM	TO	DIFF	REASON
GENERAL				
101-261-850-00 TELECOMMUNICATIONS	672	674	2	FAXAGE
101-261-900-00 PUBLISHING	1000	1809	809	ADVERTISER
101-265-711-00 INSURANCE-GENERAL LIABILITY	3261	3495	234	EMC INSURANCE COMPANY
101-301-711-00 INSURANCE-GENERAL LIABILITY	2050	2361	311	EMC INSURANCE COMPANY
MAJOR STREETS				
202-482-711-00 INSURANCE-GENERAL LIABILITY	2174	2330	156	EMC INSURANCE COMPANY

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LOCAL STREETS				
203-482-711-00 INSURANCE-GENERAL LIABILITY	2174	2330	156	EMC INSURANCE COMPANY
SEWER				
590-536-711-00 INSURANCE-GENERAL LIABILITY	4333	4644	311	EMC INSURANCE COMPANY
590-536-850-00 TELECOMMUNICATIONS	144	145	1	FAXAGE
WATER				
591-536-711-00 INSURANCE-GENERAL LIABILITY	4333	4644	311	EMC INSURANCE COMPANY
591-536-850-00 TELECOMMUNICATIONS	144	145	1	FAXAGE
EQUIPMENT RENTAL				
661-441-711-00 INSURANCE-GENERAL LIABILITY	3261	3495	234	EMC INSURANCE COMPANY
661-441-930-00 REPAIR & MAINTENANCE	5000	5221	221	2009 FORD REPAIRS

Total \$ 2,747.

****ALL ADJUSTMENTS FROM FUND BALANCE UNLESS NOTED***

YEAR-END BILLS: Motion by Townsend, second by Miracle to pay the year-end accounts payables of \$9,478.39. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

COMMITTEES: Motion by B. Gaeth, second by Miracle to adjust the committees as shown below for the 2023-2024 fiscal year. 7 Yeas. 0 Nays. 1 Absent. Motion carried.

Police – Sy / Miracle	Streets & Sidewalks – Katnik / C. Gaeth
Utilities – Sy / Townsend	Park – B. Gaeth / Balzer
Buildings, Grounds & Equipment – B. Gaeth/ Townsend / Miracle	Water, Sanitary Sewer & Storm Sewer – C. Gaeth / B. Gaeth
Wages – Balzer / Townsend	Budget – Balzer / Katnik / Townsend
Insurance – C. Gaeth / Sy	Zoning – Katnik / Miracle

REGULAR BUSINESS:

Motion by Balzer, second by Sy to accept Tammy Townsend’s resignation and last day as April 1, 2023. 6 Yeas. 0 Nays. 0 Absent. 1 Abstained. Motion carried.

Motion by Balzer, second by Miracle to remove Tammy Townsend from all bank accounts and certificates of deposits; Independent Bank, Frankenmuth Credit Union, Team One Credit Union, and Wildfire Credit Union, to remove her as a check signer on the Village of Unionville checking account at Independent Bank, and to remove her as an Independent Bank credit card holder. 6 Yeas. 0 Nays. 0 Absent. 1 Abstained. Motion carried.

Motion by Townsend, second by Miracle to add Alexis Ortner to all bank accounts and certificates of deposits; Independent Bank, Frankenmuth Credit Union, Team One Credit Union, and Wildfire Credit Union, and to add her as an Independent Bank credit card holder. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

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Motion by Townsend, second by Miracle to accept the effective start day of February 20, 2023, for Alexis Ortner as clerk and Leila Rish as administrative assistant, and to pay them retroactively for work since then. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Motion by Townsend, second by Miracle to accept the Treasurer's recommendation of utilizing municipal investment with Independent. 6 Yeas. 0 Nays. 0 Absent 1 Abstained. Motion carried.

Motion by Balzer, second by Miracle to sign and accept the Emterra Contract Extension as provided by Emterra, and to keep the biweekly recycling. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

CLERK REPORT: The clerk gave a brief report on finalizing the year end budget adjustments. She also briefed the council on the current computer/network issues and answered their questions on the Village's ability to function. With the loss of the clerk's desktop computer, the Village is at a diminished capability to perform efficiently and effectively.

PUBLIC COMMENT: Public comment was requested by President Katnik, no public comment received.

ADJOURN: Motion by Balzer, second B. Gaeth to adjourn the March 27, 2023, Year-End Meeting at 8:20 pm.

Next Regular Meeting: April 17, 2023, at 7:00 pm.

Alexis J. Ortner
Village Clerk