

APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL
YEAR-END MEETING - HELD ON MARCH 25, 2024

President John Katnik called the Year-End Meeting to order at 7:18 pm.

Council Present: John Katnik, Jon Townsend, Vickie Balzer, Chad Gaeth, Brandt Gaeth, Greg Miracle, and Tod Sting.

Council Absent: None.

Others Present: Clerk Alexis Ortner, Treasurer Leila Rish, DPW Supervisor David Yoder, DPW Assistant Brent Vermeersch, and Police Chief Bill Owens.

Guests: Jessica VanHove.

APPROVAL OF UNAPPROVED MINUTES: Motion by Balzer, seconded by Townsend to approve the March 18, 2024, unapproved minutes as presented. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

INSURANCE AND WAGES: Options for insurance plans were discussed, but other quotes were still outstanding. The council concluded that they would be able to stay under the State's Cap on insurance costs depending on which plan the DPW decided to go with. The insurance does not renew until May though, so they are waiting on other quotes to review.

Wages were discussed at length as well as giving raises to the full-time and part-time employees.

Motion by Balzer, seconded by Sting to give the office positions of Clerk, Treasurer, and Administrative Assistant a 3% raise to their salary. 6 Yeas. 1 Nays. 0 Absent. Motion carried.

Motion by Balzer, seconded by Miracle to give the DPW positions a \$0.50/an hour raise. 6 Yeas. 1 Nays. 0 Absent. Motion carried.

Motion by Balzer, seconded by B. Gaeth to give the Police Department positions a \$0.50/an hour raise 6 Yeas. 1 Nays. 0 Absent. Motion carried.

YEAR-END MOTIONS:

Motion by B. Gaeth, seconded by Miracle to transfer \$4,420 from the Street and Sidewalk Fund to the General Fund for sidewalk maintenance, repair, and construction in the 2023-2024 fiscal year. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Motion by Balzer, seconded by B. Gaeth to transfer \$15,900 from the Street and Sidewalk Fund to the Local Street Fund for Local Street maintenance, repair, and construction in the 2023-2024 fiscal year. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Motion by Townsend, seconded by Sting to set the millage for the 2024-2025 fiscal year at 12.5 mills for operation and maintenance of the Village of Unionville. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Motion by B. Gaeth, seconded by Townsend to set the millage for the 2024-2025 fiscal year at 2 mills for street and sidewalk maintenance, repair, and construction. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

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BUDGET: The Clerk presented two variations of the proposed budget, one expensing the cost of the software amongst the funds in one year and the other using the General fund to pay the amount, and over three years the other funds would pay it back with interest. **Motion** by Townsend, seconded by Sting to move forward with the version that did not have the loan repayment. 7 Yeas. 0 Nays. 0 Absent. Motion carried. **Motion** by Balzer, seconded by Townsend to accept the 2024-2025 fiscal year budget as presented by the Budget Committee and the Clerk. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

YEAR-END BUDGET ADJUSTMENTS: **Motion** by Balzer, seconded by B. Gaeth to approve the budget adjustments as presented by the Clerk. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**A copy of the budget adjustment will be attached to these minutes.*

YEAR-END BILLS: **Motion** by Balzer, seconded by B. Gaeth to pay the year-end accounts payables of \$18,284.69. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

COMMITTEES: **Motion** by Townsend, second by Miracle to accept the President's recommendation to leave the committees as is for the 2024-2025 fiscal year since they had just reappointed the committees in November. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**A copy of the committees will be attached to these minutes.*

Motion by B. Gaeth, seconded by Sting to appoint Alexis Ortner as Clerk to a two-year term ending March 2026. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Motion by B. Gaeth, seconded by Sting to appoint Leila Rish as Treasurer to a two-year term ending March 2026. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

SCHEDULE: **Motion** by Balzer, seconded by Townsend to accept the meeting schedule for 2024-2025 fiscal year as presented by the Clerk. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

**A copy of the meeting schedule will be attached to these minutes.*

PUBLIC COMMENT: Public comment was requested by President Katnik, no public comment received.

ADJOURN: **Motion** by Balzer, seconded Townsend to adjourn the March 25, 2024, Year-End Meeting at 8:32 pm. 7 Yeas. 0 Nays. 0 Absent. Motion carried.

Next Regular Meeting: April 15, 2024, at 7:00 pm.

Alexis J. Ortner
Village Clerk