

**APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING  
HELD ON AUGUST 21, 2023**

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President John Katnik called the meeting to order at 7:00 pm.

**Council Present:** John Katnik, Jon Townsend, Vickie Balzer, Chad Gaeth, Brandt Gaeth, and Greg Miracle.

**Council Absent:** None.

**Others Present:** Clerk Alexis Ortner, Treasurer Leila Rish, Police Chief Bill Owens and DPW Supervisor Dave Yoder.

**Guests Present:** Andrew Armstead, Tod Sting, and JoAnn Lakie.

**APPROVAL OF MINUTES:**

- **Motion** by Balzer, second by B. Gaeth to approve the July 17, 2023, Regular Council meeting minutes as presented. 6 Yeas. 0 Nays. 0 Absent. Motion carried.

**PUBLIC COMMENT:** Public comment was requested by President John Katnik, Tod and Andrew are present to observe the running of the council meeting, and both might be interested in filling the vacant position. JoAnn is the Village’s auditor and was present to brief the council on the outcome of the annual audit. The Village’s financial records were fairly represented.

**DPW REPORT:** Lift station repairs are set to start some time after Labor Day. Kemp Park sidewalk repair quote totaled \$4,800 and will also start after Labor Day. Kemp Tiling Co. has been generous with lending their assistance in a timely manner, and the DPW and council discussed expressing their gratitude. **Motion** by B. Gaeth, seconded by Miracle to send a letter to Kemp Tiling Co. 6 Yeas. 0 Nays. 0 Absent. Motion carried.

**BUDGET ADJUSTMENTS:** **Motion** by Townsend, seconded by C. Gaeth to approve the budget adjustments below as presented by the Clerk. 6 Yeas. 0 Nays. 0 Absent. Motion carried.

BUDGET ADJUSTMENTS AUGUST 2023	BJA	113		
ACCOUNTS	FROM	TO	DIFF	REASON
<b>GENERAL</b>				
661-441-991-00 DEBT SERVICE PRINCIPAL	(\$1,370)	\$0	\$1,370	CHECK WAS ONLY WRITTEN FROM PRINCIPAL
661-441-993-00 DEBT SERVICE INTEREST	\$1,370	\$0	(\$1,370)	CHECK WAS ONLY WRITTEN FROM PRINCIPAL
			(\$0)	
<b>*ALL ADJUSTMENTS FROM FUND BALANCE UNLESS NOTED</b>				
<b>GENERAL</b>				
101-261-726-00	300	411	111	SUPPLIES
101-261-930-00	500	3404	2904	NETWORK UPGRADE
101-265-726-00	200	380	180	SUPPLIES
101-301-726-00	\$200	\$621	\$421	SUPPLIES
101-750-726-00	\$600	\$952	\$352	SUPPLIES
<b>MAJOR STREETS</b>				
202-463-810-00	1000	64195	63195	STREET WORK
<b>LOCAL STREETS</b>				
203-463-810-00	1000	55873	54873	STREET WORK
<b>SEWER</b>				
590-536-726-00	300	350	50	SUPPLIES
<b>WATER</b>				
591-536-726-00	300	370	70	SUPPLIES
591-536-860-00	50	214	164	EXTRA MILEAGE FOR TRAINING EVENT
<b>EQUIPMENT</b>				
661-441-930-00	5000	9928	4928	UNPLANNED REPAIRS TO BACKHOE
661-441-726-00	500	788	288	SUPPLIES
		<b>TOTAL</b>	<b>\$127,536.00</b>	

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**AUTHORIZE PAYMENT OF BILLS:** Motion by Balzer, seconded by Townsend to pay the August 2023 accounts payable of \$24,937.29. 6 Yeas. 0 Nays. 0 Absent. Motion carried.

**UNFINISHED BUSINESS:**

- The council discussed being notified of employees' time off and determined that so long as one council member is notified it should be sufficient.
- Due to the continued blight issues of the buildings previously notified President Katnik reached out to SAFEbuilt to explore further options. President Katnik discussed the services that would be covered by going into a contract with SAFEbuilt. Motion by Balzer, seconded by B. Gaeth to accept the contract with SAFEbuilt and to pursue the buildings as dangerous buildings. 6 Yeas. 0 Nays. 0 Absent. Motion carried.

**NEW BUSINESS:**

- Motion by Balzer, seconded by Miracle to sign the Metro Act Right of Way Permit Extension with AT&T. 6 Yeas. 0 Nays. 0 Absent. Motion carried.
- Motion by Townsend, seconded by Miracle to allow the Clerk to send notice to the Tuscola County Clerk's office that the Village is willing to host a tire collection next year. 6 Yeas. 0 Nays. 0 Absent. Motion carried.
- Motion by B. Gaeth, seconded by C. Gaeth to allow the USA Lions Club to hold their annual Poppy Sale on Village streets on Thursday, August 31 and Friday, September 1, 2023. 6 Yeas. 0 Nays. 0 Absent. Motion carried.

**TREASURER REPORT:** Treasurer Leila Rish gave the Treasurer's report to the Council including the Village's account balances. The water vendor received \$1,022.75 for July 2023. Tax collected to date: \$46,640.45. Taxes are due to the Treasurer on or before September 14.

**POLICE:** Police Chief Bill Owens gave his report to the Council.

**CLERK REPORT:** The Clerk gave a brief update on the budget, and suggested making some adjustments to how pay is distributed across the funds so that it is more in line with where time is spent.

**PUBLIC COMMENT:** Public comment was requested by President John Katnik, Tod Sting said that after sitting through the meeting he was still interested in joining the council. Katnik nominated Tod Sting to fill the vacant trustee position. Motion by Townsend, seconded by Miracle to appoint Tod Sting to fill the vacant position until the next village election in 2024. 6 Yeas. 0 Nays. 0 Absent. Motion carried.

The Clerk then swore Tod Sting in as a trustee.

**ADJOURN:** Motion by Balzer, seconded by B. Gaeth to adjourn the August 21, 2023, meeting at 9:03pm. 6 Yeas. 0 Nays. 0 Absent. Motion carried.

Next Regular Meeting: September 18, 2023, at 7:00 pm at the Village Hall.

Alexis J. Ortner  
Village Clerk