

**APPROVED MINUTES OF THE VILLAGE OF UNIONVILLE COUNCIL MEETING
HELD ON NOVEMBER 20, 2023**

President John Katnik called the November 20, 2023, regular council meeting to order at 7:00 pm, followed by the Pledge of Allegiance.

Council Present: John Katnik, Jon Townsend, Vickie Balzer, Chad Gaeth, Greg Miracle, and Tod Sting.

Council Absent: Brandt Gaeth.

Others Present: Clerk Alexis Ortner, Treasurer Leila Rish, DPW Brent Vermeersch, and Police Chief Bill Owens.

Guests Present: None.

PUBLIC COMMENT: No public comment received.

CLERKS REPORT: The Clerk gave a brief update on obtaining quotes and time estimates for the needed water reading, water billing, and accounting software upgrade.

APPROVAL OF MINUTES: **Motion** by Townsend, seconded by Balzer, to approve the October 16, 2023, unapproved minutes. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

AUTHORIZE PAYMENT OF BILLS: **Motion** by Townsend, seconded by Balzer, to pay the November 2023 accounts payables of \$29,523.01. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

BUDGET ADJUSTMENT: **Motion** by Balzer, seconded by Townsend, to approve the following budget adjustments as presented by the Clerk. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

BUDGET ADJUSTMENTS NOVEMBER 2023	BJA	131		
GENERAL	FROM	TO	DIFF	REASON
101-265-726-00 SUPPLIES-MISC	\$380	\$430	\$50	TOPSOIL FOR ON HAND
101-750-726-00 SUPPLIES-MISC	\$952	\$1,002	\$50	TOPSOIL FOR ON HAND
MAJOR STREETS				
202-486-702-00 SALARIES-REGULAR	\$769	\$960	\$191	SALARIES
SEWER				
590-536-726-00 SUPPLIES-MISC	\$350	\$400	\$50	TOPSOIL FOR ON HAND
WATER				
591-536-726-00 SUPPLIES-MISC	\$440	\$490	\$50	TOPSOIL FOR ON HAND
591-536-811-00 SAFE DRINK WATER ACT FEE	\$960	\$1,012	\$52	SAFE DRINK WATER ACT FEE
591-536-815-00				
DUES/SUBSCRIPTIONS/MEMBERSHIPS	\$488	\$525	\$37	AMERICAN WATER WORKS MEMBERSHIP
EQUIPMENT RENTAL				
661-441-726-00 SUPPLIES-MISC	\$801	\$815	\$14	DEGREASER FOR SHOP
661-441-930-00 REPAIRS & MAINTENANCE	\$10,393	\$11,270	\$877	REPAIRS TO 09' AND SALT SPREADER
TOTAL			\$1,371	
<i>*ALL ADJUSTMENTS FROM FUND BALANCE UNLESS NOTED</i>				

DPW REPORT: DPW Assistant, Brent Vermeersch, updated the council on the status of the village equipment and went over recent repairs. He also discussed the storm drain repair on Huron St. The topic of burning in the streets, especially on the newly resurfaced ones, was brought up. It was discussed as to what the village could do about it, and whose responsibility it was to keep it from happening.

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“Sec. 12-8. Open fires. No person shall kindle a fire in or upon any street or alley nor within 25 feet of any building, unless such fire is confined in a safe container, and in no case within 15 feet of any building. Every person who shall kindle any fire shall have some competent person constantly in charge of said fire until it is completely extinguished. (Code 1959, § 40.008)”

State law reference—Open burning of leaves and grass clippings, MCL 324.11522.

TREASURER REPORT: Treasurer Leila Rish reported on the Village’s account balances. The water vendor received \$537 in October and the park’s dump station brought in a total of \$907.91 for the entire calendar year of 2023.

POLICE REPORT: Police Chief Bill Owens gave his monthly report to the Council. He is continuing his work on the blight issues and working with the court system to take the next steps in the legal process.

UNFINISHED BUSINESS: As a part of last month's meeting, the council had motioned to have Jessica Risky work on adding the property maintenance code to the Village’s ordinances. She was able to provide the council with two options in doing so; amend the current ordinance or create a new ordinance. Risky provided a list of pros to each option as well as an idea of how long the council could expect the processes to take. **Motion** by Townsend, seconded by Miracle to amend the current ordinance. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

NEW BUSINESS: The council wished to revisit the committees since there were changes made during the September meeting while some members were absent. **Motion** by Balzer, seconded by Sting to approve the new committee assignments. 6 Yeas. 0 Nays. 1 Absent. Motion carried. A revised committee as approved by the council list is below:

Police	B. Gaeth/Miracle
Street & Sidewalks	Katnik/ C. Gaeth
Utilities	Sting/Townsend
Park	Sting/Miracle
Budget	Balzer/Katnik/Townsend
Building, Grounds & Equipment	B Gaeth/Townsend
Wages	Balzer/Townsend
Water, Sanitary Sewer & Storm Sewer	C Gaeth/B Gaeth
Insurance	C Gaeth/Balzer
Zoning	Katnik/Miracle
Blight	Katnik/C. Gaeth/B. Gaeth

PUBLIC COMMENT: No public comment received.

ADJOURN: **Motion** by Balzer, seconded by C. Gaeth, to adjourn the November 20, 2023, regular meeting at 8:08 pm. 6 Yeas. 0 Nays. 1 Absent. Motion carried.

Next Regular Meeting: December 18, 2023, at 7:00 pm at the Village Hall.

Alexis J. Ortner
Village Clerk