



**LOS VAQUEROS RESERVOIR JOINT POWERS AUTHORITY
COMMUNICATIONS AND OUTREACH COMMITTEE
AGENDA
Regular Meeting
August 24, 2022 – 10:00 a.m.**

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Government Code Section 54953(e), as amended by Assembly Bill 361, any Committee Member and any member of the public who desires to participate in the open session items of this meeting may do so by accessing the Zoom link below without otherwise complying with the Brown Act's teleconference requirements.

Please click the link below to join the webinar:

<https://lagerlof.zoom.us/j/85618955578?pwd=NzdZZDBua3JiT3h6eWgzRDVJOWx2Zz09>

Meeting/Webinar ID: 856-1895-5578

Passcode: 274615

One tap mobile :

+16694449171,,85618955578#,,, *274615#

or Telephone: 1-669-444-9171

Any member of the public wishing to make any comments to the Committee may do so by accessing the above-referenced link where they may select the option to join via webcam or teleconference. Members of the public may also submit written comments to the Interim Clerk by 4:00 p.m. on the day prior to the meeting for the Interim Clerk to read into the record (subject to three-minute limitation). The meeting Chair will acknowledge such individual(s) at the appropriate time in the meeting prior to making their comment. Members of the public will be disconnected from the meeting prior to any Closed Session, if applicable.

NOTE: To comply with the Americans with Disabilities Act, if you need special assistance to participate in this Committee meeting, please contact the Authority's Interim Clerk at rperea@lagerlof.com by 4:00 p.m. on August 23, 2022 to inform the Authority of your needs and to determine if accommodation is feasible. Each item on the Agenda shall be deemed to include any appropriate motion, resolution, or ordinance, to take action on any item. Materials related to items on this Agenda are available for public review at: www.losvaquerosjpa.com/board-meetings.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL OF COMMITTEE MEMBERS

Angela Ramirez Holmes – Chair, Zone 7 Water Agency

Ernesto Avila – Contra Costa Water District

Ricardo Ortega – Grassland Water District

PUBLIC COMMENT ON NON-AGENDA ITEMS

Any member of the public wishing to address the Communications and Outreach Committee regarding items not on the Agenda should do so at this time. The Committee welcomes your comments and requests that speakers present their remarks within established time limits and on issues that directly affect the Authority or are within the jurisdiction of the Authority.

DISCUSSION ITEMS

1.1 June 22, 2022 Communications and Outreach Committee Meeting Summary

1.2 Authority Website Outage and Restoration

1.3 Planning for Upcoming Executive Director Announcement and Press Release

1.4 Planning for Federal Legislative Outreach

FUTURE AGENDA ITEMS

ADJOURNMENT

ITEM 1.1: JUNE 22, 2022 COMMUNICATIONS AND OUTREACH COMMITTEE MEETING SUMMARY

RESPONSIBLE/LEAD STAFF MEMBER:

James Ciampa, Interim General Counsel

DISCUSSION:

Attached for the Committee's information is the summary prepared for the June 22, 2022 Communications and Outreach Committee meeting.

ALTERNATIVES:

Any suggested revisions to the attached summary will be considered.

FISCAL ANALYSIS:

Not applicable.

ENVIRONMENTAL REQUIREMENTS:

Not applicable.

EXHIBITS/ATTACHMENTS:

Summary from June 22, 2022 Communications and Outreach Committee meeting



SUMMARY OF REGULAR MEETING OF Communications and Outreach Committee

June 22, 2022 – 10:00 a.m.

Present at the meeting were Chair, Angela Ramirez Holmes, and Committee members Ernesto Avila and Ricardo Ortega (joined at approximately 10:10 a.m. due to technical difficulties).

1.1 April 27, 2022 Communications and Outreach Committee Meeting Summary.

The summary from the April 27, 2022 Communications and Outreach Committee Meeting was presented for the Committee's information. After discussion, it was decided that for future meetings, the summary will be presented as an Information Item at the end of the Regular Board meeting agenda.

1.2 Revised Draft Social Media Policy: James Ciampa, Interim General Counsel, presented the revised draft Social Media Policy, which included the revisions, as redlined, from the April 27, 2022 Committee meeting. After discussion, it was the consensus of the Committee to present the Resolution Adopting Social Media Policy, as revised, to the Board for approval.

1.3 Draft Records Retention Policy: Interim General Counsel Ciampa then reviewed the draft Records Retention Policy and Summary of Records Retention Schedule that sets forth periods for which various categories of documents are retained and after which such records may be destroyed. Based on the discussion at the April 27, 2022 Committee meeting, the Records Retention Policy for the Authority would incorporate the categories and retention periods set forth in Contra Costa Water District's Records Retention Schedule. The summary schedule was prepared to address the categories of records that are pertinent to the Authority, and includes cross-references to CCWD's Schedule. The summary schedule would be accessible through the Authority's website and would be a living document subject to revision as necessary, including to reflect any statutory changes.

Mr. Ciampa stated that as discussed at the April meeting, specific provisions were added to the resolution to address electronic and e-mail records. Mr. Ciampa answered questions regarding the Policy's compliance with California law and applicability to grant funding. Changes were discussed to: (1) add more detail regarding the retention of documents pertaining work for which grant funding is obtained, (2) add references to the California Public Records Act with respect to Director and Alternate Director electronic communications, and (3) to change "but" to

“and” in the first recital. Also, the policy itself will be broken out to be a separate document from the resolution adopting it. After discussion, it was the consensus of the Committee to present the Resolution Establishing Records Retention Policy, with the changes discussed, to the Board for approval.

1.4 Draft Communications and Outreach Committee Charter: Interim General Counsel Ciampa reviewed the draft Communications and Outreach Committee Charter. Committee Member Avila had provided suggested edits to the Charter as presented. Members of the Committee discussed the suggested changes and unanimously concurred that the Communications and Outreach Charter, with Committee Member’s Avila’s revisions and further revisions discussed to the last sentence of the “Introduction and Purpose” section, be presented to the Board for approval.

Future Agenda Items:

Interim Administrator Marguerite Patil provided the following:

1. The next meeting of the Communications and Outreach Committee will be held on August 24, 2022 at 10:00 a.m.
2. A presentation on the existing CCWD Public Outreach Plan will be provided.
3. An update on potential State and Federal legislative outreach will be provided.
4. The EPA has released the Notice of Funding Availability under the WIFIA program; the Authority’s Letter of Interest can be submitted in early September.
5. Coordination of a State Legislative trip will be discussed.
6. Website accessibility will be discussed.

The meeting adjourned at 10:55 a.m.

James D. Ciampa

James D. Ciampa
Interim General Counsel

ITEM 1.2: AUTHORITY WEBSITE OUTAGE AND RESTORATION

RESPONSIBLE/LEAD STAFF MEMBER:

Marguerite Patil, Interim Administrator

DISCUSSION:

On Thursday, August 18 staff discovered that the Authority website (www.losvaquerosjpa.com) had an unexpected outage. Staff coordinated with the website provider, GoDaddy, and determined that there was a technical issue that was broadly impacting a number of websites. GoDaddy was able to restore the website within one day. Staff are continuing to verify that all of the website pages and contact features are functioning normally, and that all posted documents are accessible. Staff have determined that outage was unplanned, but the nature of the outage did not appear to indicate an ongoing issue in terms of overall website reliability.

ALTERNATIVES:

The Committee could defer discussion of this item to a later date.

FISCAL ANALYSIS:

Not applicable.

ENVIRONMENTAL REQUIREMENTS:

Not applicable.

EXHIBITS/ATTACHMENTS:

None.

ITEM 1.3: PLANNING FOR UPCOMING EXECUTIVE DIRECTOR ANNOUNCEMENT AND PRESS RELEASE

RESPONSIBLE/LEAD STAFF MEMBER:

Marguerite Patil, Interim Administrator

DISCUSSION:

At the conclusion of the August 10, 2022 Regular Board Meeting Chair Angela Ramirez Holmes stated the Board of Directors had selected a candidate for the Executive Director position and had directed the Interim Administrator and Interim General Counsel to negotiate with the selected candidate on the terms of the engagement for the candidate in that position.

As shown in the current version of the Major Policy Calendar it is anticipated that the proposed contract with the Executive Director will be presented to the Board for consideration of approval on September 14, 2022. The name of the selected candidate will be included on the September 14 meeting packet that is planned for posting on Friday, September 9. Should the Board move forward with approval of the contract, it is anticipated that the Executive Director would be announced via a posting on the Authority website and distribution of a press release.

This item is to allow Committee members to have a general discussion regarding the nature of the announcement of the Executive Director, and to provide staff with any feedback on the announcement approach.

ALTERNATIVES:

The Committee could defer discussion of this item to a later date.

FISCAL ANALYSIS:

Not applicable.

ENVIRONMENTAL REQUIREMENTS:

Not applicable.

EXHIBITS/ATTACHMENTS:

None.

ITEM 1.4: PLANNING FOR FEDERAL LEGISLATIVE OUTRACH

RESPONSIBLE/LEAD STAFF MEMBER:

Marguerite Patil, Interim Administrator

DISCUSSION:

Staff have been working with the Authority Members on a tentative plan to conduct the Authority's first visit to Washington D.C. on September 20 - 21, 2022. Planning activities have been following the general model that was used on a similar trip during Fall 2019 that included staff from several of the Local Agency Partners on the Phase 2 Los Vaqueros Reservoir Expansion Project (LVE Project) (prior to formation of the Authority).

The objectives for the trip include:

- Introduction of the Authority to Federal agency staff and Federal legislative representatives that represent the Service Area of the LVE Project.
- Meeting with the U.S. Environmental Protection Agency regarding the WIFIA Letter of Interest.
- Meetings with the U.S. Department of Interior and the Bureau of Reclamation regarding upcoming Federal approvals and permits.
- Strengthening support for ongoing and future Federal funding.

This item is to allow Committee members to have a general discussion regarding the planned meetings in Washington D.C., and to provide staff with any feedback on the overall approach to the ongoing Federal outreach activities.

ALTERNATIVES:

The Committee could defer discussion of this item to a later date.

FISCAL ANALYSIS:

Not applicable.

ENVIRONMENTAL REQUIREMENTS:

Not applicable.

EXHIBITS/ATTACHMENTS:

Proposed outreach materials for the Washington, D.C. trip (LVE Project Fact Sheet and Authority Fact Sheet).

LOS VAQUEROS RESERVOIR EXPANSION PROJECT



Learn more at www.ccwater.com/lvstudies

RESERVOIR EXPANSION

275,000 acre-feet **PHASE 2**
IN PROGRESS
Project builds upon the successful implementation of the Phase 1 expansion

160,000 acre-feet **PHASE 1**
2012
The dam was increased in height by 34 feet to a new height of 218 feet

100,000 acre-feet 1998
Los Vaqueros Dam was completed

OBJECTIVES

- Develop water supplies for environmental water management
- Increase municipal and industrial water supply reliability
- Improve the quality of water deliveries

PURPOSE

WATER FOR REFUGES



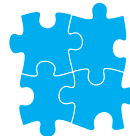
Reliable water supply for South of Delta wildlife refuges

WATER FOR PARTNERS



Reliable water supply for local water agencies

REGIONAL INTEGRATION



High potential for regional water system integration

WATER QUALITY



Protection of delivered water quality

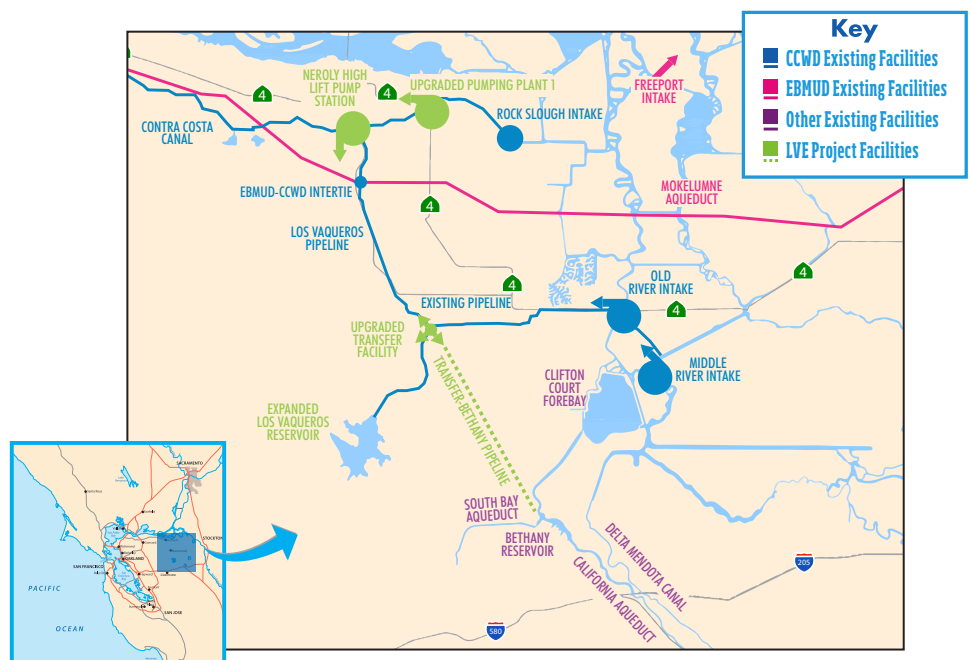
RECREATION



Recreation facility enhancement

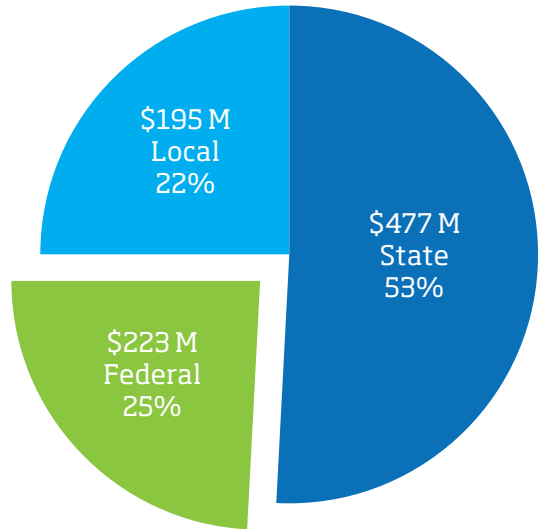
HOW IT WORKS

- 1 Water is pumped into the system from one of four existing Delta Intakes.
- 2 Once in the system, water is sent to an upgraded Transfer Facility pump station.
- 3 From the Transfer Facility, water can be delivered directly to local agency partners and wildlife refuges or pumped into an expanded Los Vaqueros Reservoir for later delivery.



PROJECT FUNDING

- Total construction cost ~\$895 M* (2018 Dollars)
- State funding from California Water Commission
 - Supports public benefits, maximizing wildlife refuge benefits
- Local funding from partner agencies (see partner agencies below)
 - Supports regional reliability
- Federal funding from WIIN Act has been authorized, and seeking Bipartisan Infrastructure Law funding
 - Supports wildlife refuges and Central Valley Project operational flexibility



*The source of the cost estimate is Final Federal Feasibility Report (published August 2020)

JPA MEMBERS

These agencies are members of the Los Vaqueros Reservoir Joint Powers Authority and have provided funding and in-kind services, and are evaluating potential participation in the project to diversify their water supply portfolios against drought, emergencies, climate change and regulatory challenges.

- Los Vaqueros Reservoir
- 1 Alameda County Water District
- 2 Contra Costa Water District
 - City of Brentwood
- 3 East Bay Municipal Utility District
- 4 Grassland Water District
- 5 San Francisco Public Utilities Commission
 - Bay Area Water Supply & Conservation Agency
- 6 San Luis & Delta-Mendota Water Authority
 - Byron Bethany Irrigation District
 - City of Tracy
 - Del Puerto Water District
 - Panoche Water District
 - Westlands Water District
- 7 Santa Clara Valley Water District
- 8 Zone 7 Water Agency



Learn more about the Los Vaqueros Reservoir JPA at www.losvaquerosjpa.com.

NEXT STEPS

CCWD is currently working with Reclamation and the local agency partners and wildlife refuge managers to advance the project to construction.



LOS VAQUEROS RESERVOIR JOINT POWERS AUTHORITY

LEARN MORE AT WWW.LOSVAQUEROSJPA.COM

LOS
VAQUEROS
RESERVOIR
EXPANSION
PROJECT



The recently executed joint exercise of powers agreement establishes a new public agency to provide for governance and administration of the Los Vaqueros Reservoir Expansion Project (Project).

The primary objectives of the Joint Powers Authority (JPA) are to:

- 1** Provide governance of the Project by the Members
- 2** Ensure sufficient stable funding for the Project and related administrative and support activities
- 3** Ensure costs are reasonable and cost allocations are equitable and transparent

ABOUT THE LOS VAQUEROS RESERVOIR JPA

The JPA will:

- Endure throughout Project design, construction, operation, maintenance, repair, and replacement of water-related facilities
- Enter into contracts and agreements to further the Project
- Issue bonds for the Local Agency Partner Cost-Share of the Project
- Deliver services to the JPA Members and receive payment from the JPA Members, creating a financial infrastructure for the Project

LOS VAQUEROS RESERVOIR JPA MEMBERS

The following agencies have recently formed the JPA.

- Alameda County Water District
- Contra Costa Water District, to include:
 - City of Brentwood*
- East Bay Municipal Utility District
- Grassland Water District
- Santa Clara Valley Water District (Valley Water)
- San Francisco Public Utilities Commission, to include:
 - Bay Area Water Supply & Conservation Agency*

- San Luis & Delta-Mendota Water Authority**, consisting of:
 - Byron-Bethany Irrigation District
 - City of Tracy
 - Del Puerto Water District
 - Panoche Water District
 - Westlands Water District
- Zone 7 Water Agency (Alameda County Flood Control & Water Conservation District, Zone 7)
- Department of Water Resources (ex officio, non-voting pursuant to Water Code Section 79759(b))

*The City of Brentwood and the Bay Area Water Supply & Conservation Agency are not signatory parties to the JPA. Rather, these parties contract for project benefits through their wholesale providers.

**The number and list of San Luis & Delta-Mendota Water Authority-member agencies participating through San Luis & Delta-Mendota Water Authority may change.

JPA BOARD MEMBERS

BOARD MEMBER	ALTERNATE	AGENCY
Paul Sethy, Treasurer	Jonathan Wunderlich	Alameda County Water District
Ernesto A. Avila	Antonio Martinez	Contra Costa Water District
John Coleman	Lesa McIntosh	East Bay Municipal Utility District
Ellen Wehr, Secretary	Ricardo Ortega	Grassland Water District
Dennis Herrera	Steve Ritchie	San Francisco Public Utilities Commission
Anthea Hansen, Vice Chair	Jose Gutierrez	San Luis & Delta-Mendota Water Authority
Gary Kremen	Linda J. LeZotte	Santa Clara Valley Water District
Angela Ramirez Holmes, Chair	Sandy Figuers	Zone 7 Water Agency

JPA BOARD MEETINGS

JPA Board Meetings are held on the second Wednesday of each month beginning at 9:30 a.m. The JPA Board Meetings are open to the public in compliance with the Brown Act. The JPA also formed three Board Committees: Communications and Outreach, Finance, and Operations and Engineering.

View the JPA website for agendas and information about Board Meetings and Board Committee Meetings.

JPA CONTACTS

INTERIM ADMINISTRATOR

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Learn more about the project at www.ccwater.com/lvstudies.