

Car-Park Policy

Statement of Intent.

Tumbles Academy of Gymnastics seeks to clarify the regulations and restrictions relating to the parking of all motor vehicles within Moss Industrial Estate, for the benefit of our gymnasts, staff and visitors. The aim of this policy is to reduce congestion and traffic volume around the gymnasium – minimising disturbance to local businesses and helping to ensure the safety of gymnasts, pupils, parents and all site users.

This policy applies to all members and staff. **Park your vehicle responsibly on the estate, any problems with parking could result in the Centre being forced to close.**

Tumbles Academy of Gymnastics aims to eliminate instances of:

- Too many cars entering Tumbles site at peak times when children are arriving/leaving.
- Cars stopping or parking on the restricted yellow marked areas outside the gymnasium.
- Cars parking along pavements.
- Cars parking on neighbouring sites.
- Complaints from local businesses about drivers' behaviour and vehicle obstruction.
- Cars stopping or parking in anything other than a marked parking bay.
- Drivers behaving irresponsibly and causing unnecessary obstructions.

All site users must adhere to this policy to ensure a safe environment for all.

1. Safety controls

1.1 The following safety controls are in place:

- Staggered class start and finish times.
- Cars must be parked in the allocated spaces.
- All drivers must exercise due care and attention when manoeuvring and must conduct a visual risk assessment.
- A 10mph vehicle limit applies throughout the site.
- Consistent in our approach to non-compliance
- CCTV parking enforcement cameras - parking enforcement camera may be on Moss Industrial Estate to capture any vehicle that does not comply with the parking terms and conditions.
- Unsigned Code of Conduct agreement between the Parent, Carer and Visitor including parking regulations and restrictions.

2. Parent Parking

2.1 The gym has parking spaces available for parents for picking up and dropping off children at the start and end of classes.

2.2 The gym has 1 accessible space which may be used by blue badge holders (a blue badge must be displayed within the car).

2.3 Parents should:

- Park in allocated parking bays (Fig 1)
- Utilise the carpark in an efficient, courteous and safe manner.
- Respect our neighbour’s business i.e. no blocking access routes and no parking on neighbours car parks.
- Leave plenty of time for their planned journey.
- Leave the car at home where possible and walk instead.
- If you are unable to find a safe space near Tumbles, park further away and walk the rest of the distance.

2.4 Parents should not:

- Park on pavements, grass verges, corners/junctions or across neighbours’
- Block businesses driveways or ‘double park’ **even for a short period of time.**
- Park in anything other than a marked parking bay
- Park on Two Tone Motors or in front of unit B3 (either side of Tumbles)

2.5 Non-compliance:

We thank our visitors for observing this policy. However, in a very small minority of cases, the behaviour of a few parents can cause disruption.

This will not be tolerated. Failure to adhere to any of the above conditioning will lead to membership being revoked and children no longer being able to participate in our classes. Please see steps to be taken if non-compliance occurs – Appendix A.

Figure 1: An aerial view of our car park with all the relevant parking options



■ DO NOT PARK ■ Parking

3. Monitoring and review

3.1 This policy is reviewed annually in conjunction with the Health and Safety audit.

3.2 The Directors are responsible for the monitoring and review of this policy.

3.3 Any incidents occurring will be evaluated and appropriate action will be taken to amend the policy accordingly.

This policy is disseminated:

- To members each term
- To parents through the newsletter
- To new parents as part of the member's induction pack
- To new staff via the staff induction pack
- Copies of this policy will be made available to parents, staff and visitors via the website or in hard copy form from the Tumbles office.

To support this policy Tumbles will:

- Provide reinforcement of this policy to the children in class.
- Ensure any new classes or class time changes do not result in overcrowding.
- Provide Aerial view parking signage in café, staff noticeboard, corridors, main entrance, and induction packs.
- Be consistent in our approach to non-compliance.
- Clearly display Parent Code of Conduct.
- Encourage parents and children to walk to gym.

It is important for parents and carers to make sure any persons collecting their children are aware of this policy and our code of conduct.

Thank you for continuing to work alongside Tumbles.

Appendix A

STEPS TO BE TAKEN IF NON-COMPLIANCE OCCURS

The following three-stage enforcement policies will be followed in the event of any person not parking in compliance with the car parking terms and conditions.

STEP 1: VERBAL WARNING

The Director (or member of SLT) will speak to the person or persons perpetrating such a parking incident, privately. It will be put to them that such behaviour is unacceptable, and an assurance will be sought that such an incident will not be repeated. It will be stressed on this occasion that repetition of such an incident will result in furthermore serious action being taken. Any incidents of violent or abusive conduct would immediately proceed to step 3.

STEP 2: WRITTEN WARNING

If a second parking incident occurs involving the same person or persons, the directors will write to the adult(s) informing them once again that this conduct is unacceptable. Any incidents of violent or abusive conduct would immediately proceed to step 3. Any act of actual or threatened violence will be referred to the police immediately.

STEP 3: EXCLUSION FROM TUMBLES

If such an incident recurs or if an initial incident is considered serious enough, the Directors would enforce an exclusion from Tumbles and member will be revoked.