

OFFICIAL PROCEEDINGS OF THE  
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, August 1, 2022, at 6:30 p.m. a regular meeting of the Webster City Council was held with Mayor Mike Grosek presiding. Council members present: Wayne Klungseth, Josh Bartos, Jim Grimes, Derek Sinner, Dale Miller and Mike Dunse. Staff: Craig Baumgarn and Nicole Kwasniewski. Reporter and Farmer: Amanda Fanger.

MINUTES: Motion by Dunse, seconded by Klungseth to approve the minutes from the July 5, 2022, meeting and special meeting July 20, 2022. Motion carried.

PAYROLL AND BILLS: Motion by Sinner, seconded by Dunse approving the payroll and bills as presented and authorize payment. Payroll (net) Admin. \$3386.40, L. Hoberg \$236.68, Liquor \$7249.37, PT Y. Keomanyvong \$1507.22, OT S. Bury \$45.98, T. Woodell \$143.78, Library \$3201.51, Street \$5563.71, PT K. Stoks \$1371.58, ST & OT J VanBeek \$169.91, Police \$12250.20, ST H. Cole \$1248.42, ST & OT C. Baumgarn \$2232.90, D. Collins \$1374.48, Sewer \$5013.60, OT O. Wyffels \$139.89, Water \$3366.20, ST & OT G. Goehring \$771.97, Parks A. Grimes \$1820.42, Airport R. Millim \$1820.39, Ballfield L. Block \$972.69, B. Lux \$1130.36, M. Mount \$487.60, B. Schimmel \$1038.94, J. Schimmel \$1536.65, Cemetery \$2964.86, D. Kurkowski \$1440.25, J. Lee \$426.66, Golf \$1971.59, ST & OT R. Hagen \$916.20, A. Bartelt \$673.00, L. Carlson \$1065.84, D. Davidson \$1639.52, T. Dunse \$772.05, B. Jacobson \$1724.28, J. Keller \$467.29, C. Larson \$495.22, C. Norton \$357.86, Pool J. Bauer \$1307.29, A. Baumgarn \$1187.51, M. Block \$508.57, E. Case \$1117.10, S. Hairgrove \$1787.02, H. Isler \$821.06, H. Johnson \$296.90, Ella Kaufman \$1199.73, Emily Kaufman \$1602.38, A. Kuecker \$1051.32, M. Kuecker \$1254.70, T. Kuecker \$893.65, K. Kwasniewski \$880.22, C. Mount \$469.18, C. Sannes \$1440.06, E. Sannes \$1114.99, G. Sannes \$1135.93, P. Snell \$372.35, J. Spiering \$709.05.

BILLS: SD State Treasurer \$9755.58-sales tax, USDA Rural Development \$8042.00-loan payment lagoon, 1<sup>st</sup> Interstate Bank \$4.00-service charge, USDA Rural Development \$3449.00-loan payment fire hall, Dacotah Bank \$75.00-service charges, Postmaster \$257.80-bulk mailing, A & B Business \$138.61-maintenance contract, AFLAC \$297.89-insurance, American Family Life Assurance \$720.06-insurance, American Solutions For Business \$175.71-supplies, A-OX Welding Supply \$295.95-supplies, Aramark \$126.15-uniforms, Arctic Glacier \$822.39-merchandise, Auditor's Office Petty Cash \$207.90-supplies/postage, Auto Value Parts \$88.97-parts, B&B Contracting \$353421.03-pay request water/sewer improvements, Bellboy Corporation \$337.54-merchandise, Bigfoot Distributing \$57.96-merchandise, Bituminous Paving Inc \$627.52-hot mix, Blossom Shoppe \$46.00-flowers, Kevin Bohn \$1300.00-2022 baseball coach, Book Systems \$1190.00-suscription & tech support, Buhls \$278.58-rugs, BW Landscaping \$225.00-service, Capfirst Equipment Finance \$1277.00-golf car lease, Cardmember Service \$2566.42-supplies and merchandise, City of Webster \$2919.80-employee pre-payments and water billings, Coca Cola \$736.50-merchandise, Code Enforcement Specialists \$2319.38-services, Colonial Life \$243.52-insurance, Cortrust Bank \$4030.76-loan payments, Dave Hahler Automotive \$332.56-parts and labor, Demco \$306.66-supplies, Dependable Sanitation \$611.11-garbage service, Detco

\$1994.72-supplies, Diamond Vogel \$1182.35-traffic paint, DVL Fire and Safety \$25.00-service, Ellwein Brothers \$72906.65-merchandise, Emery-Pratt \$285.29-books, Ferguson Water Works \$6552.07-supplies, Galls \$948.04-equipment, Hawkins, Inc. \$3203.63-chemicals, Health Pool of SD \$17741.26-insurance, Helms & Associates \$63308.87-pay requests airport, water, sewer projects, Chad Hesla \$4770.40-Diamond Club, ball complex expenses, liability insurance, Nick Hofer \$200.00-logo contest, Innovative Office Solutions \$14.53-supplies, Insurance Benefits \$1694.00-airport liability renewal, ITC \$1093.41-phone service, JDH Construction \$89313.63-pay request hangar building, Johnson Brothers \$18434.54-merchandise, Johnson Lumber \$33.84-supplies, Lake Region Electric \$205.66-airport, cemetery lights, Lien Transportation \$628.89-hot mix, Marko Canning \$80.00-merchandise, Midcontinent Communications \$321.87-cable, internet, Mike's Jack & Jill \$991.98-supplies, NB Golf \$885.86-parts, NorthStar Mechanical \$124.53-parts, Northwestern Energy \$14468.49-service, Olsons Pest Technicians \$250.00-service, Pepsi Beverage \$385.32-merchandise, Porter Distributing \$27172.65-merchandise, Productivity Plus Account \$128.47-parts, Wade Rausch \$1300.00-2022 Baseball coach, RDO Equipment \$474.97-parts, Reliance Standard \$71.24-insurance, Reporter and Farmer \$1188.27-legals and ads, supplies, Republic National Distributing \$13159.39-merchandise, Ryan's Candy \$958.79-merchandise and supplies, Safe Life Defense \$673.20-equipment, Schimdt's Custom Meats \$1978.00-equipment, SD DANR \$45.00-license, SD Library Association \$215.00-registration, SD Public Health Lab \$15.00-water samples, SD Retirement System \$8854.16-contributions, SD Supplemental Retirement \$210.00-contributions, Angela Shoemaker \$2500.00-2022 baseball/softball coordinator, Sioux Valley Coop \$7712.14-fuel, South Dakota 811 \$169.05-locates, Southern Glazer's \$12017.89-merchandise, TLC Marine Service \$469.46-services, Tri-state Water \$68.25-water, Twin Valley Tire \$304.03-services, Valley Office Products \$84.35-supplies, Verizon Wireless \$196.48-cell service, Walt's Homestyle Foods \$435.00-merchandise, Webster Baseball \$675.00-umps, Webster Caddy Club \$200.00-reimbursement for ticket, Webster Liquor Store \$1861.99-golf resale, Webster Scale \$1301.02-black dirt, Webster Softball \$455.00-umps, Wheelco \$66.98-supplies, Webster Tire \$151.00-service, With the Wind Vineyard \$234.96-merchandise, Zero9 Solutions \$218.90-supplies, Payroll Taxes \$29443.18. Motion carried.

REPORTS: Motion by Grimes, seconded by Sinner to approve the Police, Finance, Liquor and Code Enforcement reports. Motion carried.

SEPTEMBER MEETING: Motion by Grimes, seconded by Miller to hold the September council meeting on Tuesday, September 6 due to the Labor Day Holiday. Motion carried

WEB WATER: The WEB Water Board of directors approved a \$0.74 per 1000 contracted gallons usage increase. The current minimum bill rate is \$5,975.84 increasing the new rate to \$7,436.00 effective October 2022. At this time the city will review rates more at the September meeting.

POLICE: Motion by Klungseth, seconded by Dunse accepting Hunter Cole's resignation as patrolman effective July 29, 2022. Motion carried.

Motion by Dunse, seconded by Bartos to hire Lance Rokusek for patrolman as of August 1, 2022 at \$20.00/hr. Motion carried.

Mayor Mike and the police committee were approached by Craig Baumgarn and Dylan Collins about being paid over-time for all the hours they are working. Federal law states that the city does not have to pay over-time to four or less employees. Motion by Dunse, seconded by Klungseth to approve to follow federal law for figuring out over-time hours paid out to four or less employees effective as of July 1, 2022. Motion carried.

FIRST NET: Motion by Grimes, seconded by Sinner to switch cell phone networks from Verizon to First Net. Motion carried.

LIBRARY: Motion by Klungseth, seconded by Bartos to approve a new library sign from Stein Sign, project to be paid for by Hanse Funds. The sign located in front of City Hall, donated by the Webster School. The two 5' x 8' panels will be changed out to say Webster Public Library in burgundy letters, costing \$3350.00. Motion carried.

Motion by Dunse, seconded by Miller to approve travel for Teri Ewalt to attend 2022 SDLA Conference in Brookings, September 28-30. Motion carried.

BUDGET SUPPLEMENT: Motion by Klungseth, seconded by Sinner to supplement the airport budget \$66,102.52 for construction reimbursement. Motion carried.

DRINKING WATER AWARD: Motion by Dunse, seconded by Miller accepting the correspondence from SD DANR congratulating the City's Water Department operators in meeting the requirements for 2021 in supplying safe drinking water to the public. Motion carried.

ORDINANCE #536: Motion by Grimes, seconded by Dunse to approve the first reading of Ordinance #536, Appropriation and Means of Finance for 2023. Motion carried.

WORKMAN'S COMP: Mayor Grosek discussed an issue that if an employee is out due to a nonwork related surgery or illness and is unable to fulfill their job description, that employee cannot return to work until his/her doctor's note states that they are free and clear of any work restrictions. Otherwise if the employee returns to early and is reinjured at work, this can turn into a liability issue for the city and turn into a workman's comp issue.

7:00 p.m. This being the time and place for a hearing for a temporary malt beverage license for The Other Place on August 12, 2022 at the Day County Fairgrounds for the Day County Rodeo. Motion by Miller to approve the license, seconded by Dunse. Motion carried.

7:05 p.m. Chad Madsen with the Day County Ambulance was present to ask the council to consider a donation for the ambulance's needs. Madsen explained the ambulance is not bringing in any income right now and needs some updates and equipment. He also expressed about looking into funding for grants in the future for assistance. Council said they would look at this when working on the budget, no action was taken at this time.

7:10 p.m. Ken Frohling current resident of Columbia S.D., who recently purchased a property at Doxsee Trail, was present to discuss a property in town. Frohling said he wants to purchase a property in town for his daughter and family and is

wondering if he would be able to put a 50' x 80' building for storage with a double wide trailer house. Council addressed that accessory buildings or private garages shall not exceed 36' x 32' and that a manufactured home needs to be on a permanent foundation. Frohling said he would consider a 36' x 32' building but plans to move forward with the lot and house purchase for now.

7:15 p.m. This being the time reserved for Colin Johnson to follow up on property he purchased earlier through a sheriff's sale. This property had a previous water bill of \$673.05 and Johnson inquired why the city didn't file a lien on it or even why the city let the bill get this high. Mayor Grosek explained the city did file paperwork and did try collecting payments. Motion by Dunse, seconded by Miller to settle with Johnson on \$200.00 and that the city would write off the remaining balance due to majority were late fees. Motion carried.

William Price walked into the meeting wondering the maximum height of a garage.

**WATER AND WASTEWATER PROJECT:** Motion by Miller, seconded by Grimes to approve the change order for B&B Contracting which adds \$137,420.06 to the water sewer project costs for incorporating two blocks of watermain on 2<sup>nd</sup> street west and 4<sup>th</sup> street east. There were multiple breaks on the line during construction and needed to be repaired by the onsite crew. Motion carried.

**SWIMMING POOL:** Motion by Sinner, seconded by Bartos to close the swimming pool for the season on August 17. Motion carried.

The following building and removal permits were approved with a motion by Grimes, seconded by Dunse:

**Building Permits:**

Storage Property LLC, 801 W Hwy 12, mini storage, \$400,000.00  
Tyler tenBensel, 314 W 9<sup>th</sup> Ave, deck and fence, \$1000.00  
Blake Torrence, 521 W 1<sup>st</sup> Ave, car awning, \$1000.00  
Jeffrey Bauer, 427 W 1<sup>st</sup> Ave, fence, \$368.00  
Bryce Sichmeller, 2 S Main, house, \$45,000.00

**Removal Permits:**

Day Co. Inn and Suites LLC, 801 W Hwy 12, motel

Motion carried.

**OTHER DISCUSSION:** Discussion was held regarding some properties in town that Mike Olson, code enforcement, has been following up on for clean-up.

Thank you card from John Van Beek was acknowledged.

Motion to adjourn by Grimes, seconded by Klungseth. Motion carried.

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Mike Grosek, Mayor

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Nicole Kwasniewski, Finance Officer

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