

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council Room, City Hall, Webster, South Dakota, November 6, 2023, 6:30 p.m. regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present: Council members Josh Bartos, Wayne Klungseth, Derek Sinner, Stacy Mount and Dale Miller. Staff: Nicole Kwasniewski. Reporter and Farmer: Kevin Winter.

MINUTES: Motion by Sinner, seconded by Bartos to approve the minutes from the October 2, 2023 meeting. Motion carried.

PAYROLL AND BILLS: Motion by Mount, seconded by Klungseth to approve the following payroll and bills: Payroll (net) Admin. \$3544.17, Liquor \$4956.50, PT Y. Gravley \$1137.26, OT S. Bury \$189.42, T. Woodell \$395.00, Library \$3349.73, OT T. Ewalt \$23.67, Street \$8047.48, Police \$15,094.35, ST & OT C. Baumgarn \$1419.94, D. Collins \$1307.89, L. Rokusek \$303.19, Gvt Building \$3070.80, Sewer \$7797.56, Water \$3311.60, OT C. Goehring \$65.38, Cemetery K. Bohn \$680.49, D. Kurkowski \$920.67, Airport R. Millim \$2013.79, Parks A. Grimes \$1476.68, Ballfield B. Lux \$429.79, Golf Course \$1166.01, A. Bartelt \$324.59, L. Carlson \$225.36, D. Davidson \$395.59, D. Evenson \$466.99, B. Jacobson \$1506.23, J. Keller \$20.17.

Bills: SD State Treasurer \$6851.86-sales tax, 1st Interstate Bank \$2.00-service charge, USDA Rural Development \$8,042.00-lagoon loan payment, USDA Rural Development \$3449.00-fire hall loan payment, Dacotah Bank \$65.00-service charge, Postmaster \$275.13-bulk mailing, A & B Business \$189.52-printer, copier contract, Agwrx Coop. \$3.88-chemical, AFLAC \$297.89-insurance, American Family Life Assurance \$731.41, American Solutions for Business \$710.15-supplies, A-ox Welding Supply \$20.05-supplies, Aramark \$256.55-uniforms, AT&T Mobility \$176.24-cellular service, Auditor-Petty Cash \$261.75-supplies and postage, Auto Value Parts Stores \$269.64-parts, B&B Contracting \$90,383.00- pay request water/sewer improvements, Best Western Ramkota \$320.97-lodging, Bigfoot Distributing \$140.50, Bituminous Paving \$58,595.00-sealcoat, Block Equipment & Services \$350.00-service, Bryan Rock Products \$1811.25-agrilime, Cardmember Service \$871.72-books, supplies, resale, Carlson & Stewart Refrigeration \$281.62-service, City of Webster \$1012.51-utilities for city and employee prepayments, City of Webster Aquatic \$17600.00-transfer, Coca Cola \$504.00-merchandise, Code Enforcement Specialists \$1312.20-service, Colonial Life \$243.52-insurance, Colonial Research Chemical \$113.75-supplies, Connecting Point

\$72.00-cisco router, Cortrust Bank \$6589.03-loan payments, Crawford Trucks & Equipment \$232.90-parts, Crystal Clean Laundry \$202.83-service, Dahme Construction \$405,977.55-pay request water/sewer improvements, Dakota Structured Cabling \$413.27-service, Dakota Supply Group \$1168.80-parts, Dave Hahler Automotive \$117.73-service, Dependable Sanitation \$559.84-garbage fees, Ebsco \$294.15-supscriptions, Eide Bailly \$7168.47-audit, Ellwein Brothers \$60282.94-merchandise, Emery-Pratt \$155.62-books, Ferguson Water Works \$1100.00-parts, Glacial Lakes Technology \$212.50-service, Health Pool of SD \$20711.74-insurance, Helms & Associates \$66895.95-pay request water, sewer projects, House of Glass \$355.77-serive, Inman Irrigation \$165.00-service, ITC \$916.91-phone service, J. P. Cooke \$70.75-supplies, Jensen Feed & Grain \$4948.40-salt, Jensen Rock & Sand \$1532.02-sand, Johnson Brothers \$37022.75-merchandise, Johnson Lumber \$614.82-supplies, Jorgenson Tree Service \$1200.00-service, Just Ice \$250.50-ice, L. G. Everist \$1089.42-pea rock, Lake Region Electric \$480.06- airport, cemetery lights, Liberty Mutual Insurance \$2007.00-insurance, Lien Transportation \$1144.54-hot mix, Light and Siren \$347.56-parts, Marko Canning \$51.00-merchandise, Meierhenry Sargent \$55469.56-service, Michael Todd & Company \$86.40-brooms, Mid American Research Chemical \$162.06-supplies, Midcontinent Communications \$346.60-internet, Midwest Fire & Safety \$835.70-service, Mike's Jack & Jill \$728.33-supplies, Minnesota Sodding Company \$8000.00-service, Newman Traffic Signs \$186.31-sign, Northern Safety & Industrial \$163.16-supplies, Northwestern Energy \$20739.92-Sept & Oct utilities, Porter Distributing \$17827.68-merchandise, Reinders \$69.00-parts, Reliance Standard \$71.24-insurance, Reporter and Farmer \$289.39-legals, advertising, Republic National Distributing \$17134.06-merchandise, Ryan's Candy \$336.90-supplies, Sanitation Products \$2760.66-parts, Schade Vineyard \$288.00-wine, SD Assn of Rural Water System \$4500.00-service, SD Dept of Agriculture \$250.00-fee, SD Lumber & Design \$1348.97-supplies, SD Public Health Laboratory \$196.00-water samples, SD Retirement System \$9630.58-contributions, SD Supplemental Retirement \$210.00-contributions, Sioux Valley Coop \$11874.81-Sept & Oct gas, South Dakota 811 \$122.85-service, Snaza Implement \$600.34-parts, Southern Glazer's \$14845.84-merchandise, Stan Houston Equipment \$750.00-rent, Team Laboratory Chemical \$7000.00-supplies, Tri-state Water \$129.65-service, Twin Valley Tire/Community Oil \$150.00-repair, US Bank \$127,599.93-pool pymt, US Bank \$30990.93-loan payment for drinking/clean water project, Valliant Vineyard \$821.40-wine, Valley Office \$217.04-supplies, WEB Water

\$29065.96-water, Webster Ace \$932.56-supplies, Webster Tire & Marine \$2950.14-tires, Amanda Dulitz \$100.00-refund bond, Payroll taxes \$27726.08. Motion carried.

MONTHLY REPORTS: Motion by Sinner, seconded by Bartos to approve the Police, Finance and Liquor reports. Motion carried.

PUBLIC COMMENT: Pat Roth came back in to follow up on where the city animal control person disposes of animals. Mayor Grosek said we have a contract with the humane society and are currently checking on where the dead animals are disposed of. We will follow up with Roth regarding the matter.

HEALTH INSURANCE: The City's health insurance company announced a rate increase for 2024 of 8.5% overall. Motion by Miller, seconded by Sinner to approve the renewal and leaving the percentage paid by the employees at 20% of the total cost of premiums for employee plus one, employee and children and family coverage. Motion carried.

AIRPORT: Motion by Klungseth, seconded by Mount authorizing the mayor to sign all necessary paperwork for the grant application for pavement maintenance with SD DOT for \$7290.05. Motion carried.

Motion by Klungseth, seconded by Bartos to approve the mayor to sign the Assignment of Lease Agreement between Agtegra Cooperative and Hanger 8 Spray Service, LLC. Agtegra sold their building to Hangar 8 Spray, Jed Hansen, located at the airport. Hansen will take over the sprayer building lease agreement with the city. Motion carried.

LIQUOR LICENSES: Motion by Miller, seconded by Bartos, approving the following liquor license renewals to operate within the City of Webster for the year 2024:

American Legion Club, 614 Main St. Retail (On-Sale Liquor)
VFW Post 4690, 521 West First St., Retail (On-Sale Liquor)
The Galley, 230 W Hwy 12, Retail (On-Sale Liquor)
The Decoy Bar, 518 Main St., Retail (On-Sale Liquor)
The New Frontier, 500 Main St., Retail (On-Sale Liquor)
City Liquor Store, 100 E Hwy 12 (Off-Sale Liquor)

Motion carried.

FUNDS TRANSFER: Motion by Miller, seconded by Sinner to approve transferring \$17,600.00 from the General Fund to Debt Service Fund for the pool payment. Motion carried. The City has received the \$35,000.00 contribution from WAVE to be applied towards the payment.

POLICE: Motion by Mount, seconded by Klungseth to rehire James Van Elsacker to fill in as a patrolman as of October 16, 2023 at \$21.50/hr. Motion carried.

PLAT: The plat of Zwarts Outlots to the City of Webster was approved with a motion by Sinner, seconded by Miller. Motion carried.

ORDINANCE #543: Motion by Sinner, seconded by Bartos giving first reading of Ordinance #543, Flood Damage Prevention. The ordinance regulates new development in flood prone areas identified on the Flood Insurance Rate Map for a community. It sets requirement and standards for new construction and substantial improvements and encompasses more than just buildings. It also includes activities such as fill, infrastructure and other changes to unimproved real estate in flood prone areas. By adopting this ordinance that meets the minimum requirements ensures the city remains in good standing with the National Flood Insurance Program. This makes flood insurance available to anyone in the community as well as federal assistance, including but not limited to disaster assistance from FEMA. Motion carried.

Charlotte Andres and Kelcee Kolstad, real estate agents came in representing Eric Kracke about his property located at 110 E 3rd Avenue. Andres was inquiring about the process to rezone Kracke's residential property to commercial zoning. Mayor Grosek advised that Kracke would need to petition to the city that he wants to change is residential zoning to commercial zoning. This then would be presented to the planning and zoning committee, which then we would need to set a public hearing and Kracke would have to notify any abutting neighbors by mail of the notice of action. Kracke is wanting to change the zoning so that he can construct a 60 x 65-foot steel shed for storage.

The following building were approved with a motion by Miller, seconded by Sinner:

Building Permits:

Richard Rosko, 1021 E 5th St, garage, \$35,000

Loren Schoenbeck, 500 E Hwy 12, shop, \$70,000

Arlie Larson, 325 W 9th Ave, car storage, \$3500

Motion carried.

LIQUOR LICENSE: Motion by Sinner, seconded by Bartos to approve to have first reading on Ordinance Full Service Restaurant On-Sale Liquor License. An applicant of this license should have 60% of their sales be from food and non-alcohol drinks. The applicant will need to provide documentation to the Webster Finance Officer that meets all requirements of state law for an on-sale full service restaurant license. Motion carried. Miller abstained.

SET HEARING: Motion by Sinner, seconded by Bartos to set a hearing for a Full Service Restaurant On-Sale Liquor License for Roots Kitchen & Taphouse. The hearing is set for December 4, 2023 at 7:00 p.m. Motion carried. Miller abstained.

At 7:16 p.m. Motion by Sinner, seconded by Miller to go into Executive Session as set forth in SDCL 1-28-2.1 for the purpose of personnel matters. Motion carried. Council reconvened at 8:23 p.m.

OTHER DISCUSSION: Discussion was held about Josh Wagner with the Conservation District would like to pursue some grants for replacing trees within the city. Also, a letter to Glacial Lakes Finishing was sent to them in response to the findings in the sewer system.

No further business, motion to adjourn by Klungseth, seconded by Miller. Motion carried.

Mike Grosek, Mayor

Nicole Kwasniewski, Finance Officer

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