

OFFICIAL PROCEEDINGS OF THE
CITY OF WEBSTER, SOUTH DAKOTA

Council room, City Hall, Webster, South Dakota, June 5, 2023, 6:30 p.m., regular meeting of the Webster City Council. Mayor Mike Grosek presiding. Present Council members Wayne Klungseth, Derek Sinner, Josh Bartos, Dale Miller, Stacy Mount and Toni Brown. Staff: Nicole Kwasniewski. Reporter and Farmer: Kevin Winter.

Motion by Miller, seconded by Brown to amend the agenda as presented, adding First reading Ordinance #540, Water and Sewer Rates. Motion carried.

MINUTES: Motion by Miller, seconded by Sinner to approve the minutes from the May 1, 2023 regular meeting. Motion carried.

PAYROLL AND BILLS: Motion by Klungseth, seconded by Mount to approve the following payroll and bills: Payroll (net) Admin. \$3547.46, L. Hoberg \$153.42, Liquor \$7548.11, Y. Gravley \$1371.39, OT S. Bury \$71.03, Library \$3544.54, Street \$8073.48, OT J. Van Beek \$346.73, Police \$15,787.02, ST L. Rokusek \$142.51, ST & OT C. Baumgarn \$821.72, D. Collins \$1485.59, A. Maldonado \$742.74, J. Van Elsacker \$921.83, Animal Control S. Hargis \$122.27, Golf \$5090.09, A. Bartelt \$732.96, L. Carlson \$854.22, D. Davidson \$995.54, D. Evenson \$442.81, B. Jacobson \$1683.91, J. Keller \$224.86, ST & OT R. Hagen \$778.34, OT S. Sjurson \$461.05, Parks A. Grimes \$1928.68, Ballfield B. Lux \$784.44, D. Pederson \$308.40, J. Schimmel \$1086.88, Water \$3311.60, ST & OT C. Goehring \$561.21, Sewer \$5285.76, ST D. Valsvig \$75.18, OT O. Wyffels \$296.26, Cemetery K. Bohn \$476.53, D. Kurkowski \$1693.64, Airport R. Millim \$782.55.

BILLS: SD State Treasurer 5280.45-liquor sales tax, USDA Rural Development \$8042.00-loan payment lagoon, USDA Rural Development \$3449.00-loan payment fire hall, 1st Interstate Bank \$2.00-service charge, Dacotah Bank \$65.00-service charges, Postmaster \$267.53-mailing costs, A & B Business \$253.56-printer & copier contract, AFLAC \$297.89-insurance, Agwrx Co-op \$211.76-gopher bait, American Family Life Assurance \$720.06-insurance, American Solutions for Business \$227.60-supplies, Amusement Restoration Co. \$12112.50-service, A-OX Welding Supply \$20.05-supplies, Aramark \$231.30-uniforms, AT&T \$460.97-cell phones, Auditor's Office-Petty Cash \$350.56-supplies and postage, Auto Value \$383.13-parts, Avera Occupational Medicine \$108.00-drug screening, Axon Enterprise \$4073.05-tasers, B&B Contracting \$225,243.44-pay request water/sewer improvements, Bellboy Corp. \$498.16-merchandise, Bigfoot Distributing \$159.75-merchandise, Block Equipment & Service \$1300.00-grave openings, service, C&B Operations \$329.66-parts, Capfirst Equipment Finance \$1373.00-lease payment, Cardmember Service \$2687.14-books, supplies, merchandise, City of Webster \$1292.84-employee prepayments/water billings, Coca Cola \$1827.50-merchandise, Code Enforcement Specialists \$2968.80-services, Dylan Collins \$176.40-mileage, Colonial Life \$243.52-insurance, Connecting Point \$223.11-antivirus renewal, Cornwell Drug \$19.69-supplies, Cortrust Bank \$6045.91-loan payments, Crystal Clean Laundry \$319.44-service, Dakota Pump & Control \$150.00-parts, Dakota Refrigeration \$555.97-shelf, Dakota Structured Cabling \$170.24-service, Dave Hahler Auto \$86.92-parts and labor, Day County Conservation District \$809.00-trees,

Dependable Sanitation \$435.31-garbage service, Ellwein Brothers \$57,409.85-merchandise, Emery-Pratt \$116.08-books, Fastenal Company \$245.91-parts, supplies, Ferguson Water Works \$1147.10-parts, Game One \$2363.29-supplies, General Irrigation & Dewatering \$229.00-parts, Reed Hagen \$1147.15-reimbursement, Hansmeier & Son \$150.00-supplies, Hauff Mid America Sports \$1034.25-field paint, Hawkins \$6388.70-chemicals, Health Pool of SD \$21,659.92-insurance, Helms & Associates \$69,421.70-water/wastewater project pay requests & airport fuel project, Chad Hesla \$817.69-reimbursement, House of Glass \$4635.00-service, ITC \$834.89-phone service, JGE Inc \$1893.77-parts, Johnson Brothers \$17,653.27-merchandise, Johnson Lumber \$762.18-materials, Jorgenson Tree Service \$4000.00-service, Just Ice \$512.25-ice, Kevins Service \$100.00-service, Danny Kirchmeier \$180.00-reimbursement, Lake Region Electric \$17.46-airport and cemetery lights, Lien Transportation \$769.83-hot mix, Macksteel Warehouse \$962.99-pipe, Michael Todd & Company \$1154.45-parts, MARC \$212.68-supplies, Midcontinent Communications \$330.10-internet and cable, Mike's Jack & Jill \$1913.80-supplies, Milbank Winwater Works \$1237.75-supplies, Musco Lighting \$16,500.00-lights, Northland Auto Center \$94.79-parts, Northstar Mechanical \$125.33-parts, Northwestern Energy \$9723.42-utilities, Olson's Pest Technicians \$250.00-services, Pepsi Beverage \$728.04-merchandise, Porter Distributing \$15,395.45-merchandise, Postmaster \$178.00-box rent, RDO Equipment \$9.46-parts, Reinders \$820.00-supplies, Reliance Standard \$71.24-insurance, Reporter and Farmer \$4009.39-ads, legals, Ringgenberg Electric \$1616.76-service, Republic National Distributing \$7063.09-merchandise, Rob's Septic \$650.00-rental, Running Supply \$161.92, Ryan's Candy Company \$2108.21-merchandise and supplies, Sanitation Products \$448.21-parts, Gavin Sannes \$574.58-reimbursement, SD Dept of Ag & Natural Resources \$1050.00-fee, SD Public Health Lab \$839.00-water, lagoon samples, SD Retirement System \$10,217.36-contributions, SD Supplemental Retirement \$210.00-contributions, Sioux Valley Co-op \$19714.85-fuel and gas, Scott Sjurson \$180.00-reimbursement, Snaza Implement \$5153.52-parts and labor, Southern Glazer's \$4599.94-merchandise, Julie Spiering \$92.50-reimbursement, Stan Houston Equipment \$750.00-equipment rent, Stensland \$162.00-merchandise, Superior Tech Products \$8782.50-chemical, Tail Feather Photography \$447.30-service, TLC Marine Service \$571.00-parts, labor, Tri-State Water \$127.45-water and rental, Two Way Solutions \$560.99-service, USA Blue Book \$228.63-supplies, US Bank \$23117.37-loan payment for drinking/clean water project, Valley Office Products \$295.98-supplies, WEB Water \$57807.56-water, Webster ACE \$2417.84-supplies, Webster Area Development \$10,000.00, Webster Carpet Cleaning \$323.40-service, Webster Clay Bird Club \$4500.00-grant, Webster Liquor Store \$1734.92-golf resale, Webster Scale \$454.08-service, Webster Tire & Marine \$290.00-tires and labor, With the Wind Vineyard \$386.04-merchandise, World Class Athletic Surfaces \$1051.00-supplies, City of Webster \$197.84-apply bond, Shontelle Johnson \$2.16-refunded bond, Payroll Taxes \$22,769.62. Motion carried.

REPORTS: Motion by Sinner, seconded by Brown to approve the Finance, Police, Liquor and Code Enforcement reports. Motion carried.

PUBLIC COMMENT: No public comment.

Ordinance #539: An ordinance amending Ordinance #527, Chapter 91 Nuisances, (t) *Rubbish on Street* was presented to add the word grass to the ordinance. Motion by Miller, seconded by Klungseth to approve first reading of Ordinance #539. Motion carried.

WATER: Motion by Klungseth, seconded by Miller to acknowledge public water system 2022 certificate of achievements for Arlie Larson, Danny Valsvig, John Van Beek, Chad Goehring and the city of Webster. Motion carried.

POLICE DEPT: Motion by Klungseth, seconded by Bartos accepting James Van Elsacker's resignation as patrolman effective June 2, 2023. Motion carried.

Motion by Mount, seconded by Miller to give Lance Rokusek a dollar raise after completing his certification from \$21.12 to \$22.12. Motion carried.

SEWER PROJECT: Three bids were received for Phase II Wastewater/Stormwater System Improvements: H&W Contracting, Sioux Falls \$3,569,838.15; B&B Contracting Inc, Aberdeen, \$3,748,026.16; Dahme Construction, Aberdeen, \$3,423,865.86. Helms Engineering recommended that the bid be awarded to the lowest bidder Dahme Construction. Motion by Miller, seconded by Bartos to accept Dahme Construction bid for Phase II Wastewater/Stormwater System Improvements. Motion carried.

WEST NILE GRANT: A grant application for mosquito control efforts was approved with a motion by Sinner, seconded by Brown. Amount requested is \$6,000.00 to be used towards purchasing chemicals, supplies and equipment. Motion carried.

LICENSES: Motion by Miller, seconded by Mount to approve the electrical licenses for Glacial Lakes Electric LLC and Northstar Mechanical. Motion carried.

STREET: Discussion was held on the possibility of purchasing a truck for the street department. Currently we have 3 trucks and would like to have 4 for the use of snow removal. No action was taken at this time.

Motion by Brown, seconded by Miller to advertise for sealed bids for resealing approximately 18 blocks of City streets. Bids will be opened at 7:00 p.m. on July 5, 2023 at City Hall. Motion carried.

SUMMER HELP: Motion by Grimes, seconded by Sinner to hire the following individuals for summer help at the hourly pay rates: Outside Golf Martin Dorsett \$11.00, Swimming Pool Lifeguard Payton Snell \$13.00. Motion carried.

JULY MEETING: Due to the July 4th holiday, July 5th at 6:30 p.m. was set for the next regular meeting with a motion by Miller, seconded by Mount. Motion carried.

Ordinance #540: Motion by Sinner, seconded by Miller giving first reading of Ordinance #540, Water and Sewer Rates, incorporating a surcharge for Phase II Water and Sewer Improvements. Motion carried. Since these are a special surcharge pledged loan, SD DENR requires that the community adopt a revised rate ordinance. Items discussed: possible early repayment of loans or decrease the surcharges since bids came in less than the project was expected to cost.

BUILDING PERMITS: The following building permits were approved with a motion by Brown, seconded by Miller:

Building Permits:

Frank Marsh, 428 W 7th Ave, garage, \$18,000.00

James Van Elsacker, 511 W 1st St, storage container, \$1500.00

Elbridge Anderson, 219 E 5th Ave, garage, \$9000.00
Steve Kennedy, 721 E 5th St, storage shed, \$6729.00
Cynthia Kulesa, 425 W 6th Ave, shed, \$8000.00
Devin Pedersen, 609 W 2nd St, garage and fence, \$15,500.00
Amber Hommel, 43493 143th St, trailer house, \$1000.00
Lorea and Rick Roskos, 1021 E 5th St, fence, \$3000.00
Kevin Duenwald, 311 E Hwy 12, roof alteration, \$5000.00
Dennis Kurkowski, 902 E 6th St, shed, \$1000.00
Motion carried.

7:07 p.m. Motion by Miller, seconded by Klungseth to go into Executive Session as set forth in the SDCL 1-25-2.1 for the purpose of personnel matters. Motion by Klungseth, seconded by Miller to adjourn Council from Executive Session at 7:26 p.m. Motion carried.

No further business, motion by Brown, seconded by Bartos to adjourn. Motion carried.

Mike Grosek, Mayor

Nicole Kwasniewski, Finance Officer

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