



Town of Nutter Fort Minutes March 14th, 2023

Called to order @ 6:30 by Mayor Sam Maxson.

Attendance - Rezin Hudkins, Charlene Louk, Karen Phillips, Natalie Haddix.

Department Heads- Leslie Cummings, Ron Godwin.

Guests - Kathy Powell, Shirley Sheets, Rick Lafferty, Cindy Lafferty, Keith Kesling, Allyson Kesling, Dennis Dutchess.

Minutes

• Approval of minutes 2/28/2023 - Council Meeting- Tabled after a motion by Rezin Hudkins and a second from Charlene Louk.

Treasurer's Report- Leslie discussed the new billing software needed which was also covered in the Budget Meeting. This will allow better communication with customers and rates will improve- 2.5% by CC, \$1.10 for electronic checks, and zero cost if it's set up on bill pay.

Approval of Accounts Payable- were approved by unanimous vote after a motion by Natalie Haddix and a second by Rezin Hudkins.

New Business

1. Review-Discuss-Consider - FY 2023-2024 General Revenue Budget- was approved for the next fiscal year by unanimous vote after a motion by Natalie Haddix and a second by Charlene Louk.

Committee Reports:

o Chief of Police Report- Civil Service testing: 12 tested 6 have passed so far.

o Fire Chief- N/A

o EMS/Ambulance Report-29 calls since the last meeting. Assignments have changed. We are getting more calls. Ambulance to go get further repairs we will be getting a rental at \$100.00 per day. Still Working with ASAP on billing with the Insurance Company.

o Public Works Supervisor Report

Sewer Project Update

- As of today March 14, 2023, all underground pipe installations have been completed. Curb and sidewalk repairs have begun starting with the 700 block of Pennsylvania Ave. and moving toward Ohio Ave. Yard restoration should begin next week Monday, March 23, 2023. Blacktop restoration and repaving should begin with weather permitting and blacktop plants opening for the season.

Water Operations Update

- All water meters and pits have been cleaned and inspected in accordance with the WVBPH and EPA.
- 302 of the 852 required customer water surveys have been returned. If all customers could return those that would greatly help with the completion of the report required.
- West Virginia Ave South water line project has been completed and the old line has been abandoned. This project has increased water quality and fire protection in that area.
- Romano Street water line project has been completed with the installation of approx. 600' of 6' mainline and 19 service line connections. Replacing this line has reduced the daily water loss by approximately 5,000 gallons per day due also increasing fire flow and water quality.
- 17 work orders for service (check leaks, etc.)
- 3 Call outs for service line leaks after hours
- Monthly and Quarterly samples submitted, and all returned within compliance.
- Training to take place within the month to certify the remaining three employees with the required Water Distribution (WD)

Sanitary Sewer Operations Update

- US Jetting provides a date of April 28, 2023, for the delivery of the new High-Pressure Jetting Machine
- 11 work orders of service requiring the high-pressure jetter. 6 customer blockages, 2 cleanout/city connection issues, 3 issues in relation to rainstorm accruing mid-February.
- 2 Call outs for service issues after hours
- 5 Mainline Manholes cleaned and inspected.

Storm Sewer Operations Update

- Approx. 285' of 8' stormwater line, 3 Drop Inlets, and 5 customer service connections installed along Washington Street between West Virginia Ave. and Kentucky Ave. to correct a much-needed groundwater problem that caused major damage to the street, in addition to 250' of curb and sidewalk have been replaced to assist in water control with blacktop to be completed when plants open for the season.

Street Operations Update

- As I have heard many complaints and concerns about street sweeping, 2 employees attended a 3-day certified training course in operations and maintenance of the town's sweeper. With that being said a few issues were brought to our attention and the sweeper's vacuum curtains have been repaired and are on a routine maintenance schedule to be inspected prior to use for all dust control and sweeping. Also, this program is required by the SSLTCP (Sanitary Sewer long-term control plan) in compliance with the DEP.
- Street paving and patching will begin as soon as the plants open.

General Operations Update

- The Mayor and Public Works have worked together to achieve approx. 80% of the town's new generator installation with one transfer switch to be completed for all buildings to be on emergency generator power if needed.

o Engineer Report - N/A

o Code Enforcement Report- 6 permits, 1 Occupancy for 408 Penn., Framing Inspection @ 110 Edison, possible for more units to be built.

o Other Committee Reports - N/A

Public Comment- Dennis Dutches asked about recycling and why it was picked up on the 2nd & 4th as scheduled. It was stated it was the 2nd & 4th Tuesdays most of the time. Everyone needs to keep in mind holidays and short months. It was noted the March dates of 1st and 3rd Tuesdays, was probably just an error. Natalie asked that the calendars be printed and available at the council meetings. Rick Lafferty asked if the schedule could be mailed out maybe at the beginning of the year.

Adjournment @ 6:50pm

Rezin Davis Hudkins IV, Recorder

Sam Maxson, Mayor