



Town of Nutter Fort Agenda for Tuesday,  
September 22, 2020 @ 6:30PM

***Preliminaries***

***Call to Order***

***Minutes***

- Approval of minutes 9/8/2020 - Council Meeting

***Treasurer's Report & Approval of Accounts Payable***

**Unfinished Business**

**New Business**

1. Set time and day for Trick-or-Treat
2. Yard of the Month Presentation - Mr. & Mrs. Thomas Betler of 205 Bagwell Avenue

**Committee Reports:**

- Chief of Police Report
- Fire Chief
- Public Works Supervisor Report
- Code Enforcement Report
- Other Committee Reports

***Public Comment***

***Adjournment***

Review of building permits:

Owner	Location	Description of work	Contractor (if applicable)	Estimated Cost	Notes
Sally Hardman	309 Maryland Avenue	16 squares roofing	K&S Roofing	\$7,271.24	
Tom Betler	205 Bagwell Avenue	36 squares roofing	Superior Home Improvements	\$13,000.00	
CLZ Rentals	300 Ohio Avenue	Windows, flooring, drywall, cabinets	N/A	\$12,000.00	
Cheley Gabriel	606 Kentucky Avenue	Kitchen remodel	Wholesale Carpet	\$25,181.00	
Don Hutson	319 Third Street	20 squares roofing	Superior Home Improvements	\$9,500.00	
Avis Wright	725 Michigan Avenue	10x6 deck	N/A	\$1,000.00	
Mark Hays	611 Indiana Avenue	Roof	Eager Beaver Home Improvements	\$12,200.00	
Tony & Lisa Vincent	410 Ohio Avenue	Fence	Alco Fence	\$4,500.00	
Debra Hutson	629 Bryan Street	Screen door, portion of vinyl siding, 65 sq ft of stone on front	Eager Beaver Home Improvements	\$7,200.00	



## Town of Nutter Fort Minutes for Tuesday, September 8, 2020 @ 6:30PM

**Preliminaries:** Mayor Sam Maxson called the meeting to order @ 6:30PM via Zoom.

**Attendance:** Recorder Rezin Hudkins, Councilors William Benincosa and Charlene Louk, Treasurer Leslie Cummings, Police Chief Ronald Godwin, PW Supervisor Taylor Keith

**Absent:** Councilors Natalie Haddix, Karen Phillips, & Donald Webster, Code Enforcement Official Keith Kesling, Fire Chief Jeremy Haddix

**Guests:** Shirley Sheets, Kathy Powell, Logan Alastanos (Thrasher Engineering), Seth Devault (Region VI)

### Minutes

- Approval of 8/11/2020 Council Meeting minutes - approved by unanimous vote after a motion by Charlene Louk and a second by Rezin Hudkins.

### Treasurer's Report

- N/A

**Approval of Accounts Payable (attached)** - Accounts payable approved by unanimous vote after a motion made by Charlene Louk and a second by Rezin Hudkins.

Unfinished Business: Mrs. Cummings reported ordinances that were to be on the agenda are not finished because we are adding content.

### New Business

1. Review and Acceptance of Thrasher Engineering for upcoming Water Project Engineering Services approved by unanimous vote after a motion made by Charlene Louk and a second by Rezin Hudkins.
2. Sam received a letter from Treasurer Julia Foley asking to step down as Treasurer from the Town of Nutter Fort effective immediately. Julia recommended that Town Council and Mayor Maxson appoint Acting Treasurer Leslie Cummings, who has gone above and beyond while she has been out on medical leave to fill her position. Julia's health has declined, and she will be retiring in April 2021. Mayor Maxson has appointed Leslie Cummings as the new Treasurer of the Town of Nutter Fort effective 8/31/2020.

### Committee Reports:

- Chief of Police - working overtime, ongoing investigations with the help of the Harrison County Sheriff's Department.
- Fire Chief - N/A
- Public Works Supervisor - Sewer Project still going on, moving right along.
- Code Enforcement - N/A
- Other Committee Reports - N/A

## ***Public Comment***

- Shirley Sheets asked about the road in front of her house; when it will be paved and when the water line will be installed. Logan Alastanos with Thrasher Engineering stated that it will have to settle. They will be doing a temporary patch in the upcoming 3-4 weeks.
- Councilor William Benincosa wanted to make the Town aware of some issues going on:
  - People cutting their grass and blowing the cuttings into the street. Could lead to drainage issues in the future. Mr. Kesling needs to make note of the houses in violation of the ordinance so letters can be sent out.
  - The garbage/garbage cans lying in the alley behind his house on Town property. It was stated that Mr. Kesling needs to make note of the homes in violation of the ordinance so letters can be sent out.

## ***Adjournment***

- Meeting adjourned by acclamation at 6:48 pm.

*Respectfully submitted,*

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*Rezin Davis Hudkins IV, Recorder*

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*Sam Maxson, Mayor*

**Water Board Account  
Purchase Journal  
For the Period From Sep 5, 2020 to Sep 18, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Name	Line Description	Debit Amount	Credit Amount
9/5/20	Ferguson Waterworks #527	3 in leak -couplings, hymax coup, pipe,bush nip fittings, Ferguson Waterworks #527	492.19	492.19
9/5/20	Ferguson Waterworks #527	1st Street Break Materials-pipe,couplings, fittins, concrete mix Ferguson Waterworks #527	669.73	669.73
9/5/20	Conducive Data	1/4 cost of Email and Office migration Conducive Data	120.75	120.75
9/5/20	Conducive Data	1/4 Cost of new server,setup, and migration Conducive Data	743.90	743.90
9/5/20	Airgas-Mid America	1/4 cost of monthly cylinder rentals Airgas-Mid America	74.51	74.51
9/5/20	Payroll Account - Town of Nutter	Monthly expense for health insurance Payroll Account - Town of Nutter Fort	971.39	971.39
9/5/20	Payroll Account - Town of Nutter	RHBT - Monthly remittance Payroll Account - Town of Nutter Fort	520.00	520.00
9/5/20	Nutter Fort Payroll Account	Water account's expense for employees monthly dental insurance Nutter Fort Payroll Account	364.20	364.20
9/10/20	Cintas	1/4 cost of uniforms-4 weeks Cintas	140.20	140.20
9/11/20	SuperAmerica Group	Water dept fuel SuperAmerica Group	522.15	522.15
9/14/20	Nutter Fort Payroll Account	Bi-weekly Oper. labor Bi-weekly transmission line repair Bi-weekly meter reading labor Bi-weekly customer collection labor Nutter Fort Payroll Account	3,062.20 2,024.56 193.60 2,142.54	7,422.90
9/14/20	Nutter Fort Payroll Account	Bi-weekly FICA/Medicare Tax Nutter Fort Payroll Account	563.97	563.97
9/15/20	City of Nutter Fort	15% charge for monthly water and sewer service for all departments City of Nutter Fort	54.26	54.26
9/15/20	Citynet LLC	15% cost of internet and phone Citynet LLC	75.91	75.91

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<b>Date</b>	<b>Name</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
9/15/20	Ace Hardware	1/2 cost of Road SawCarb hd 50, shop rate Ace Hardware	51.99	51.99
9/15/20	Ace Hardware	1/2 Cost of Pipe Saw Rollomatic-16in Bar, chain Ace Hardware	349.95	349.95
9/15/20	Payroll Account of Nutter Fort	Employer share of monthly Pension Payroll Account of Nutter Fort	1,804.71	1,804.71
			<b>14,942.71</b>	<b>14,942.71</b>

**General Revenue Account  
Purchase Journal  
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Date	Name	Line Description	Debit Amount	Credit Amount
9/5/20	Conducive Data	1/4 cost of Email and Office migration Conducive Data	120.75	120.75
9/5/20	Conducive Data	1/4 Cost of new server,setup, and migration Conducive Data	743.90	743.90
9/5/20	Bearcom	September 2020 police radio maintenance Bearcom	58.50	58.50
9/5/20	Walmart	4- External Hard Drive Storage units, mini easel Walmart	208.49	208.49
9/5/20	Airgas Mountian States	1/4 cost of monthly cylinder rentals Airgas Mountian States	74.51	74.51
9/5/20	State Treasurer's Office	Monthly CVRF Collections Monthly LETF Collections Monthly Regional Jail Fee Collections Monthly Community Corrections Collections  State Treasurer's Office	76.65 104.96 383.23 95.81	660.65
9/5/20	Town of Nutter Fort Payr	Monthly Health Ins. - Recycle Department Monthly Health Ins. - Treasurer's Office Monthly Health Ins. - Police Department Monthly Health Ins. -Street Department Town of Nutter Fort Payroll Acct.	74.70 896.71 1,374.86 1,389.83	3,736.10
9/5/20	Town of Nutter Fort Payr	Monthly portion of RHBTF insurance Monthly portion of RHBTF insurance Monthly portion of RHBTF insurance Monthly portion of RHBTF insurance Town of Nutter Fort Payroll Account	130.00 130.00 130.00 130.00	520.00
9/5/20	Police Escrow Account	Monthly deposit of ticket escrow collections Police Escrow Account	239.52	239.52
9/5/20	Nutter Fort Payroll Accou	Monthly share of dental insurance for employees Monthly share of dental insurance for employees Monthly share of dental insurance for employees Monthly share of dental insurance for employees Nutter Fort Payroll Account	7.82 188.46 127.47 40.45	364.20

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9/5/20	Town of Nutter Fort Payr	Monthly Health Ins. - Waste Account Town of Nutter Fort Payroll Account	821.94	821.94
9/5/20	Town of Nutter Fort Payr	RHBT - Waste Department share Town of Nutter Fort Payroll Account	520.00	520.00
9/5/20	Nutter Fort Payroll Accou	Waste account's share of employees monthly dental insurance Nutter Fort Payroll Account	364.20	364.20
9/5/20	Conducive Data	Waste-1/4 cost of Email and Office migration  Conducive Data	120.75	120.75
9/5/20	Conducive Data	Waste-1/4 Cost of new server,setup, and migration Conducive Data	743.90	743.90
9/5/20	Airgas Mountian States	1/4 cost of monthly cylinder rentals - waste Airgas Mountian States	74.50	74.50
9/8/20	Quill Corporation	Binder clips, paper, lead refills Quill Corporation	152.55	152.55
9/9/20	Quill Corporation	Scotch Tape Refills Quill Corporation	38.56	38.56
9/9/20	Amazon	Spindle blade belt kit for mower Amazon	201.35	201.35
9/9/20	Black Bear Express	15.164 gal@ 2.329/gal Black Bear Express	35.32	35.32
9/10/20	Cintas	1/4 cost of Prep of Uniforms-4 weeks Cintas	140.20	140.20
9/10/20	Johnny's Radiator Repair	Parts-new complete sterling Radiator Johnny's Radiator Repair Inc.	803.25	803.25
9/10/20	Speedway	Code Fuel-17.780 gal @ 2.059/gal Speedway	36.61	36.61
9/10/20	Cintas	Waste-1/4 cost of Prep of Uniforms-4 weeks Cintas	140.20	140.20
9/11/20	Super America Group, In	Engine 71 Fuel Engine 72 Fuel Squad 7 Fuel	34.00	



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Date	Name	Line Description	Debit Amount	Credit Amount
		Tanker 7 Fuel	34.00	
		Unit 74 Fuel	195.47	
		Unit 75 Fuel	107.25	
		JHaddix-Fuel	136.01	
		Super America Group, Inc.		506.73
9/11/20	Super America Group, In	Fuel - Ronald Godwin	58.00	
		Fuel - Chris Shingleton	161.34	
		Fuel - James McManus	288.85	
		Fuel - James Young	203.01	
		Fuel - Shane Richardson	105.23	
		Super America Group, Inc.		816.43
9/11/20	Super America Group, In	1/3 cost Street Dept Fuel	522.14	
		Super America Group, Inc.		522.14
9/11/20	Super America Group, In	waste-Garbage Truck Fuel -Aug 2020	676.60	
		Super America Group, Inc.		676.60
9/14/20	Nutter Fort Payroll Accou	Treasurer Office bi-weekly wages	825.00	
		Treasurer Office bi-weekly OT	316.20	
		Treasurer Office insurance opt out	125.00	
		Police Department bi-weekly wages	9,325.80	
		Police Department bi-weekly OT	4,587.41	
		Street Department bi-weekly wages	1,744.00	
		Street Department bi-weekly OT	348.57	
		Street Department insurance opt out	125.00	
		Code enforcement wages	738.47	
		Fire Department bi-weekly wages	1,812.13	
		Fire Dept insurance opt out	125.00	
		Police Special Duty bi-weekly wages		
		Library bi-weekly wages	1,512.00	
		Recycling bi-weekly wages	142.60	
		Nutter Fort Payroll Account		21,727.18
9/14/20	Nutter Fort Payroll Accou	Bi-weekly waste wages	4,558.84	
		Nutter Fort Payroll Account		4,558.84
9/14/20	Amtower Auto Supply, In	Support for Recycle Trailer	41.99	
		Amtower Auto Supply, Inc.		41.99
9/14/20	Aerus Electrolux	Sweeper Maintenance	100.00	
		Aerus Electrolux		100.00
9/14/20	Nutter Fort Payroll	Treasurer's Office bi-weekly FICA/Medicare Tax	96.20	
		Police Dept. bi-weekly FICA/Medicare Tax	1,057.07	
		Fire Dept. bi-weekly FICA/Medicare Tax	147.13	

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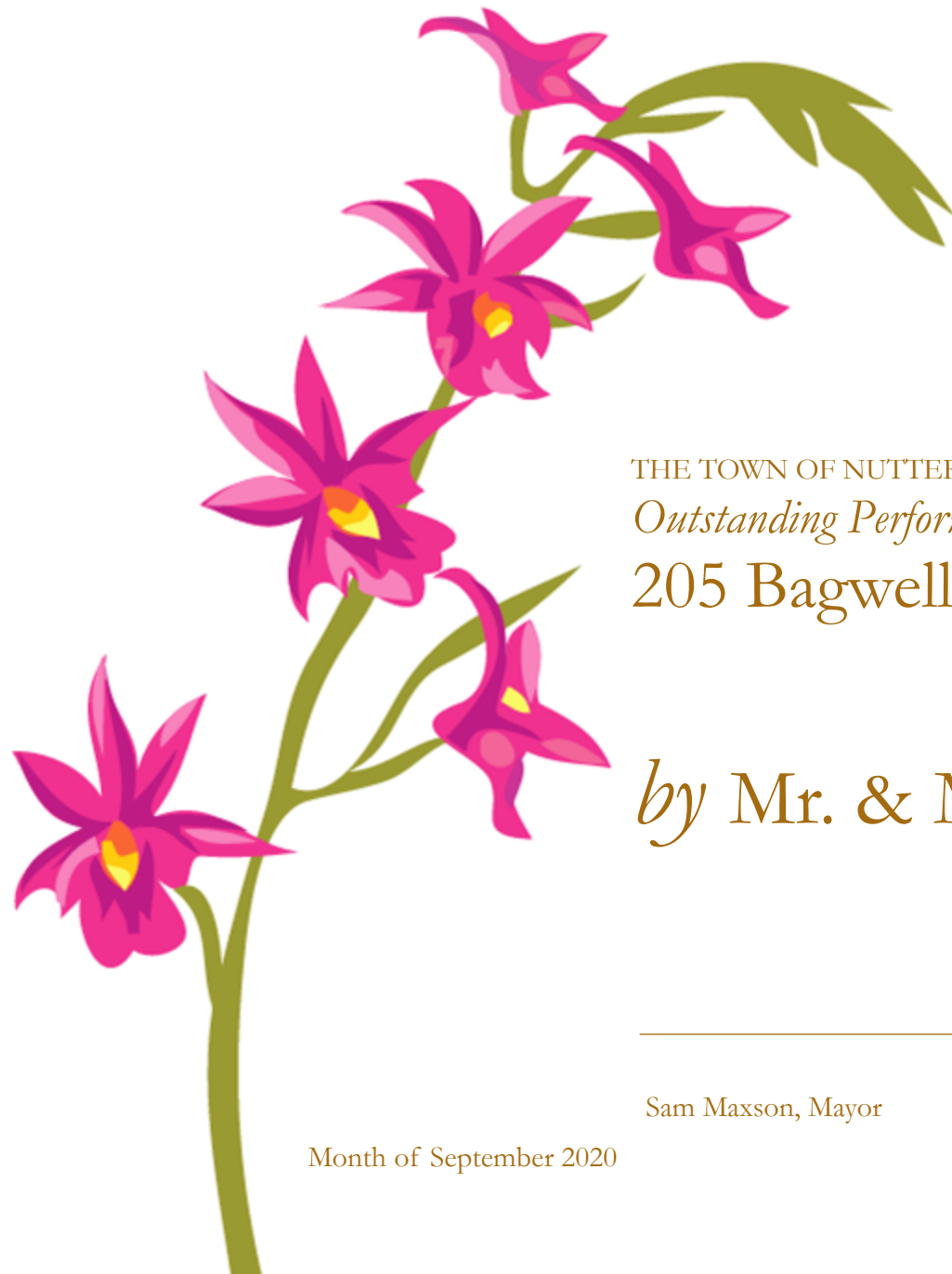
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Date	Name	Line Description	Debit Amount	Credit Amount
		Street Dept. bi-weekly FICA/Medicare Tax	168.48	
		Recycle Dept. bi-weekly FICA/Medicare Tax	10.84	
		Code Enforcement bi-weekly FICA/Medicare	56.15	
		Police Special Duty bi-weekly FICA/Medicare		
		Library bi-weekly FICA/Medicare	114.88	
		Nutter Fort Payroll		1,650.75
9/14/20	Nutter Fort Payroll	Waste account FICA/Medicare Tax	346.37	
		Nutter Fort Payroll		346.37
9/15/20	City of Nutter Fort	55% of monthly water and sewer service for all departments	198.92	
		City of Nutter Fort		198.92
9/15/20	Citynet LLC	55% of Monthly cost for internet and phone	278.31	
		Fire Dept cost for internet and phone	515.91	
		Citynet LLC		794.22
9/15/20	FP Mailing Solutions	1/2 cost of Postage	507.00	
		FP Mailing Solutions		507.00
9/15/20	Bill Bailey Insurance Age	Accident & Sickness-Renew Policy	1,881.00	
		Bill Bailey Insurance Agency, Inc.		1,881.00
9/15/20	Payroll Account of Nutter	Waste Account - Employer share of monthly Pension	1,804.70	
		Payroll Account of Nutter Fort		1,804.70
9/15/20	Payroll Account of Nutter	Mayor - Employer share of monthly Pension	30.50	
		Council - Employer share of monthly Pension	3.50	
		Treasurer's office - Employer share of monthly Pension	394.42	
		Police Department - Employer share of monthly Pension	705.75	
		Police Judge - Employer share of monthly Pension	30.75	
		Street Department - Employer share of monthly Pension	238.90	
		Recycle Department - Employer share of monthly Pension	99.60	
		Fire Chief - Employer share of monthly retirement expense	301.29	
		Payroll Account of Nutter Fort		1,804.71
9/15/20	Malwarebytes	1yr Subscription Malwarebytes Endpoint Protection (15)	1,112.84	

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		Protection (15) Malwarebytes		1,112.84
9/15/20	US Postal Service	September 2020 Billing, Aug 2020 Usage US Postal Service	255.93	255.93
9/15/20	City of Nutter Fort	Waste Account - 15% of monthly water and sewer service for all departments City of Nutter Fort	54.26	54.26
9/15/20	Citynet LLC	Waste- 15% cost of internet and phone Citynet LLC	75.90	75.90
			<b>50,356.46</b>	<b>50,356.46</b>
			<b>50,356.46</b>	<b>50,356.46</b>



THE TOWN OF NUTTER FORT BEAUTIFICATION COMMISSION HONORS  
*Outstanding Performance in the upkeep of property located at:*  
205 Bagwell Avenue

*by* Mr. & Mrs. Thomas Betler

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Sam Maxson, Mayor

Month of September 2020