

# Minutes HSIMC Board of Directors Meeting

August 16, 2023

Called to order: 6:05pm

In attendance: John King, Teresa King, Elizabeth Bohanan, Julie Dauer, Joe Hurlbut, Rhonda Hurlbut, Wynona Idica, Luis Ruiz

Staff: Jenny Hanzlik and Becca Edwards

Absent: Kether Sprague, Myriah Surman, Jaime Wilkes, Holly Bennett, Tracey McNamara

Agenda approval moved by Rhonda and 2<sup>nd</sup> by Junanne with the following changes:

TK & JK will not be present for **September 20<sup>th</sup>** for the BOD meeting.

The next fundraising zoom meeting will be **Thursday, September 14<sup>th</sup> at 6pm**

Minutes approval moved by Junanne and 2<sup>nd</sup> by Elizabeth.

Suggestion was to skip September BoD meeting. Will discuss with Jaime to lead the meeting. If not in person, a zoom meeting discussing KK.

**Addendum: September 20<sup>th</sup> BoD meeting will be a zoom meeting focused solely on the Kritter Karnival.**

Teresa will start making a post on FB to remind public when BoD mtgs will be held.

## Shelter Stats:

### July 2023 Intakes:

#### 67 animals

|         |                    |                     |             |          |
|---------|--------------------|---------------------|-------------|----------|
| 29 dogs | of those 5 strays  | 20 owner surrenders | 4 transfers | 10 other |
| 38 cats | of those 22 strays | 2 owner surrenders  |             | 14 other |

### July 2023 Outcomes:

#### 76 animals

|         |                       |                   |                  |
|---------|-----------------------|-------------------|------------------|
| 34 dogs | of those 33 adoptions | 1 return to owner | 0 other outcomes |
| 42 cats | of those 37 adoptions | 5 other outcomes  |                  |

2 of the 4 dogs just transferred from animal control have already been adopted.

Looking at long term animals that have been adopted. Some longterm adoptions need to be celebrated! Need to figure out how to do that without skewing the data.

## Shelter Director Updates:

Social Media for business sponsors – Have 3 signs up. Trying to encourage other businesses to sign up. Still have not received check back from Alliance Auto Repair. Joe Hurlbut is retiring next year and hopes that Beckstoffer will continue to be a business sponsor. Sparetime Supply has asked for an honorary business partnership based on the donation of the large container and support of many fundraising events. All agreed to move forward with the request. Jenny to provide John with high-res logo to create signage.

CART – Community Animal Response Team – assist in emergency situations.

We've been communicating with them to have them come and work with us to interact with the public. They will bring a conex container to our facility. It will be placed near the front gate and will provide additional food to share with people needing assistance. Their staff will man the space.

A staff member is leaving the shelter so we're looking at reorganizing. 150 cats currently in care. Hoping to keep it closer to 100.

Calendar contest –5 businesses have confirmed sponsorship ads / 4 others interested. Current funds at \$9K.

East Hill is working to get us back on our weekly schedule for spay and neuter. She is currently fitting us in with occasional twice weekly appointments.

Community Foundation – hoping to see a payout in September. Don't know the amount.

Several thank you's from the community that we've been able to help them with options of resources. Good customer service. We had a discussion about adding other types of animals on the rehoming page.

### **Fundraising:**

Mendocino Barkery adoption event will be August 26<sup>th</sup> from 10am – 1pm to coincide with the farmers market. Looking at having cats inside the store. We need more volunteers.

Kritter Karnival will be held on Sunday, October 8<sup>th</sup> from 12pm to 4pm.

Lengthy discussion about roles and responsibilities for KK (see attached)!

Need the whole board to help and support the event.

Pumpkin Patch (Jack & Noel's holiday garden) HSMC will have a tabletop on Saturday, October 14 from 12pm – 3pm. Maybe hot chocolate and/or hot cider and popcorn machine.

Pints for Pups – Hopland Tap on September 9<sup>th</sup> from 2pm – 5pm

### **Need volunteers.**

Elizabeth has made contact with the Elks for HSMC presentation. Their meetings are on Friday's at 6pm at the Elks lodge. They normally have 20-30 ppl attend. She will provide John with contact information to set up a date / time to present.

### **Construction:**

Will begin to install new siding on the barn soon.

AC unit has been installed and is operational. Still need to get the doggie doors completed to conserve AC and heating.

Electrical – 8/28 – PG&E coming to connect power to the new panels. Power will be out at the shelter all day.

Drainage – Pardini's quote was \$8,200. Too much.

Maybe CCC could help with either digging or sandbags.

Tracey has volunteered to update the outside signage near Uva Dr. JK would like to add something about Beatrice Breese donating the property.

Jack Hill Estate. Working with new legal support. Flipper has been put on hold. Sandra Elle must resign as trustee and need to define new EIN.

Elizabeth suggesting that we confirm any insurance requirements.

**Meeting adjourned 7:54pm**

**Kritter Karnival 10/8/2023 12-4pm**

**Planned # of guests 200**

**Primary Sponsor – Community First Credit Union**

**Volunteer Manager – Elizabeth 7073806378**

**Need day of Volunteers/Booth workers**

**Action items in bold**

Setup/Breakdown – CCC? (Mary) **Additional volunteers/Decorators/Sign Makers?**

Parking – Cindy – **maybe CCC**

Flyer – **Teresa to contact Patsy**

Social Media – **Jenny needs flyer to start posting by September 1**

Music – Waylon and the Wildcats 1-3pm – Becca **Teresa trying to get logo for flyer.**

Food – Mary +5 Menu – Pulled pork, Veggie burgers, Hamburgers, Hot dogs, Salad, Chips, Cookies, Drinks. **Need all attending Board members to bring two large salads. Additional Crockpots.**

BBQ- Julie + **another volunteer**

Beer/Wine –**Jenny working with Anderson Valley Brewing Co. Junanne to talk to Husch for wine.**

ABC permit – **Junanne? - Otherwise, Teresa.** We have two certified servers – Junanne and Wynona.

Tables/Chairs – **John to coordinate with RVCFD for tables and chairs and fire truck rides.**

Silent Auction – Vickie (Vickie has agreed to work on auction bid sheets and coordination) Rhonda and Terri – **Still need solicitation for auction items. Big Auction Items Needed – Karin? Board? Gift Basket making party for small items in the shed? Basket donations?**

FacePainting/Ballon Art - **Terri has a contact.** Will probably just work from 1p-3p

Dunk Tank - Elizabeth has a soft hold on dunktank - cost \$350 - **Volunteer Dunkers?! Time slots?**

4H Petting Zoo and Snow Cones – **4H needs copy of flyer.**

Bouncehouse - Mary

Games – Elizabeth

Straw / Hay - Terri donating the hay she received from RVCFD raffle. **Jenny to contact vendor.**

EZ-ups/Coolers/Ice – **Sparetime Jaime will donate EZ-ups and coolers.**

Trailer for Tables/Chairs - **Chris Sprague again? – Kether. Julie also has a trailer to transfer.**

**Need a First Aid person – TK volunteered to ask Terri for Adv Health volunteer**