

**HSIMC Board of Directors Meeting
Minutes
November 15, 2023**

In Attendance: Myriah Surman, Wynona Idica, Luis Flores, John King, Teresa King, Jaime Wilkes, Julie Dauer, Rhonda Hurlbut, Elizabeth Bohanan
Staff: Becca Edwards, Jenny Hanzlik
Absent: Kether Sprague, Junanne Hayes, Holly Bennett, Joe Hurlbut, Tracey McNamara
Guests: Cindy Huhn, Ed Epperson, Erin Moynahan

Call to Order: 6:07pm

Agenda Approval Motion to approve: Teresa King, 2nd Julie Dauer
Minutes Approval: Motion to approve: Teresa King, 2nd Wynona Idica

Public Input: Cindy Huhn Great new heaters and lights in dog barn
Ed Epperson shared his background and positive experiences with HSIMC
Erin Moynahan is interested in joining the board

John King: Need a volunteer to pick up donation boxes in Willits. Jaime volunteered.
Box in Schatt's at Friedman's. No one knows where it came from. John has collected.

New Business: December board meeting, potluck, white elephant gifts will be held at the Grange on Wednesday, December 20 at 6pm. Teresa will bring entrée. Everyone else encouraged to bring appetizer or dessert

Monthly financial update: \$80K from Community and \$31K from Jack Hill Estate with \$5k in reserve

Oct Shelter Stats: Live Intakes: 72 Dogs: 41 Cats: 31
Live Outcomes: 74 Dogs: 32 Cats: 42
Other Outcomes: 6 Dogs: 1 (euthanized)
Cats: 5 (died in care)

YTD Stats: Live Intakes: 909 Dogs: 386 Cats: 523
Live Outcomes: 863 Dogs: 381 Cats: 432
Other Outcomes: 65 Dogs: 9 (Died in care) 5 (Euthanized)
Cats: 42 (Died in care) 7 (Euthanized) 2 (Lost in care)

Currently In Care 214 Dogs: 84 Onsite: 16 In Foster: 68
Cats: 130 Onsite: 75 In Foster: 55

Updates from Shelter Director:

Employee sensitivity training – December 6th at Grange provided by outside trainer referred by Terri Boudreaux
Minimum wage increase on 1/1/24 - \$16 hr
Increase in mandatory sick leave from 3 days to 5 days on 1/1/24
PayPal Giving Fund we received almost \$8k
Additional services outside of the shelter – Becca and Jenny attending conference in Texas in May 2024 to provide more services to the community. Becca's birthday fundraiser raised money for training.
Budget discussion deferred to closed session

Fundraising: **Harley event** Thanksgiving weekend. No volunteers, just a donation box.
Wreath fundraiser – 1st training 11/15/23. 12 volunteers / ½ returning and ½ new.
Volunteers. Hopefully returning the day after TG
Next orientation on Saturday, 11/18
Need more greens, Nelson ranch dropping off greens.
Amanda Logan has greens. We'll need to cut.
Calendar Sales at Rainbow Ag 11/18 from 2-4pm Rhonda and Stacey
(Nov 25, Dec 16/17 - open) Myriah will do the 12/17, will confirm time.
Calendar Sales at Tractor Supply 12/9 – John and Elizabeth
Jaime will take 10 calendars before black Friday for SpareTime Holiday Fair
McCarty's holiday bazaar – this weekend, too short notice
Parade of Lights – Fairgrounds on Saturday at 12/2 10am decorating
Ukiah HS leadership team to help decorate? How many people on trailer?
Teresa to get pictures and measurements of trailer.
Does Joe have generator? Use HSMC generator? Multiple generators
Where will we get lights?
Traffic issue with construction?

Pancake breakfast – January – John to confirm with Grange and RVCFD this week.
Fashion Event – Maybe Barra / maybe Valentines Day – Elizabeth lead
May event – Teresa lead
2024 Calendar – Pet contest in July / Start calendar layout in August – Wynona lead.
Kritter Karnival – Stay in September – Elizabeth lead
Disc Golf Tournament - Anderson Brewing Company – Need to pick date – Luis lead.

Elk's Presentation: This Friday, 11/17, at 6pm – John, Teresa, Jenny and Elizabeth to attend.
Senior Projects: Present to leadership group

Construction work: Electric work is pretty much complete. Some finish work to be done. If they don't return, we are done.

Barn expansion: We've missed the window to take off the wall. Needs to be pushed to spring. Approx. \$1,500, not including electrical work. Maybe fund the need.

HVAC for Cattery: Had bid for doing mini splits, Another tomorrow. Pull Aaron into the conversation. Have money for one unit from fund the need.

Drainage: Can't trench this year. Need to contact CCC. Eileen to contact for sand bagging.

Other business: Converting the cat quarantine room to employee break room.
New lights in barn.

Adjourned 7:32pm