



**KILLAMARSH DYNAMOS ATHLETIC
FOOTBALL CLUB**

CONSTITUTION

1. NAME: The club shall be called Killamarsh Dynamos Athletic Football Club.
2. OBJECTIVES: The objectives of the club shall be to promote football for juniors and youths, arrange association football matches and social activities for its members.
3. STATUS OF RULES: The Club Rules form a binding agreement between each member of the Club. Full details of the Club Rules can be found in the Club Handbook.

4. RULES AND REGULATIONS

- (a) The Club shall have the status of an Affiliated Member Club of The Sheffield & Hallamshire County Football Association. The Rules and Regulations of The Football Association and County Association shall be deemed to be incorporated into the Club Rules.
- (b) Alteration shall be made to the Clubs Constitution and Rules only at an Annual General Meeting (AGM) or at a Special General Meeting (SGM) specially convened for the purpose.
- (c) The Club will abide by The Football Association's Child Protection Policies and Procedures, Code of Conduct and the Equal Opportunities and Anti-Discrimination Policy. Full details of these can be found in the Club's Handbook.

5. CLUB MEMBERSHIP

- (a) Members shall be those persons who have been signed to play for one of the Clubs football teams. A Membership Register shall be kept and maintained by the Club Secretary. Annual membership shall run from 1st September to 31st August.
- (b) Members under the age of 18 shall, for the purpose of club decisions, be represented by their parents/guardians.
- (c) In the event of a member's resignation or expulsion, his or her name shall be removed from the Membership Register.
- (d) The Football Association and County Association shall be given access to the Membership Register on demand.

6. LIFE MEMBERSHIP:

In recognition of services to the club a maximum of three life members shall be elected each year at the club's AGM. Nominations shall be made in writing to the Club Secretary not less than 7 days before the AGM. Life Members shall have the same rights as all other members.

7. ANNUAL MEMBERSHIP FEE

- (a) The Club Committee shall determine an annual fee payable by each member for the forthcoming season. Any fee shall be payable on a successful application for membership and annually by each member. Fees shall not be repayable.

- (b) The Club Committee shall have the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objects of the Club.

8. RESIGNATION AND EXPULSION

- (a) A member shall cease to be a member of the Club if, and from the date on which, he/she gives notice to the Club Committee of their resignation.
- (b) The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interests of the Club for them to remain a member.
- (c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any, of the Club Property.

9. CLUB COMMITTEE

- (a) The Club Committee shall consist of the following Club Officers: Chairperson, Vice-Chairperson, Treasurer, Secretary, Girl's Secretary, Men's Secretary, Child Protection Officer, Social & Fundraising Organiser, plus up to any number of other members, elected at an Annual General Meeting.
- (b) Each Club Officer and Club Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. One person may hold no more than two positions of Club Officer at any time.
- (c) The Club Committee shall be responsible for the management of all the affairs of the Club. Decisions of the Club Committee shall be made by a simple majority of those Committee Members attending the Club Committee meeting. The Chairperson of the Club Committee meeting shall have a casting vote in the event of a tie. Meetings of the Club Committee shall be chaired by the Chairperson, or in their absence a member selected by the Club Committee. The quorum for the transaction of business of the Club Committee shall be three.
- (d) Decisions of the Club Committee of meetings shall be entered into the Minutes of the Club to be maintained by the Club Secretary.
- (e) Any member of the Club Committee may call a meeting of the Club Committee by giving not less than seven days' notice to all members of the Club Committee. The Club Committee shall hold monthly meetings.

- (f) A member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Club Committee members shall fill any vacancy on the Club Committee, which arises between Annual General Meetings.
- (g) Save as provided for in the Rules and Regulations of The Football Association and County Association to which the Club is affiliated, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

10. CLUB TEAMS

- (a) The Club Committee shall appoint a Team Manager to be responsible for each of the Club's football teams.
- (b) The appointed Manager shall be responsible for managing the affairs of the team.
- (c) The Managers shall hold monthly meetings and shall present to the Club Committee at its last meeting prior to the AGM a written report on the activities of the team.

11. ANNUAL AND SPECIAL GENERAL MEETING

- (a) An Annual General Meeting (AGM) shall be held each year to:
 - (i) receive a report of the activities of the Club over the previous year
 - (ii) receive a report of the Club's finances over the previous year
 - (iii) elect the members of the Club Committee
 - (iv) consider any other business
- (b) Nominations for election of members as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be existing members of the Club, to the Club Secretary not less than 7 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary not less than 7 days before the Meeting.
- (c) A Special General Meeting (SGM) may be called at any time by the Committee and shall be called within 21 days of the Club Secretary receiving a requisition in writing signed by not less than five members stating the purposes for which the Meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.
- (d) The Chairperson, or in their absence a member selected by the Club Committee, shall take the chair. Each member present shall have one vote and a simple majority shall pass resolutions. In the event of an equality of votes the Chairperson of the Meeting shall have a casting vote.
- (e) The Club Secretary, or in their absence a member of the Club Committee, shall enter Minutes of a General Meeting into the Minutes of the Club.

12. CLUB FINANCES

- (a) A bank account shall be opened and maintained in the name of the Club (the Club Account). Designated account signatories shall be the Club Chairperson, Club Secretary and the Treasurer. No sum shall be drawn from the Club Account except by cheque signed by two of the three designated signatories. All monies payable to the Club shall be received by the Treasurer and deposited in the Club Account.
- (b) The income and assets of the Club (the Club Property) shall be applied only in the furtherance of the objects of the Club.
- (c) The Club Committee shall have power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.
- (d) The Club shall prepare an annual Financial Statement.
- (e) The Club Property, other than the Club Account, shall be vested in not less than two and no more than four Trustees, one of whom shall be the Treasurer. The Trustees shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Minutes shall be conclusive evidence of such a decision.
- (f) The Trustees shall be appointed by the Club in a General Meeting and shall hold office until death or resignation unless removed by a resolution passed at a General Meeting. All Trustees must attend the AGM.
- (g) On their removal or resignation a Trustee shall execute a Conveyance in such form as is published by The Football Association from time to time to a newly-elected Trustee or the existing Trustees as directed by the Club Committee. On the death of a Trustee, any Club Property vested in them shall vest automatically in the surviving Trustees. If there is only one surviving Trustee, a SGM shall be convened as soon as possible to appoint another Trustee.
- (h) The Trustees shall be entitled to an indemnity out of the Club Property for all expenses and other liabilities reasonably incurred by them in carrying out their duties.

13. CLUB COMPLAINTS & DISCIPLINARY PROCEDURES

- (a) Complaints should be made in writing to the Club Secretary at the earliest opportunity.
- (b) The Club Committee will meet to discuss any complaints received. Committee members shall not discuss or make decisions on any team they are personally involved with.
- (c) The Club Committee will have the power to:
 - (i) Warn as to future conduct
 - (ii) Suspend from membership
 - (iii) Remove from membership

any person found to have broken the Club's Policies, Rules or Codes of Conduct.


14. APPEALS: Within seven days of posting written notification of any decision of the Club Committee, a Club Official or Player against whom action is taken may appeal against such a decision by lodging particulars with the Club Secretary.

15. DISSOLUTION

- (a) A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
- (b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- (c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the parent Association who shall determine how the assets shall be utilised for the benefit of the game. Alternatively, such assets may be disposed of in such other manner as the members of the Club with the consent of the parent Association shall determine.

SIGNED:  (CHAIRPERSON)
LEE IBBOTSON

DATED: 3 APRIL 2003

SIGNED:  (SECRETARY)
PAUL KAY

DATED: 3 APRIL 2003