



Wellington Park
Management Trust

MINUTES OF MEETING

9.30am Thursday 13 July 2023 | Rm 206, Hobart Council Centre

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1. ATTENDANCE AND APOLOGIES

PRESENT:	Dr C Mucha	Chairperson
	Cr M Kendall	Glenorchy City Council
	Mr S Fletcher	NRE (until 11.54am)
	Ms F Smith	TasWater
	Cr J Kelly	City of Hobart
	Cr B Lohberger	City of Hobart
	Ms R Warrenner	Tourism Tasmania
	Ms A Russell	WPMT
	Ms E Sorensen	WPMT, secretariat

APOLOGIES: Ms T Ross (PWS), Ms K Ward (PWS)

The meeting opened at 9.35am.

In recognition of the deep history and culture of this island, we acknowledge the Muwinina people, the traditional owners of the land upon which we gather. We acknowledge and pay respects to all Tasmanian Aboriginal people, all of whom have survived invasion and dispossession, and continue to maintain their identity and culture.

2. DISCLOSURE OF INTERESTS AND RELATED PARTY INTERESTS IN AGENDA ITEMS

The General Manager advised submission of a Related Party Declaration to the Chair noting the appointment of the General Manager's partner to the Board of the Tourism Industry Council of Tasmania.

3. MINUTES OF PREVIOUS MEETING AND ACTIONS ARISING

Resolution: The Trust resolved that the minutes of the previous meeting held on 4 May 2023, previously circulated to meeting attendees via email and included in Trust papers, be signed as a true record of that meeting.

4. IN CAMERA SESSION

An in camera session was held to discuss the General Manager's annual performance review.

Resolution: The Trust noted and discussed the performance report provided by the General Manager.

The Trust resolved to:

- Approve the proposed remuneration adjustment.
- Use the Apr-Jun quarter Hobart CPI as the basis for future General Manager remuneration adjustments.

5. PRESENTATION – SOCIAL PINPOINT

The Visitor and Recreation Strategy Coordinator provided a demonstration of the Social Pinpoint consultation platform to be used for public consultation on the Recreational Trails Strategy and the Management Plan review.

6. WORK HEALTH AND SAFETY REPORT 28 APRIL – 5 JULY

A Work Health and Safety report was tabled.

Resolution: The Trust noted the report by the General Manager.

7. FINANCIAL REPORTS

The Trust was presented with the financial reports to 30 June 2023. It was requested that future balance sheets include an explanatory note on each line item.

The Trust requested that the General Manager give consideration to future State Government funding submissions, with these being due in October of each year.

Resolution: The Trust noted the report prepared by the General Manager

8. ITEMS FOR DISCUSSION/DECISION

8.1 REVISED 2023-24 BUDGET

The General Manager provided an updated annual budget following funding allocation resolutions made at the May Trust meeting.

Resolution: The Trust resolved to endorse the 2023-24 budget.

8.2 MEMBER AGENCY CONTRIBUTIONS

The Trust noted the inequity arising from indexed and capped annual contribution increases.

Resolution: The Trust resolved to cap the annual increase in Member Agency contributions at 5% for 2023-24.

8.3 CONSULTATION PLAN – MANAGEMENT PLAN REVIEW

The Trust discussed a report by the General Manager detailing the proposed flow chart and consultation process for the Management Plan review. Consultation will begin with formal announcement of the review (pre-consultation), followed by Park Values, Park Zones, Special Area Plans, LUPAA content and the compiled Draft Management Plan. The Trust was presented with draft copy to be used in public communications.

Resolution: The Trust resolved to:

- Endorse the implementation of the consultation plan to support the Management Plan review.
- Endorse the generic copy for use in public communications subject to amendments provided by the Trust.

8.4 DRAFT PARK VALUES STATEMENTS

The Trust discussed a report by the General Manager outlining the purpose and genesis of Draft Wellington Park Values Statements, as the first component of the Management Plan review. The Values Statements are to reflect the values that the Wellington Park community will expect planning authorities to consider when assessing development applications against the revised Management Plan.

The creation of a Register of Features of Interest was also discussed, to identify individual sites and features that require consideration when development is assessed by statutory planning authorities.

Draft Park Values Statements are based on the *Wellington Park Act 1993*, the 2013 Management Plan, and more recent work including the Visitor and Recreation Strategy 2023. The draft Statements will form the basis of public consultation.

Resolution: The Trust resolved to:

- Endorse the Draft Park Values Statements for release for public consultation.
- Recognise Aboriginal Values, separate to Cultural Values, as a fourth category of Park Values.
- Endorse the Park Values copy for use in public communications subject to amendments provided by the Trust.
- Endorse the establishment of a Register of Features of Interest.

8.5 RECREATIONAL TRAILS VISION 2033

The Trust discussed a report by the General Manager on the commencement of the Recreational Trails Strategy development as identified in the Visitor and Recreation Strategy 2023. To assist in scoping the Strategy, Trust approval was sought for a ten-year vision for the Park's recreational trail network, which will then be released for public consultation. Once the vision is agreed, a consultant will be engaged to prepare the plan to achieve that vision.

It was noted that clarification of 'recreational trails' is required to reflect coverage of all types of recreational trail use.

RESOLUTION: The Trust resolved to endorse the Recreational Trails Vision 2033 for public consultation.

8.6 COMMERCIAL OPERATOR SURVEY RESULTS

The Trust discussed the results of a survey of commercial operators conducted to seek feedback on proposed changes to the one-stop-shop licensing arrangement, fee changes and visitor amenity improvements needed in Wellington Park. The survey was completed by 18 operators, representing 14% of the total number of licensed operators.

There was no support for exiting the one-stop-shop arrangement and little appetite for increased licence fees. The top 3 improvements requested by operators were toilet facility improvements, Pinnacle Rd conditions and recreational trail maintenance.

Resolution: The Trust resolved to:

- Remain in the one-stop-shop arrangement for commercial operator licensing.
- Pursue improvements within the one-stop-shop arrangement through updates to Wellington Park licence conditions and investigation of licensing fee disbursement from PWS.

9. ITEMS FOR NOTING

9.1 FIRE MANAGEMENT STRATEGY REVIEW

The Trust received an update on the review process to date and were advised of a pending Natural Disaster Risk Reduction Grant application in preparation to support this work. The Trust noted that immediate risk was addressed via Bushfire Risk Management Plans maintained by local councils that include Wellington Park.

Resolution: The Trust noted the report by the General Manager.

9.2 PALAWA ENGAGEMENT INITIATIVE

The General Manager provided a verbal report based on a late update from the cultural consultant undertaking Palawa engagement for the Management Plan review. Fifty-six community members had been spoken with and a group of twenty had agreed to participate in a Guiding Council for the review, to be led by three Senior Knowledge Keepers and a youth representative. The consultant's update was to be circulated to members after the meeting.

Resolution: The Trust noted the report by the General Manager.

9.3 COLONIAL TIMBER HERITAGE PRECINCT – FINAL PACKAGE

Resolution: The Trust noted the report by the General Manager.

9.4 DRAFT STRATEGIC PLAN REVISION

The General Manager provided a draft revision of the Trust's Strategic Plan following its use as a performance reporting template. The draft revision included an annual work plan for use in future performance reviews.

Resolution: The Trust resolved to:

- Note the report by the General Manager.

- Endorse the draft revision as the Interim Strategic Plan for review following completion of the Management Plan review.

9.5 STRATEGIC RISK REVIEW

In accordance with the WPMT Work Program, the Trust received a revised WPMT Strategic Risk Management Framework and Risk Register. The General Manager will undertake further revision of this to address risk arising from a change in government and/or changes to budget forward estimates, and changes to local government boundaries.

Resolution: The Trust resolved to defer consideration of the Strategic Risk Review to the September meeting to allow for additional revision.

Mr S Fletcher left the meeting at 11.54am.

9.6 CORRESPONDENCE

Resolution: The Trust noted the report by the General Manager.

9.7 WPMT WORK PROGRAM

Resolution: The Trust noted the report by the General Manager.

9.8 WELLINGTON PARK OFFICE SUMMARY

Resolution: The Trust noted the report by the General Manager.

10. GENERAL MANAGER'S REPORT

The Trust received a verbal report from the General Manager. Discussion included:

- Re-appointment of the Tourism Tasmania nominee and appointment of the new deputy nominee.
- Proposed mid-term review of the Corporate Governance Policy and Protocol to address ambiguity around the attendance of both members and deputies at meetings.
- Item submitted by a City of Hobart deputy member regarding light pollution created by the floodlight on the toilets at the Pinnacle. The Trust accepted that safety issues outweighed visual amenity concerns and noted that Council was investigating options to re-orient the light.
- Proposed allocation of unspent Park Anniversary funding as an equipment grant or similar for the Friends of Wellington Park.

Resolutions: The Trust noted the report by the General Manager.

11. GENERAL BUSINESS

The City of Hobart members advised that Council had received a presentation from the proponents of a zip line development in Wellington Park.

A request was made for quarterly Pinnacle Rd traffic data reports. The General Manager advised that the traffic counter was managed by the City of Hobart and work was underway to gain access to the data.

There was brief discussion about the clarity of the WPMT logo and options for review in the future to improve visibility and suitability for printing applications.

NEXT SCHEDULED MEETING

The next meeting is Thursday 21 September.

There being no further business the meeting closed at 12.10pm.