

St. Luke's Episcopal Church, Sister Bay
Vestry Meeting
June 25, 2023
MINUTES

The meeting convened at 11:50 a.m. Attendees: Brit Frazier, Betsy Rogers, Ross Holton, Trudy Jischke, George Hughes, Susan Hoffert, Lori Holton, Pete Thelen, Carol Heil, Karen Malzahn and Carolyn Finch. Norma Bramsen attended via Zoom

Opening prayer

Carolyn offered the opening prayer.

Procedural

The June agenda was approved as were the May minutes.

There was discussion on the upcoming Bishop's visit. For hospitality, Brit suggested use of the rector's discretionary fund to buy sandwiches and ask the members of the parish to contribute other dishes as a potluck. George reminded her we have an open account at the Piggly Wiggly. Karen said she didn't need to use the discretionary funds and she will discuss it with Brit offline. Carolyn will coordinate coffee hour with Pat Lee. Last time he visited we presented a live plant as a gift to his wife. Carol Heil will buy something for her this time.

Brit reminded everyone of the church picnic on July 15. Rain date is the 29th. It was suggested we put condiments on the signup sheet as also ask people to bring lawn chairs. We also need 4-5 small charcoal grills (and charcoal) to help with grilling. The request will go out via the eNews, noting that people can drop them off earlier in the week.

The calendar in clipboard alley, it is noted, is not a signup sheet—merely a notification system. To get on the calendar individuals and groups must notify Brit for the time being. Eventually she will delegate management of the calendar to someone else.

Junior warden's report—The wall and ceiling panels in the Canterbury Room have been moved about one inch from the walls and lowered about six inches, respectively. Midsummer Concert musicians and attendees as well as coffee hour participants have noted the improvement in acoustics.

Stan Hoffert has been sealing the cracks in the parking lot over the past week.

Senior warden's report—Betsy alerted the vestry that Carolyn will not be able to serve as convention delegate due to her move and therefore the alternate, Diana Wallace, will serve in her place. Move was made, seconded and passed. Brit will appoint someone to serve as alternate in Diana's place.

We need to recruit more coffee hour hosts. Having the online signup helps. A suggestion was made to announce the need every Sunday as well. Discussion was held on whether some people may be intimidated by the more elaborate layouts. A suggestion was made to ask for sponsors to donate toward the shopping and to educate everyone on alternative approaches, such as sharing the responsibilities. We will emphasize that the coffee hour food can be very simple.

The policy review was held til the end of the agenda at the request of Brit.

Treasurer's report—No report submitted. Overall picture is the same as last month. Karen informed the vestry that the treasurers are looking into online giving options, not as a way to pay pledges, but to give one-time donations. Motion was made, seconded and passed to authorize the treasurers and Brit to sign an agreement with Vance Payment Solutions Inc. to set this up, given theirs is an open-ended contract with an easy cancellation clause.

Outreach—No report. The committee did match parish donations to a total of \$1,020 so the bishop of Masvingo can purchase a vehicle. Trudy also noted the extra \$100 at the Piggly Wiggly was donated to the Door of Life pantry.

Rector's report—Bishop Matt will celebrate Brit's new ministry with an evening service on Tuesday, Sept. 5 at 5:30 p.m. Plans for a social afterward are being determined.

The convention will be Saturday, Oct. 21 at St. Thomas Episcopal Church, Menasha.

Brit recommended that we begin our stewardship drive early, at the end of July or beginning of August. She would like to hold a presentation after a coffee hour so the summer residents have a chance to attend in person. Her goal is 50 pledges for 2024 —we had 37 in 2023. She asked for volunteers to form a committee with her to create a theme for the campaign, plan events with speakers and dates. Ideally all pledges would be made by Thanksgiving. The committee would be composed of Paul, Betsy the treasurers or individuals not on the vestry.

Old business—Carolyn, as previously noted, will be moving temporarily to Vernon Hills, Ill. Karen informed the vestry that they are recruiting new treasurer candidates for the vestry to consider to fill her vacancy. The vestry will elect the individual with Brit's involvement in the choice. The vestry noted Carolyn's invaluable help as not only a treasurer but for her role in the finance committee. She will be missed.

Karen noted again that our bookkeeper Juliana is eager to retire ASAP and through word of mouth and the eNews a search for a new candidate has begun. The position is for a couple of hours a week with extra time needed in January.

New business—None

Discussion was held on how to review the policies and procedural with the suggestion that they be divided between vestry members. Discrepancies between those posted online and those in the print versions were noted. Betsy will coordinate with the vestry as to who will overview each part and Brit will set up a larger meeting to discuss only this topic.

Susan volunteered for the opening prayer at the next meeting. Carolyn offered a closing prayer and the meeting was adjourned at 12:55 p.m. The next meeting will be held Sunday, July 16th.

Addendum— Because of scheduling conflicts the next vestry meeting was changed to Monday, July 24th.

Respectfully submitted,

Susan Hoffert
Vestry Clerk