

**St. Luke's Episcopal Church, Sister Bay**  
**Vestry Meeting**  
**Sept. 18, 2023**  
**MINUTES**

The meeting convened at 1 p.m. Attendees: Brit Frazier, Paul Neuman, Carol Heil, Trudy Jischke, George Hughes, Susan Hoffert, Karen Malzahn, and Carol Ann Osinski. Betsy Rogers and Norma Bramsen attended via Zoom.

**Opening prayer**

Susan offered the opening prayer.

**Procedural**

The September agenda and August minutes were approved.

**Calendar items**—The 8 a.m. Sunday service will no longer be held after Sunday, Sept. 24. The Wednesday 5:30 p.m. services will continue. We will return to holding two services at Easter. We will need to contact the Pulse to change our ad—Carolyn Finch used to do that. Norma was asked to contact Steve Gruetzmacher at the paper. Betsy stated she would like to redesign the ad and will work with Susan to draft something.

Brit said she will be on vacation Nov. 17 through the 20 to speak at a conference. George pointed out this should not be a vacation day as it is a professional engagement.

Sunday, Oct. 22, will be Commitment Sunday when parishioners are asked to hand in their pledges to be blessed.

**Rector's report**—Brit thanked everyone for their efforts at the Sept. 5 Installation, and for their help Sept. 17 when her nephew and niece were baptized. Both events were deeply meaningful to her and she was touched at everyone's enthusiastic participation.

The stewardship letters will be mailed this week.

Plans are being made for her to teach a class on the history of the Bible at The Clearing this fall. Whether a one-day session or a series, it will be finalized in October.

**Junior warden's report**— George reported plans to purchase an oil-filled radiator for heat upstairs in the church. He contacted Wulf Brothers about concerns over the heat in the Canterbury Room during the Installation and services on Sunday. They indicated that both events brought in a larger crowd than the air conditioner could handle as it is set up. For future events during hot weather, steps will be taken to bring the air on sooner to help control the heat index.

**Senior warden's report**—There is still a desire to have stewardship witness statements and a visible display in the Canterbury Room on our progress. Many people are uncomfortable about testifying in person. She suggested proceeding with only the stewardship letters unless a Vestry member can find someone willing to testify on a Sunday.

Betsy and Carol Ann have suspended the Zoom happy hours for a few weeks due to low participation. However it was decided to resume at 5 p.m. on the second and fourth Thursdays in October. An announcement will be made at church and Betsy will give Carol Ann an article to include in the Enews in early October.

Zoom meetings need to be scheduled for the policy review—Betsy suggested sending possible dates to everyone in October when she returns to Sister Bay. Karen suggested we postpone the meetings until winter months given that autumn is a busy time. Betsy motioned to set a date to review parish policies in February 2024 as a separate meeting; in person and using Zoom. Trudy seconded. Motion passed.

**Treasurer's report**—Submitted.

#### **Other Reports:**

**Altar hanging**—Brit displayed a new hand woven altar hanging created by Carol Heil. Everyone thanked Carol and commented on its beauty. It will be debuted on Oct. 18, the feast of St. Luke.

**Columbarium**—Lori submitted a written proposal to assemble a committee to assess and implement a revitalization to the columbarium. Lori offered to chair. Discussion was favorable and Brit will let Lori know she can proceed.

**Outreach**—In Pete's absence, Trudy reported that the committee purchased 80 pounds of chicken legs and thighs from the Piggly Wiggly with donated and budgeted outreach funds. The meat was repackaged into smaller servings and delivered to the Door of Life Food Pantry to be frozen.

Trudy pointed out that on both the Door of Life's FaceBook page and website, St. Luke's is praised and thanked for our help.

She will send Carol Ann a list of items needed by the pantry for the Enews. She also reported that four individuals have volunteered to help. The money donated during coffee hour will be used to purchase items as well.

George asked if the committee could explore ways to give stronger support to the Northern Door Children's Center; perhaps scholarships. The matter will be considered at the next committee meeting.

**Old business**— We need delegates to the convention (Oct. 21). Betsy agree to go if now one else if available, driving from St. Louis to Menasha on Friday to be present at the convention on Saturday. Several names were suggested and the individuals will be approached.

**New business**—The Diocese is now offering training on abuse, prevention and relationship management. This is mandated for all clergy but Brit urged Vestry members to also enroll. An account is set up online for the 20-30 minute sessions. More information will be forthcoming.

Brit offered a closing prayer and the meeting was adjourned at 3 p.m. The next meeting will be held Sunday, Oct. 22, after the 10 am service. Carol will offer the opening prayer.

Respectfully submitted,

Susan Hoffert  
Vestry Clerk