

St. Luke's Episcopal Church, Sister Bay
Vestry Meeting, Feb. 21, 2021
MINUTES

Due to the pandemic, the meeting was conducted virtually via Zoom. The meeting convened at 1 p.m.

Attendees were Betsy Rogers, George Hughes, Frank Maxwell, Karen Malzahn, Carol Ann Osinski, Paul Neuman, Pete Thelen, Carol Heil, Susan Hoffert, Norma Bramsen, Trudy Jischke, Lori Holton

Guests: Matthew Payne, Doug Schwartz

Procedural

Susan asked that the subject of the Parish secretary be tabled until the next meeting. Agenda approved with that change. Frank offered to help develop a job description for the position.

Dec. 13th meeting minutes were approved with a minor change.

Special meeting on the Wright bequest minutes were approved after an amendment offered by Karen to the recommendations graph.

Wright bequest

Matthew Payne, Diocesan Lay Canon for Administration, gave a presentation on overall policies and procedures regarding bequests and endowments. He explained that the money is unrestricted so if we designate it for special use, the vestry can undesignate it in the future if circumstances change. He pointed out the questions the vestry needs to ask itself as to how to use the money and offered the suggestion of tithing the first 10 percent and splitting the remainder into thirds: 1/3 to replace the giving legacy of the deceased member, 1/3 for outreach beyond the Church walls, and 1/3 for an undesignated future need such as a major capital or other expense.

There was discussion as to what to do with the 10% tithe (\$82,750) and clarification that the money is in the Church bank account but we are waiting for the whole estate to be settled as there could be a minor additional amount added to the money given to St. Luke's. Therefore, we do not have to rush the decisions.

Betsy pointed out that the vestry has fiduciary responsibility for the affairs of our Parish and so the decision for the tithing is made by the vestry.

After discussion of ideas, Frank suggested that we appoint three people to compile information on possible recipients and report back to the vestry. The committee is composed of Betsy, Pete and Susan.

Interim Rector's report

Frank submitted his report via email. He pointed out the success of Lent-in-a-bag and announced that in-person services will begin March 21, assuming he gets his second vaccination on time. He has discussed music with Sue Raye Hughes and plans to have a collection basket at the back of the Church so there is no need to pass it during services. The liturgy will be shortened but he plans to have Communion. The services will be limited to 18 people (Frank and Sue Raye included in that count so only 16 members can attend).

Lori asked if the Altar Guild will be responsible for cleaning after services and how much would that entail to disinfect the Church. Since we won't have multiple services, Frank didn't think we would need extra cleaning. George said he will have our regular cleaning service come weekly once in-person services begin.

There was discussion about moving services to the Canterbury room. It was decided to let Frank make the final determination.

He has also ordered 100 palms for Palm Sunday.

Senior Warden's report

Betsy asked if someone would be willing to take on the task of making nametags for new members from Jane Weis who is retiring from her secretarial services. Trudy volunteered with Carol H. as back up.

She also reported that the bank signatories are now all up to date.

Junior Warden's report

UV lights have been installed and fans are on 24/7 in the Church. George was happy to use Wulf Brothers as they gave us a discount for being a Church.

Three mousetraps have also been placed and at least one has been successful. They are checked every other day.

Treasurer's report

Karen sent the report via email. No questions or comments.

Parochial report

Karen and Norma prepared; vestry voted to accept and certify. Motion to approve made by Susan; approved.

Stewardship report

Since the annual meeting, we have received two more pledges. As of Feb. 15, we are now at 41 pledges, with five new pledges. Fourteen pledges were increased from 2020. We have a pledged total of \$101,876 which is approximately \$5,000 more than what was pledged last year.

Outreach

Pete was happy to announce that we have offered \$5,000 to drill a well at St. Peters in the Diocese of Masvingo, Zimbabwe. He is waiting word from the Masvingo Bishop for final approval. Betsy asked for pictures once it moves forward for our website.

Old business

none

New business

Frank suggested we consider installing a permanent but unobtrusive camera set up for continuing taping of services post-covid. George suggested he keep Ralph Blankenburg in the loop as he's familiar with our current technical set up.

Diana Wallace contacted Betsy to volunteer a group of people to help clean up the Canterbury room. She will be told we accept.

Lori volunteered to lead opening prayer for the March 28th meeting.

The meeting adjourned with prayer at 3 p.m.

Respectfully submitted,

Susan Hoffert
Vestry Clerk