

**STANG & COMPANY**  
**2019 Self-Employment Summary**

**General Business Information**

Your Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Your % of ownership of the business: \_\_\_\_\_

Partner's Name: \_\_\_\_\_ Partner's SIN: \_\_\_\_\_

Partner's Address: \_\_\_\_\_

Main Product or Service: \_\_\_\_\_

Are you registered for GST? YES / NO      GST Number: \_\_\_\_\_

Do you require us to complete your GST return? YES / NO

Please provide main webpage address (URL) your business earns income from:

\_\_\_\_\_

Percentage of gross income earned from webpage: \_\_\_\_\_%

**Income**

**Do these amounts include GST? YES / NO**

Gross Sales, Commissions, or Fees (including work-in-progress) \_\_\_\_\_

Other Income \_\_\_\_\_

Total \_\_\_\_\_

**Cost of Goods Sold and Gross Profile**

Opening Inventory \_\_\_\_\_

Purchases During the Year \_\_\_\_\_

Direct Wage Costs \_\_\_\_\_

Subcontracts \_\_\_\_\_

Other Costs \_\_\_\_\_

Closing Inventory \_\_\_\_\_

**Expenses (Not Relating to Home Office)**

Advertising \_\_\_\_\_  
Meals and Entertainment \_\_\_\_\_  
Bad Debts \_\_\_\_\_  
Insurance \_\_\_\_\_  
Interest \_\_\_\_\_  
Business Tax, Licenses & Memberships \_\_\_\_\_  
Office Expenses \_\_\_\_\_  
Office Stationery & Supplies \_\_\_\_\_  
Accounting & Legal Fees \_\_\_\_\_  
Management & Administration \_\_\_\_\_  
Rent \_\_\_\_\_  
Repairs & Maintenance \_\_\_\_\_  
Salary, Wages & Benefits \_\_\_\_\_  
Property Tax \_\_\_\_\_  
Travel \_\_\_\_\_  
Telephone & Utilities \_\_\_\_\_  
Other Expenses : \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
Total \_\_\_\_\_

**Vehicle Expenses**

Make \_\_\_\_\_  
Model \_\_\_\_\_  
Year \_\_\_\_\_  
Date of Acquisition \_\_\_\_\_  
Date of Disposition (if in the year) \_\_\_\_\_

**Vehicle Expenses (continued...)**

Fuel	_____
Interest on Vehicle Loan	_____
Insurance	_____
License & Registration	_____
Repairs & Maintenance	_____
Lease Costs	_____
Parking Fees	_____
Total	_____

**Home Office Expenses**

Area of home used for workspace: \_\_\_\_\_

Total are of home: \_\_\_\_\_

Heat	_____
Electricity	_____
Insurance	_____
Maintenance	_____
Mortgage Interest	_____
Property Taxes	_____
Other:	_____
_____	_____
Total	_____