



indian hills water district

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Board Policy Adopted 12/21/2017

Rules and Procedures for Public Comment

- 1) Speakers must sign in before the meeting, giving their full name and the topic about which they seek to address the Board.
- 2) The purpose of Public Comment is to provide input to the Board on issues relevant to the District.
- 3) Public comments and questions shall be:
 - a. Limited to three minutes.
 - b. Directed to the Board as a whole and not to individual members.
 - c. Presented in a courteous and professional demeanor and not in a threatening, profane, vulgar, insulting or abusive manner.
 - d. Limited to topics pertaining to the District and about which the Board has authority.
- 4) Speakers, when recognized by the Board Chair, will provide their name and address prior to addressing the Board.
- 5) Individuals who engage in repetitive comments or questions or who otherwise violate the provisions of Rule #2 above will be asked to refrain and/or yield the floor.
- 6) Failure to abide by these requirements after a first warning may result in the Board requiring that the speaker, in lieu of speaking, submit his/her statements in writing during future public comment periods.
- 7) Neither the Board nor the administration shall engage in a discussion or provide an immediate response to the input. Rather, the Board can benefit from hearing the input and determine what follow-up action is required. This could include future discussion, work session, or additional research, followed by an official response from the Board or Administration, as appropriate.
- 8) The Board Chair is responsible for administration and enforcement of these rules in his/her sole discretion.