

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE INDIAN HILLS WATER DISTRICT
JEFFERSON COUNTY, COLORADO**

For the Meeting Held October 20, 2022

The meeting was held in person and was attended by Directors Kepley, Ryplewski, and Pesce, and Managers Chris Vargo and Kristin Waters, and one community member. Directors Mosby and Levy were absent and excused.

Meeting called to order 6:39 pm

Posting of Notice. The meeting agenda had been posted in advance as required by law.

Meeting Agenda: Motion to approve the agenda made and seconded. With no edits to the agenda, it was approved by a vote of 3 – 0

Meeting Minutes: Motion made to approve the September 15, 2022 minutes made, seconded and the minutes were approved 3 – 0

Audience/Customer Comments or Concerns:

No audience present

Administration/Financial Reports: Check report was reviewed with a motion made to approve checks 14913 – 14947 and EFT's, voiding checks #14925 and 14926. Report approved by a vote of 3 – 0. Cash Balance Status, Fund Class Report, Cash Flow Statement, and Accounts Receivable Aging/Customer Past Due reports were reviewed.

Legal/Information Updates:

none

Operations:

-Wells 5, 11R, 12 and gallery are online. The storage tanks are at 85% capacity recovering from recent leak.

-Nitrate levels are averaging 7.5 mg/l.

-Well assessment project continues with pumping equipment for well 10 on order, Nitrate Treatment technology evaluation is proceeding, and endpoint upgrade project is nearly complete with only 10 remaining to be updated, dissolved manganese discharge permit compliance testing, and 1-2 Booster chlorination projects continue.

A main line leak was repaired on 10/9 and a main line extension for water connection is in progress.

Board Items:

FAMLI/Employee Handbook – Employees are opting in to the program and the District will administer reporting and remitting payments on behalf of the employees.

2023 Budget Review – The draft budget was given to Board Members on 10/14. Line items were reviewed with discussion on several including water rates, tap fees, utility billing software, merchant fees, tools, leak repair. Capital improvement projects include well improvement, booster station upgrades, nitrate treatment removal system replacement, and fire hydrant replacement. The Board discussed reviewing water rates in June 2023 for a decision effective 7/1/2023, hoping that time of year will get more input from customers.

Curb Box Repair Costs – Customer question about recent leaking curb box repair and cost responsibility. The customer was not aware that responsibility begins at the main line connection and wanted the Board to review the policy. District Rules and Regulations section 5.1 which establishes this responsibility was reviewed.

.45 Acre Property - A tap application has been received for a lot that will be applying for a variance to build. IHWD will review the application once the variance process is completed. Jefferson County Health Department has stated that the property is not in the prohibition area and could be allowed a septic as part of the 2022 updated septic rules. It also may have a hardship which could allow a well permit if not approved for a tap.

Executive Session - held citing § 24-6-402(4)(f), C.R.S., to discuss personnel matters, specifically employee performance and 2023 wages. Motion was made to begin the executive session at 9:01 pm which was approved 3 – 0. The session was closed at 9:33 pm with a motion made, seconded, and approved 3 - 0

Next regular Board meeting date 11/17/2022

There being no further business to come before the Board, the meeting was thereupon adjourned at 9:34 pm with a motion made and seconded, passing by a vote of 3 – 0.



Saunder 11/17/22
Board President Date

Tom 11/17/22
Board Secretary Date