

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE INDIAN HILLS WATER DISTRICT  
JEFFERSON COUNTY, COLORADO**

For the Meeting Held November 17, 2022

The meeting was held in person and was attended by Directors Kepley, Mosby, Levy, Ryplewski, and Pesce, and Managers Chris Vargo and Kristin Waters.

Meeting called to order 6:32 pm

Posting of Notice. The meeting agenda had been posted in advance as required by law.

Meeting Agenda: Motion to approve the agenda made and seconded. With no edits to the agenda, it was approved by a vote of 5 – 0

Meeting Minutes: Motion made to approve the October 20, 2022 minutes made, seconded and the minutes were approved 5 – 0

Audience/Customer Comments or Concerns:

No audience present

Administration/Financial Reports: Check report was reviewed with a motion made to approve checks 14948 – 14978 and EFT's, voiding checks #14969 and 14971. Report approved by a vote of 5 – 0. Cash Balance Status, Fund Class Report, Cash Flow Statement, and Accounts Receivable Aging/Customer Past Due reports were reviewed.  
-General Manager is working with Loan Project Manager to find additional funding for upcoming projects.

Legal/Information Updates:

none

Operations:

- Wells 5, 10, 11R, 12 and gallery are online. The storage tanks are at 78% of capacity. Water is being moved to refill tanks after main line flushing after new connection.
- Nitrate levels are averaging 7.7 mg/l and the MIEX is operating.
- Well assessment project continues with Well 10 equipment installed, Nitrate Treatment technology evaluation is proceeding with evaluation of current systems deficiencies, and endpoint upgrade project is nearly complete with only a few remaining to be updated.
- A main line extension was completed on upper Picutis.
- Gallery well rehabilitation is planned until tank levels are restored.

Board Items:

FAMLI/Employee Handbook – Employees are opting into the program and the District will administer reporting and remitting payments on behalf of the employees. Employee Handbook updates will be approved at 12/15 Board meeting.

Jeffco Septic Policy - .45 acre applying for a variance to allow water tap and septic on smaller lot. Discussion about re-writing IHWD Rules & Regs to address issues with water source for building on smaller lots. District will wait for outcome of variance hearing before reviewing tap application.

Rate Change Public Hearing Notice – Online payment fees will change with new utility billing software. Hearing scheduled for 12/15/2022 Board Meeting.

ACH Auto-payments	No change	No charge to customer	District fees decline
ECheck Online payment	2.65%	Previously no charge	No fees to District
Credit Card Online payment	2.65%	Down from 2.9%	No fees to District

Boar Head Rd – 12.9 acre property looking at water source options. IHWD will determine if section of property is located within District boundary and contact owner with details on process of petitioning to be in District and obtaining a water tap.

2023 Budget Review – The draft budget was given to Board Members on 10/14. Line items were reviewed with discussion on several including water rates, tap fees, utility billing software, merchant fees, tools, leak repair. Capital improvement projects include well improvement, booster station upgrades, nitrate treatment removal system replacement, and fire hydrant replacement. The Board discussed reviewing water rates in June 2023 for a decision effective 7/1/2023, hoping that time of year will get more input from customers.

Winterfest – IHIA community event planned for Jan 2023: Committee contacted IHWD asking to donate 3000 gal of water for polar plunge. The Board decided not to donate finished water.

Ponds – recent excavation at pond near Parmalee Gulch Rd. was brought to the attention of Colorado Division of Water Resources. Retaining water without water rights and/or an augmentation plan is not legal. It is also not legal to disturb the wetlands. IHWD may have water rights to lease to fill the augmentation requirement. IHWD will work with legal, CDWR, and water engineers to draft a policy that protects District water and is clear and transparent.

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Budget Hearing - At 7:50 pm a motion was made, citing C.R.S. 29-1-103(2), to hold a public hearing to discuss the 2023 proposed budget. The motion was seconded and passed by a vote of 5 – 0.

Discussion about several line items including property tax income and capital improvement projects. An adjustments was made to Operating expenses.

At 8:00 pm a motion was made to end the Budget Hearing which was seconded and passed by a vote of 5 – 0.

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A motion was made to adopt Resolution 2022-005 Concerning the Adoption of a Budget and appropriation of funds for Fiscal year 2023. The motion was seconded and approved by a vote of 5 – 0.

A motion was made to adopt Resolution 2022-006 Levying General Property Taxes for the year 2022 to help defray the costs of Government for the Indian Hills Water District, for the 2023 Budget year. The motion was seconded and approved by a vote of 5 - 0.

Next regular Board meeting date 12/15/2022

There being no further business to come before the Board, the meeting was thereupon adjourned at 8:11 pm with a motion made and seconded, passing by a vote of 5 – 0.

  
Board President - Acting      12/21/22  
Date

  
Board Secretary - Acting      12/22/22  
Date