

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE INDIAN HILLS WATER DISTRICT
JEFFERSON COUNTY, COLORADO**

For the Meeting Held March 17, 2022

The meeting was held in person and was attended by Directors Dave Mosby, Scott Ryplewski and Craig Levy, with Director Samantha Kepley attending by phone, and Managers Chris Vargo (GM) and Kristin Waters (OM).

Meeting called to order 6:39 pm

Posting of Notice. The meeting agenda had been posted in advance as required by law.

Meeting Agenda: Motion to approve the agenda made and seconded. With no edits to the agenda, it was approved by a vote of 4 – 0

Meeting Minutes: Motion made to approve the February 17, 2022 minutes made, seconded and the minutes were approved 4 – 0

Audience/Customer Comments or Concerns:

No public in attendance

Administration/Financial Reports: Check report was reviewed with a motion made to approve checks 14727 – 14755 and EFT's, and voided check #14681, #14726, and #14752. Report approved by a vote of 4 – 0. Cash Balance Status, Fund Class Report, Cash Flow Statement, and Accounts Receivable Aging/Customer Past Due reports were reviewed.

2022 Election: election day 5/3/2022, 3 Directors seats are up for election, elected terms are 3 years 2022- 2025. Polling place election was scheduled to be coordinated with IHFPD, but they do not have to hold an election. The Board looked at the pros and cons of changing to a Mailed Ballot election and polling place location options which must be ADA accessible. The District would like to encourage access to voting and decided to change the 2022 election to Mailed Ballot by passing Resolution 2022-002 by a vote of 4-0.

Legal/Information Updates:

none

Operations:

- Wells are producing optimally and the storage tanks are full.
- Nitrate levels are averaging 7.7 mg/l.
- Service line repair being scheduled

-Discharge project is complete, well assessment project continues, new turbidimeters installed, Water vending UV annual maintenance complete, extensive facility cleaning in process, and endpoint upgrade project is underway.

-Upcoming: Valve operation and assessment, control panel inspections, driveway repair

Board Items:

Public Rate Hearing – Public Notice posted 2/7/2022 to meet 30-day requirement.

Motion to begin Public Hearing made at 7:50 pm approved 4 – 0 citing C.R.S. 32-1-1001(1)(j)
District has the power to fix, and from time-to-time increase or decrease fees, rates, charges etc...

Rules and Regulations Section 2.11 and 2.17 regarding suspension of service charges:

Fees and charges listed in Section 2.11 of the District’s Rules and Regulations related to violations listed in Section 2.17 regarding Suspension of License. Fees and charges include:

- a charge for the water improperly used
- a charge for the costs to the District of the services of its employees, attorneys, accountants and engineers related to the detection and verification of the violation
- reimbursement of any and all additional expenses related to the violation
- a penalty of \$100.00 for each day the violation persists.
- interest in the amount of 8% per annum

Discussion was limited because there was no public in attendance and the Board had reviewed the information in detail at the recent Rules and Regulations review and adoption.

Petition for Inclusion Fee: IHWD paid \$473.20 – 970.50 for 3 property inclusions in 2018 – 2021.

Fees and charges related to process of approving and filing of Petition for Property Inclusion within or Exclusion outside of the District.

- Standard Fee for Petition for Inclusion or Exclusion - \$500.00
- If actual costs exceed the \$500 fee, the District reserves the right to request reimbursement from the petitioner

Again, discussion on this topic was limited because there was no public in attendance and the Board had reviewed the information in detail at the February Board Meeting.

At 7:54 pm a motion was made to close the Public Hearing – approved by a vote 4- 0

A motion to adopt the fees and charges related to violations in Rules and Regulations Section 2.11 and 2.17 was seconded and approved by a vote of 4-0.

A motion to adopt Fees and Charges related to the process of approving and filing Petition for Property Inclusion within or exclusion outside of District boundaries was seconded and approved by a vote of 4-0.

By-Laws – Document originally adopted 2/18/2018. Director’s notes were reviewed by legal who suggested specific wording for the changes. A motion was made and seconded to adopt the new document with changes by a vote of 4-0.


ADU’s – Discussion about well assessment project timeline and the information about water availability that is needed in order to make decisions about approving ADU’s. The District wants to confirm additional water source reliability before approving 2nd taps on the same properties.

Next regular Board meeting date 4/21/2022

There being no further business to come before the Board, the meeting was thereupon adjourned at 8:18 pm with a motion made and seconded, passing by a vote of 4 – 0.



 4/21/22
Board President Date

 4/21/22
Board Secretary Date