



## PETITION SIGNATURE DRIVE

GUIDELINES FOR COLLECTING SIGNATURES (Rev. Nov. 17, 2023)

**Starting Friday Nov 17<sup>th</sup>, 2023, to avoid delays, please deliver petition sheets directly to your town or city clerk for certification before noon on Wednesday Nov 22<sup>nd</sup>, 2023. Once certified, an authorized member of our team will pick them up.**

This is the Absolute Requirement: **NO EXTRANEOUS MARKINGS MAY BE ON THE PETITION FORMS**

1. **If you are printing your own copies of the Petition, make sure to use the pdf file provided and select two-sided printing. Ensure that the front and back pages are correctly orientated.**
2. Use pen and ink for all writing and signing on each petition form.
3. Write in the name of a Massachusetts city or town in the three boxes provided on each petition form (on the bottom of page one, the top of page two, and the bottom of page two). Only registered voters from that city or town can sign that petition form.
4. Having multiple petition forms for the same Massachusetts city or town is acceptable and is probably necessary.
5. A voter's signature and address on the petition form must be legible and substantially the same as they appear on the registered voter list.
6. A voter may insert or omit a middle name or initial and still have the signature deemed valid.
7. Voters should sign both their first and last names. For example: Helen Jones should not sign as "Mrs. John Jones."
8. If a voter signs incorrectly or makes an error, don't erase or make changes. Leave the incorrect line intact and ask the voter to sign their name and address again on the next line.
9. Voters who are prevented from signing by physical disability may authorize another individual to sign for them in the voter's presence. No person may sign for another unless the voter is physically disabled.
10. One spouse may not sign for another.
11. **Things Not To Do:**
  - 11.1. Don't scribble, doodle, highlight, underline or write extraneous information on the petition form. The names and addresses of persons signing in the designated signature boxes aren't "extraneous information."
  - 11.2. Don't add any language (e.g., instructional information) to the petition form.
  - 11.3. Don't alter the petition form in any way.
  - 11.4. Don't underline, highlight, or mark any words, information, or area on the petition, especially the summary.
  - 11.5. Don't put the name, initials, or telephone number of the signature gatherer on the petition.
  - 11.6. Don't make any marks to count or delineate the number of signatures gathered.
  - 11.7. Don't put anything in the "Circulator petition sheet number" box at the bottom of page one of the petition form.
  - 11.8. Don't use any part of the petition form as scratch paper; have scratch paper available when gathering signatures to test pens.

**Make sure all the signatures count. Follow the instructions carefully.**