

GARDEN FARMS COMMUNITY WATER DISTRICT
Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE REGULAR MONTHLY MEETING
Board of Directors
Wednesday January 23, 2024 at 6:00 PM

Board Members Present: Cory Pereira, John Billings, Jay Jamison, John Pinson and Charron Sparks

Board Members Absent: None

Employees Present: Marcia Joyce, Isaac Kwid

Regular Meeting Called to Order: Chair Cory Pereira called the regular meeting of the Garden Farms Community Water District to order at 6:15 p.m.

Consideration of minutes from the December regular meeting: *A motion was made to approve the December minutes as written. John Pinson/Jay Jamison. All in Favor.*

Public Comment: None

Consideration of Financial Report and Recent Expenses: Charron and Tracey worked together to send in the State reporting due in January. Board members received the financials at the meeting. Tracey had nothing to report that had not already been addressed by the board during prior meetings.

The District has a CD maturing at Pacific Premier Bank and Mechanics bank. It is 13 months at 4.16%. *A motion was made to ask Tracey to request the bank roll the CD over into the best rate the bank can offer as they were willing to do this previously. John Pinson/Charron Sparks. All in Favor.*

Marcia reported that Pacific Western is closing the Atascadero branch as part of the bank merger. The Board requested that Tracey or Charron research what it would take to move the account to Pacific Premier as they have been good to work with in the past. If not, the account may need to remain at Pacific Western given the difficulty in opening new accounts. Marcia states that she makes 3 to 4 deposits during the bi-monthly billing period. Charron offered to do those at the SLO branch if needed.

Communication

- Marcia reports that the County requires a 1" meter on all new construction. A remodel is up to the discretion of Cal Fire. The District chose to keep the same 1" meter cost for now.
- Marcia met with a representative for District senator, John Laird. She asked him to find funding for us. Marcia thought it was a waste of 2 hours. Charron was asked to connect back and thank him for the visit to the District and again ask for funding opportunities.
- The annual EAR is available for update as of February 1.

General Manager's Report/Safety/System Maintenance:

- Dish Network sent Marcia a revision to their proposed site plan. It was forwarded to the board. **A motion was made to just tell them it is a no go.** John Pinson/Charron Sparks. All in Favor.
- Well 2 is still not passing the coliform test. The latest HPC test came back with a count of 203, < 500 count is acceptable. The HPC test is a count of all carbon-consuming bacteria, most of which are harmless. Dan shocked the well again and let it sit for 5 days. Marcia flushed it out and took the sample. Dan is worried that there might be a breach in the casing further down than the 5" they could access. He's also wondering if the Pampas Grass is intruding somehow. Another concern is the number of frogs he found when digging out the casing. CWSS has been informed of the progress and has contacted Dan. Dan would like to shock the well again. The board asked that Isaac work with Dan on the next step.
- Steve Victor has changed out the two meters that had stopped working.
- The manganese levels have improved. CWSS has changed backwash on Well 3.
- CWSS provided their water testing spreadsheet to Marcia. Marcia reports she is unclear as to how to decipher it. Marcia asked for clarification at the meeting. Marcia contacted the county environmental health department to verify that all reports had been filed. They reported the District is overdue on disinfection byproducts. CWSS will take care of water testing that is due.
- Frank Perry has brought in 6-8 head of cattle on his property. The property is roughly 40' from W1. The minimum county/state requirement is 100'. Marcia asks if the board wants this to be addressed. Charron volunteered to talk to Frank about the cattle.
- Marcia reported there were a couple days that the telemetry and the alarms malfunctioned. She checked the time clock to verify the run times had not been scrambled. She isolated the clock to verify it would turn on the well. It appeared fine. Marcia called Came security to clear up the alarm issues the District has been having with reporting. Everything seemed to be fine with the telemetry so she put it back into auto mode. It has been functioning since, but with small time outs. These time outs are for very short intervals, no more than a couple of minutes. The District is on a 20-minute delay with the alarm company so we didn't get a notification. Christina, with Came Security called to let me know about the time outs and sent me the log. Marcia forwarded the log to Paul Gonzales. He suggested that the antennas be checked to make sure the wind has not misaligned them. Marcia notified CWSS and asked them to check it out.

New Business

1. **Communication policies** – The Board asked that Marcia and CWSS stay connected using email with a phone call back up if urgent.

Old Business

1. **Well Log Report** – Marcia reports that it looks fine with the exception of there are no static or pumping levels for the month. Isaac agreed to do the pumping and static levels each month. Jay asked about the number because so many were no correct. Marcia said that the final column was correct and we should just look at those. Jay asked that it be corrected so that all the numbers were actually correct.
2. **SCADA** – **A motion was made to purchase SCADA with a \$20,000 limit.** John Pinson/Charron Sparks. All in Favor.
3. **Well 2 issues and update** – see GM report above.
4. **Main Line Replacement** – CWSS offered to collect another bid at the last meeting in addition to the one from Souza, which is now over a year old. However, no action has been taken as well 2 and SCADA are the priorities.

5. **District Map** – Charron has not been able to meet with Joann yet. This is totally on her. The previous District map is very old and the one created by Joe Patterson has errors and is not complete.
6. **Clubhouse property “lease”** – The lease is back with Corbin and Charron is awaiting his approval of the changes. Once the lease looks good and the parties agree, she will send it to the District’s attorney as requested and approved by the Board previously.

Action Item Review

- Charron to continue to work with Corbin on the lease.
- Charron to work with Joann on the map.
- Charron to follow up with Clint
- Charron to talk to Frank Perry.
- Cory or Isaac to ask about removal of Pampas grass around Well #2.
- Next meeting is Feb 20th at 6:30 location TBD.

Adjournment of Regular Meeting: A motion was made to adjourn the regular meeting at 7:39 p.m. Charron Sparks/John Billings. All in favor.

Respectfully submitted by,

Charron Sparks

Charron Sparks, Board Member