

**GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751**

**MINUTES FOR THE REGULAR MONTHLY MEETING
Board of Directors
Wednesday May 17, 2023 at 7:00 PM
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422**

Board Members Present: Chair Cory Pereira, John Pinson, Jay Jamison, John Billings and Charron Sparks

Board Members Absent: None

Employees Present: Marcia Joyce

Members of the Public Present: None

Meeting Called to Order – Chair Cory Pereira called the regular meeting of the Garden Farms Community Water District to order at 7:07 p.m.

Announce Special Closed meeting - April 28th regarding personnel (District and Contract) – no action taken

Public Comment

Consideration of Financial Report and Recent Expenses

- Tracey provided Charron with a list of checks written for the prior month – the only unusual expense was for the repair of the Molle service line. All other expenses were typical or already approved by motion. The repair was billed by Porter Construction for a total of \$9,149. **A motion was made to pay Porter Construction \$9,149 for system repair work.** John Pinson/Jay Jamison. All in favor.
- Charron reported to the group that it appeared Pacific Western was in some financial trouble according to Tracey. John Billings looked it up on his phone and found that Pacific Premier was potentially in a similar situation. The District has a substantial amount of funds at Pacific Western and over \$400,000 is in the checking account. The board discussed opening another CD of \$250,000 (due to the high balance in the checking account) at Pacific Western, or another bank willing to open an account for our special District, at the best rate possible for a time period of less than 15 months. **A motion was made to buy a new CD at whichever bank is able to open a CD account for us, using checking account funds, for 15 months or less, at the best rate available.** John Pinson/John Billings/All in favor.

Consider Minutes of April 2023 Meeting – **A motion was made to approve the minutes as written.** John Pinson/John Billings. All in favor.

Communications:

- An email was forwarded by Marcia to each Board member from Butch Kwid, owner of Certified Water Systems Service, for maintenance services.
- Marcia has completed her hours to keep her distribution operator certification current.

General Manager's Report/Safety/System Maintenance

- AT&T has not moved forward with the generator.
- Marcia has not scheduled the video for well two. She discussed the well with Dan, Butch Quid, and Mike Jianuzzi (the last two are with Certified Water Systems Services). All have been distribution certified with at least a 4 classification. All were in agreement that a standard flush is just recirculating the same water. They recommend a recirculation flush before the expense of a video. Marcia asked FRM if this had been done and the answer was yes. She asked to talk with the operator that performed the recirculating flush and has not heard back.
- The results of the well efficiency test came back. Well one came back with good results and well three with fair results. Each Board member received a copy. Charron asked if they offered suggestions for improvement and Marcia advised that they just do the testing.
- Marcia has forwarded the email of T-Mobile's subcontractors' opinion of the telemetry repair. They have pictures of the tank before work was performed and it appears much of the damage existed at that time. Marcia responded to T-mobile that it will have to be discussed in the meeting. They agreed that the painting needed to be redone. ***A motion was made to move forward with repair of the telemetry at the District's expense. John Pinson/John Billings. All in favor.***
- The leak at Molle's customer service line was repaired.
- Marcia continues to operate well one manually due to the telemetry being down. She will be going out of town for at least one week soon after the 20th of this month. Charron agreed to operate the well if the telemetry is not repaired by then.
- Well one treatment shed and equipment shed have been painted.
- It is time to have the yearly testing done on the backflow devices. Marcia asked the board who they wanted to make the request. The board asked Marcia to proceed as she has been in charge of this in the past. The District has 10 backflow devices including Paul's and she will schedule the testing through the County as in the past. Marcia commented on a billing from the County and it appears to be for the time they spent with Charron exchanging emails about well abandonment for Garden Farms customers with wells no longer being pumped with no intention of them being pumped in the future.
- Marcia found a person for weed abatement who will work for \$25/hour. He is currently working for Ty Safreno who lives at the end of Walnut. ***A motion was made to hire him at \$25/hr. Charron Sparks/John Billings. All in favor.***
- Marcia has had two complaints about chlorine smell in the water. The last chlorine reading in the distribution system, dated May 2, was 1.67 for well 1 and 1.52 for well 3. The two complaints came in the day after Marcia took the readings. She turned down the chlorine pumps on May 9th and made the notation for FRM.

New Business

1. **HERO Database provided by FRM for access to all FRM maintenance documentation –** Cory and Charron described the online/on-time database that is completed after rounds

each week versus the paper trail used in the past at each well. They were given a tour and access. They will be responsible to give everyone else a tour and get then online.

2. **Lead pipe reporting issues** – When asked by Cara with FRM if the District could identify the materials used for each service line, Charron incorrectly reported that the District could not and did not have the resources to dig up each line to make the determination. Marcia advised the board that all service lines are either galvanized or copper. Charron will correct this with FRM.

Old Business

1. **Well Log Report** – static levels are good. Marcia reported that Well three is operating above the District's set max rate of 40 gpm. Charron will advise FRM that it needs to be throttled back. Marcia reported that the back wash amount on Well three is very low and is concerned that settings were again changed.
2. **Telemetry** - see above for motion.
3. **Main Line Replacement** – Board will revisit after FRM is fully on-boarded.
4. **District Map** – Charron talked with Joann and they plan to get together in the future to review the totality of work done to date and to determine if more should be done.
5. **Clubhouse property** – Charron is the hold-up.
6. **Secretary position** – Charron is secretary for the time being as no persons have stepped forward. Postings included the Facebook page and the post office in Santa Margarita.

Action Item Review:

- Cory to contact FRM about issues brought up at tonight's meeting – the flushing of well 2, recirculating vs standard, the backwash on well 3, and throttling back of the pumping rate on well 3.
- Marcia to schedule the video of Well 2 with Fischer once we confirm what has or has not been done with the well.
- Marcia to complete the CCR.
- Charron to monitor tank and run well one when Marcia is gone.
- Marcia to schedule backflow devices with the county.

Adjournment

A motion was made to adjourn the regular meeting at 8:28 p.m. Charron Sparks/John Pinson/All in favor.

Respectfully submitted by,

Charron Sparks

Charron Sparks
Board Member