

# TRI-MORRIS JUNIOR POLICE ACADEMY

49 Woodland Ave. Morris Township, NJ 07960 973-326-7450

**We are extremely excited to welcome everyone back to our Tri-Morris Junior Police Academy.**

The dates this year are:

Week 1: Monday, July 8<sup>th</sup>, 2024 through Friday, July 12<sup>th</sup>, 2024

Week 2: Monday, July 15<sup>th</sup>, 2024 through Friday, July 19<sup>th</sup>, 2024

Graduation will be July 19<sup>th</sup>, 2024 at 12:00 PM (Details to come later)

Location: Morris County Public Safety Training Academy

500 West Hanover Ave, Parsippany, NJ 07054

To properly plan, please complete the following documents and return them NO LATER THAN APRIL 15, 2024 to 49 Woodland Ave, Morristown, NJ 07960 / Attn: Ptl. Tia McIver.

## IMPORTANT INFO:

- SEND PAYMENT WITH APPLICATION. The cost of the academy this year is \$200 and includes all uniforms, trips costs, academy costs, and graduation lunch/ceremony.
  - Make checks payable to: The Township of Morris
- THE ACADEMY WILL BE HELD AT MORRIS COUNTY PUBLIC SAFETY TRAINING ACADEMY. We are extremely grateful that we will be able to hold the JPA at the academy most of the officers attended for actual police recruit training.
- ACADEMY HOURS WILL BE 8:00 AM TO 3:00 PM EVERY DAY. This does not include graduation day. These times are strict. Recruits should be ready to go at 8:00 AM and NOT LATE. Also, prompt pickup at 3:00 PM is required.

If you have any questions, please email Ptl. Tia McIver at [nmciver@mtpd1422.com](mailto:nmciver@mtpd1422.com).

**ALL FORMS MUST BE RECEIVED BY APRIL 15<sup>TH</sup>, 2024.**

**Forward to:**

**Ptl. Tia McIver @ [nmciver@mtpd1422.com](mailto:nmciver@mtpd1422.com)**

**or**

**49 Woodland Avenue, Morristown, NJ 07960**

# TRI-MORRIS JUNIOR POLICE ACADEMY

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## RECRUIT INFORMATION

PRINT LEGIBLY OR TYPE – All answers are for time of application

Name of Recruit: \_\_\_\_\_

Age: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Nickname: \_\_\_\_\_

Current Grade: \_\_\_\_\_ School Attending: \_\_\_\_\_

Gender: \_\_\_\_\_ Recruit Cell Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_

Has your child attended the JPA previously? \_\_\_\_\_

How many years has your child previously attended the JPA? \_\_\_\_\_

In case there is an emergency and I cannot be reached, I give permission for the following two people to be contacted on my behalf.

Emergency Contact #1: (name & #) \_\_\_\_\_

Emergency Contact #2: (name & #) \_\_\_\_\_

By signing this form, I certify that I am the legal guardian of the above-named child. I understand that the Tri-Morris Junior Police Academy involves physical training and requires my child's involvement. I understand that no instructor or staff member will administer medication to my child. I give permission for designated instructors to administer emergency care, if necessary, to my child and to transport my child to Morristown Medical Center, if necessary, **without me being present**. I also release and forever discharge Morris Township, Morristown, Morris Plains, and the agents or employees thereof, from all claims and causes of action that the undersigned may have for personal injuries, damages, or losses of any nature whatsoever which may result or occur at any time the child of the undersigned is in or about a police vehicle and/or by participating in the functions of the Tri-Morris Junior Police Academy.

Print Recruit's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Guardian(s): \_\_\_\_\_

MEDICAL INFORMATION

Recruit Name: \_\_\_\_\_

Please list below any physical or medical concerns that you feel the instructors should be advised of. Also list any disabilities that may inhibit the ability of the student to be involved with the physical training of the academy. Also include any medications your child takes on a daily basis.

(Optional) Please have the recruit's primary physician sign below giving medical clearance for participation for all physical aspects of the junior police academy.

\*\*\*You may choose not to have a physician's clearance but in the result your child becomes sick or injured as a result of their participation in the junior police academy, your signature shows understanding that you cannot hold any member of the staff, the Tri-Morris Junior Police Academy, or any town or organization connected with the academy liable.

Recruit's Physician & Phone Number: \_\_\_\_\_

Signature of Primary Physician \_\_\_\_\_

Primary Physician's Notes if necessary: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Physical Activities to be Performed:

Running / Sprints

Sit ups

Push Ups

Lifting/ Pushing / Bending / Dragging Not in Excess of 50 lbs

Jumping Jacks

Squats

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**Participation Agreement**

The Tri-Morris Junior Police Academy is a two-week program that mimics the actual police academy our officers attended and graduated from. The amount of hours put into the program from our respective agencies and the preparation to make sure that each recruit has the best experience is substantial. We have an increasing number of applicants each year and we can only accept a limited number of students so we want to make sure we have full commitment. Your recruit will be mandated to follow all strict protocols that are put in place for Covid-19 precautions. There will be NO exceptions.

Therefore, we are asking that each recruit and one guardian sign below acknowledging that participation is mandatory for all academic and physical training sessions. It will be physically demanding but reasonable. Any absence from the academy will result in the recruit not being able to graduate. This does not include if your recruit is sick (although a doctor's note will need to be provided) or other extenuating circumstances. If your recruit is injured during the course of the academy, he/she will be allowed to remain and participate to the fullest extent allowed by a doctor. If your recruit has physical limitations we will modify exercises so he/she can still participate.

By signing below you and your recruit acknowledge that this program is not a camp but a simulation of the real police academy. You also acknowledge that there will be age appropriate sensitive information which must remain confidential.

Printed Name of Recruit: \_\_\_\_\_

Signature of Recruit: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name of Parent / Guardian: \_\_\_\_\_

Signature of Parent / Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

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## Participation Information

The cost to attend the academy this year will be \$200.00 and may be sent directly to the name and address above. If the academy is canceled for any reason, you will be refunded within 60 days of cancellation for the full amount. If you cancel attendance of your recruit or do not attend for any reason (including mandatory quarantine), the tuition will not be refunded. **Payment must be received by April 15th, 2024 to secure your child's spot with the Tri-Morris Junior Police Academy.** *If you are requesting sponsorship for your child, you do not have to send payment but please return this form along with the SPONSORSHIP REQUEST form and indicate SPONSORSHIP below next to Check #.*

By signing below, I am stating that I have read and understand the refund policy of the Tri-Morris Junior Police Academy.

Parent Signature: \_\_\_\_\_

Name of Recruit: \_\_\_\_\_ Date: \_\_\_\_\_

Please include this document with your payment.

Check #: \_\_\_\_\_

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## CODE OF CONDUCT

- Recruits will act in a professional manner at all times and follow directions from the academy staff. Recruits will refrain from vulgar, offensive or threatening speech.
- Recruits will wear the uniform supplied, along with athletic sneakers during each academy day. Recruits will wear their uniforms appropriately and in accordance with the academy rules. Uniforms will be washed every day. Recruits will bring their own water bottle and wear an approved mask at all times unless approved by academy staff.
- Recruits will follow all the rules and regulations as directed by the academy staff.
- Recruits will arrive promptly on each morning of the academy and be ready to begin at 8 am. Transportation to and from the academy is the responsibility of the recruit and his/her parent or guardian.
- Recruits will not be allowed to bring iPods, MP3 players, video games, or other electronic gaming or music devices to the Academy. Cell phones are allowed but must remain off or silent and will only be used for emergencies.
- Any injuries or illnesses suffered by the recruit should immediately be brought to the attention of an instructor.
- Recruits will refrain from physical and verbal violence towards other recruits and academy staff. Recruits will refrain from bullying, teasing or harassing other recruits. Any act or threat of physical violence towards another recruit or staff member will result in the recruit's immediate removal from the program.
- Recruits who violate any of the Academy rules may be expelled from the program without a refund.

Parent / Guardian to complete the following:

I \_\_\_\_\_ have reviewed the Code of Conduct with my child and he/she understands and agrees to abide by the rules as outlined above. It is understood that any violation of these rules will result in the removal from the program. I understand that No Refund will be provided once approved. I also understand that No Refund will be provided if my child is expelled from the program for a violation of the academy Code of Conduct or if my child quits the program.

Parent/Guardian Signature: \_\_\_\_\_

Recruit Signature \_\_\_\_\_

Date \_\_\_\_\_

The Tri-Morris Junior Police Academy will need a parent and/or guardian to permit a background check before each recruit is officially accepted. The refusal to allow for a background check may exclude the recruit from participating in the junior police academy. We require a background check due to the sensitivity and confidentiality of some of the material each recruit will be privileged to. All information obtained will be confidential and available to law enforcement personnel only. Nothing found within the background check will be made public and will be for our "in house" purposes only. All information received is considered confidential and will not be distributed.

By signing below, I represent that I am the primary parent/guardian of \_\_\_\_\_ and that I give full permission for members of the Morris Township, Morristown, and Morris Plains Police Departments to run a full background check on my son/daughter. I understand by signing this document I am allowing the aforementioned to check in-house databases, juvenile criminal history databases, any jurisdiction in which my child has resided or has attended school, speak with school officials regarding disciplinary issues, and any other means necessary. I furthermore do not hold the Tri-Morris Junior Police Academy or any other member of the aforementioned departments or schools liable for accessing this information.

Name of Recruit Printed: \_\_\_\_\_

Name of Parent/Guardian Printed: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date of Signature: \_\_\_\_\_

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**FOR OFFICE USE ONLY**

Date of Background Check: \_\_\_\_\_

Officer Completing Background Check: \_\_\_\_\_

Please Circle one: APPROVED or DENIED

**\*\*\* Do Not Attach Any Printouts. All Information Obtained is Confidential\*\*\***

# TRI-MORRIS JUNIOR POLICE ACADEMY

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## SPONSORSHIP REQUEST FORM

Name of Prospective Recruit: \_\_\_\_\_

The Tri-Morris Junior Police Academy will be sponsoring a number of recruits based on financial need. These are limited spots and are fully funded through donations made by local police unions. **ONLY FILL THIS FORM OUT AND RETURN WITH THE COMPLETED APPLICATION IF YOUR CHILD WOULD NOT BE ABLE TO ATTEND THE JUNIOR ACADEMY DUE TO FINANCIAL HARDSHIP!** A cumulative grade point average of a "B" is required and no major disciplinary issues will be tolerated in order to attend the academy.

In order to be considered for a sponsorship, the prospective recruit must write why it is important to him or her to attend the Tri-Morris Junior Police Academy. There is room below to complete the essay and feel free to attach more paper as needed. These forms need to be completed and sent in with the recruit's completed application.

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## UNIFORM ORDER FORM

RECRUIT NAME: \_\_\_\_\_

Each recruit will receive two new t-shirts, two new shorts, and an embroidered hat. This will be the uniform that each recruit will be required to wear every day of the academy. Each recruit should also wear comfortable athletic sneakers.

**All uniforms are adult sizes.**

T-SHIRTS: (circle one) XS S M L XL

SHORTS: (circle one) XS S M L XL

**Please measure around your recruit's head and utilize below chart to choose the size. There are only two sizes. A small/medium and a large/X-large. Indicate which size hat by circling the icons above next to HATS.**

	Small /Medium					Large / X-Large				
Hat Size	6 3/4	6 7/8	7	7 1/8	7 1/4	7 3/8	7 1/2	7 2/3	7 3/4	7 7/8
US (inches)	21 1/8	21 1/2	21 7/8	22 1/4	22 5/8	23	23 1/2	23 7/8	24 1/4	24 5/8

HATS: (circle one) S/M or L/XL

These forms need to be completed and sent in with the recruit's completed application by April 15<sup>th</sup>, 2024. If we do not receive this form then we will not be able to have uniforms ready in time for the academy start date.

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Dear Recruits and Parents,

There is a mandatory parent & recruit informational meeting on Tuesday, June 25<sup>th</sup>, 2024 at 6:00 P.M. at The Morris County Police Academy, 500 West Hanover Ave, Parsippany NJ 07054. This meeting is for all people attending the 2024 Tri-Morris Junior Police Academy. At the meeting, we will go over any and all questions you may have, details regarding the academy, the curriculum, graduation, and we will be handing out uniforms.

We request that you make every attempt to get there. If you or a representative are unable to attend, please call the number listed above or email officer below to set up a date and time to pick up your uniforms.

We are very excited for another year of the JPA and have some new blocks of instruction and experiences being added into this year's program. See you all on June 25<sup>th</sup>.

Sincerely,

The Instructors of the Tri-Morris Junior Police Academy

Officer Tia McIver – Morris Township Police Department

Email: [nmciver@mtpd1422.com](mailto:nmciver@mtpd1422.com)