

LYLE COMMUNITY COUNCIL BYLAWS

Proposed: December 10, 2022

Adopted: February 8, 2023

ARTICLE I: NAME OF ORGANIZATION.

The name of the organization shall be the Lyle Community Council (LCC).

ARTICLE II: PURPOSE

Section 1: The purpose of the Lyle Community Council (LCC) is to represent the community of Lyle, an unincorporated town in Klickitat County, Washington. The LCC shall promote the interest and welfare of its citizens.

Section 2: The LCC shall fulfill its purpose by:

- Providing a forum for individual citizens to voice their concerns and opinions.
- Actively promoting community involvement.
- Providing a collective voice for the Lyle community and act as an official liaison between the community and other organizations and agencies.
- Keeping the Lyle community informed on topics of common interest and community concerns.

ARTICLE III: DEFINITIONS: Community of Lyle – All citizens living within the defined boundary. The Lyle community boundary is defined as the area within Lyle’s Fire District, Klickitat County Fire Protection District #4. See page 5 for map of fire district boundaries.

ARTICLE IV: DUTIES AND RESPONSIBILITIES. The LCC shall:

- Serve in an official capacity with no regulatory power to levy taxes or to impose its will on the citizens of the Lyle Community.
- Promote the purposes described in Article II.
- Hold regular meetings and communicate with the citizens by appropriate means to inform them of issues and happenings affecting the community and to obtain their opinions, comments and suggestions.
- Plan, organize, and/or participate in community activities to promote community unity.
- Attend meetings at which issues of importance to the Lyle community will be discussed. Attendance may be by the entire council or its designated representative.
- Secure participation in development of community development plans, comprehensive land use planning and capital improvement projects.
- Keep a record of its acts, decisions and monetary transactions.

ARTICLE V: COUNCIL BODY, ELECTIONS AND ELEGIBILITY.

The total number of council members shall be seven. Election of council members shall be conducted annually at the regular November meeting.

Section 1: Election Process.

Council members must be a resident of Lyle. The voting body is the community of Lyle. In September, the Lyle Community Council will start accepting applications from interested candidates for the annual November election. Each candidate will fill out the LCC Candidate Introduction Form and submit the information no later than two weeks prior to the November LCC meeting.

Section 3: Membership & Terms.

- The term of council members shall be three years.
- The terms of council members shall be staggered such that no more than 50% of the council members stand for election in any one year.
- In the case of a vacancy, the existing council members may appoint a community member to serve until the next scheduled election, at which time the community will vote on a replacement to fulfill the vacated member’s remaining term.
- In the event of a national or regional event that precludes the LCC being able to hold its regularly scheduled meetings with public participation, council meetings will be on hold until such time as it is possible for the LCC and Lyle community members to gather safely again. If this period of time falls such that council member elections are not able to be held, the election will be bypassed until such time as regular meetings with public participations have been reestablished, and the LCC is able to resume elections in the usual fashion.

Section 4: Disqualification.

Any council member who has 3 consecutive unexcused regular meeting absences will be notified by the chairperson. If that member fails to attend or give an acceptable reason for non-attendance (determined by a majority of the council) at the next regular council meeting, they will forfeit their council position. Ongoing absences will be addressed on a case by case basis.

ARTICLE VI: OFFICERS

Section 1: The officers of the LCC will be: Chairperson, Vice Chairperson (or Co-Chair), and Secretary and/or Treasurer.

Section 2: Officers shall be elected by the Council at their December meeting.

Section 3: Newly elected officers shall assume their duties at the first regular meeting of the year.

Section 4: Term of office shall be for one year.

Section 5: The Chairperson shall preside at all meetings and shall perform all other duties as may be prescribed by the council.

Section 6: The Vice Chairperson shall have the authority to act as Chairperson in his/her absence or disability.

Section 7: The Secretary and/or Treasurer shall:

- Be responsible for keeping the minutes of each meeting.
- Act as chairperson in the absence of the Chairperson and the Vice Chairperson.
- Keep accurate records of all receipts and disbursements of monies received and paid by the council, and give a Treasurer's report at each monthly public LCC meeting.

ARTICLE VII: COMMITTEES. Special committees may be appointed by the Chairperson for purposes and terms which the council approves, which will be identified in the LCC meeting minutes.

ARTICLE VIII: PARLMENTARY AUTHORITY. In all cases of order not otherwise provided for in these bylaws, Robert's Rules of Order, revised, shall apply.

ARTICLE IX: AMMENDMENTS. The LCC Bylaws may be amended or repealed, and new bylaws may be adopted by a consensus of the attending council members at a public open meeting. Public notice of the changes must be posted at least two weeks prior to the council vote.

