



Building Inspection Department
300-465 Victoria Street
Kamloops, BC | V2C 2A0

T 250.377.8673
E building@tnrd.ca
tnrd.ca

BP- _____ (Office use only)

Please refer to "[A Guide to Building Permits](#)" for documents that are required to accompany this application

Address of Construction
Parcel Identification Number (9-digit PID) OR Legal Description _____ - _____ - _____

Landowner

Registered Owner's Name	
Registered Owner's Mailing Address	
Number	Street
City	Postal Code
Email	
Phone	

Applicant/Contractor

Name	
Representing - Company Name	
Number	Street
City	Postal Code
Email	
Phone	

Building Type

<input type="checkbox"/> Residential
<input type="checkbox"/> Commercial
<input type="checkbox"/> Institutional
<input type="checkbox"/> Industrial
<input type="checkbox"/> Z240 Manufactured Home
<input type="checkbox"/> A-277 Modular Unit
<input type="checkbox"/> Other

Type of Work (Check all that apply)

<input type="checkbox"/> New
<input type="checkbox"/> Addition
<input type="checkbox"/> Alteration
<input type="checkbox"/> Demolition
<input type="checkbox"/> Relocation
<input type="checkbox"/> Manufactured/Modular Unit Placement

Heating/Ventilation (Check all that apply)

<input type="checkbox"/> Forced Air
<input type="checkbox"/> Baseboard
<input type="checkbox"/> Natural Gas
<input type="checkbox"/> Propane
<input type="checkbox"/> Electric
<input type="checkbox"/> Solid Fuel (Wood)
<input type="checkbox"/> Radiant
<input type="checkbox"/> Hydronic
<input type="checkbox"/> HRV
<input type="checkbox"/> Geothermal
<input type="checkbox"/> Other

Scope

Description Of Work	
Building Use/Occupancy	
Construction Value \$	Number of Dwelling Units Created
Total Combined Area of all Floors (ft ² or m ²)	Building Area (Area of the Largest Floor ft ² or m ²)

Covenants, Easements, Right-of-Ways

The Owner(s) acknowledge that the TNRD is not responsible for any loss or damages due to Owner(s) failing to verify or comply with all covenants, easements or right-of-ways or other charges affecting title to their Property, whether registered or not. TNRD issuance of this Building Permit does not represent or warranty that no covenants, easements, right-of-ways or other rights/charges affecting title to the Property exist (registered or not). Building permit issuance does not remove Owners' responsibly to ensure they comply with any or all charges affecting title to the Property.

What is this?

This means that you, the Owner(s), know what obligations are registered on your land's title and that you retain this responsibility.

Owner Initial here

Authorizing a Contractor or Agent to do work for Owner(s)

The Owner(s) authorize the above-noted to apply for this Building Permit, inspection(s), and/or communicate with the TNRD on their behalf; AND, acknowledge that they retain a duty to ensure compliance with all BC Building Codes and bylaws applicable to work authorized by the Building Permit.

Name of Applicant/Contractor: _____

Is there a contractor?

This means that you, the Owner(s), formally assign a contractor or agent named above to act for you for this building permit.

Owner Initial here

Contaminated Site Declaration

I, (Print Name) _____, hereby acknowledge that further to the *Environmental Management Act*, 2003, effective Feb. 1, 2021 and as amended (check one box only):

- Based on my personal knowledge of the land subject of this Building Permit, I do **not** believe that it is or was used for any of the industrial or commercial uses specified in **Schedule 2** of the regulations; for this reason, I opt to **not** complete and submit a '**site disclosure statement**', as set out in s. 40(1) of the Act.

OR

Schedule 2 List of Industrial or Commercial Uses:
[Contaminated Sites Regulation - Schedule 2](#)

- I have read **Schedule 2** and confirm that one or more of the industrial or commercial uses is or has occurred on the land that is the subject of this Building Permit; for this reason, I will complete a "Site Disclosure Statement" (SDS). Contact the local government or access the Provincial Site Disclosure Statement by clicking the button below. This will direct you to the Provincial webpage where the form can be downloaded:

- [Contaminated sites - Province of British Columbia \(gov.bc.ca\)](#)

If you have trouble viewing the form on the Provincial website, download it, then right-click on the downloaded document and choose "open with System viewer" from the drop-down menu.

I further acknowledge that this declaration does not eliminate any liability which may be applicable under the legislation. (Use extra page(s) if additional owners)

Owner _____

Owner _____

Owner(s) commitment to and responsibility for the undertaking

In consideration of the TNRD accepting and processing a building permit application in respect of the project, and as required by Building Regulations Bylaw, the following representations, warranties and indemnities are granted to the TNRD.

1. I am (check one):

the/an Owner of the Property; or

if the Property is owned by a company, I am authorized by the company to sign this application on its behalf

2. I understand and acknowledge that the Owner is fully responsible for carrying out the work, or having the work carried out by a contractor or a registered professional, to ensure compliance with the Building Code, Building Regulations Bylaw, other applicable bylaws or any other applicable enactments.

3. I understand and acknowledge that neither:

- a) the issuance of a building permit by the TNRD,
- b) the acceptance or review of plans and supporting documents in respect of the project, nor
- c) any monitoring visits made by TNRD building officials,

shall in any way constitute a representation or warranty by the TNRD that the project complies with current version of the Building Code, the Building Regulations Bylaw, other applicable bylaws or any other applicable enactments nor relieve the Owner(s) and/or their agent from full and complete responsibility to perform the work in strict accordance with these codes, bylaws, and enactments.

4. I am not relying on TNRD or any TNRD building officials to protect:

- a) the Owner(s) or future owner(s) of the Property,
- b) any use or occupier of the Property, or
- c) any other person(s) as contemplated in

from injury or physical harm, property loss or damage, economic loss or any other form of claim or cause of action and I will not make any claim, counterclaim, or initiate Third Party proceedings, alleging responsibility or liability on the part of the TNRD or any of its building officials in connection with the Project.

5. Where "Letters of Assurance of Professional Design and Commitment for Field Review" are required, I have authorized, and am relying upon the following registered professionals to prepare and submit adequate plans and supporting documents and conduct all appropriate and necessary field reviews in respect of the Project:

Print name of each Registered Professional (only where and if retained for this Building Permit work):

Coordinating: _____

Architectural: _____

Building Envelope: _____

Structural: _____

Mechanical: _____

Plumbing: _____

Fire Suppression Systems: _____

Electrical: _____

Geotechnical – temporary: _____

Geotechnical – permanent: _____

Does your project include any professionals, such as engineers or architects?

Complete only where and as required.

(the "Registered Professionals")

6. I understand and acknowledge that the TNRD will rely solely upon the "Letters of Assurance of Professional Design and Commitment for Field Review" prepared by the Registered Professionals in respect of the Project to ensure compliance with the Building Code.

7. I understand that the "work" in this document includes all work necessary to complete the project such that it is compliance with the current version of the Building Code, the applicable Building Regulations Bylaw, other applicable Bylaws and any other applicable enactments.

Owner's Signature
Print Name

Date

Additional Owner's Signature
Print Name

Applicant or Contractor Signature

If there are more than 2 **Owners** named on the Property Title, copy the above signatures.
 If the Owner is a company, society, or similar, complete the '**Company-Owner**' below.

Company-Owner

If the Landowner is a company, society, or similar (or an institution), the TNRD requires confirmation of the name of the signatories for the land and the Building Permit.
 You must submit a copy of your current corporate registration/summary **OR** your certified AGM (of the current year) showing the authorized signatories. For institutions, please confirm your title/authorization.
 If there is **more than one** signature required by your company/group, we ask that you disclose this and comply with regard to the authorizations below.

Date
Authorized Signature
Print Name
Print Title

Date
Authorized Signature
Print Name
Print Title